



**Purchase Committee**  
**Minutes of the Meeting**

**Agenda:** To open quotations received for the equipments of FLIC      **Date:** 20/07/2023








A purchase committee meeting was organised in the Principal's Office, chaired by the Principal, Sr. (Prof.) Molly Abraham.

In the meeting the quotations received to purchase equipments for Financial Lab cum Incubation Centre were opened by committee members. A total of three quotations were received from the following dealers:

- Satellite Computers and Electronics
- Leela Documents Co.
- Innotech Concepts Pvt. Ltd.

It was decided to make a comparative statement of the rates and quotations received and then to purchase the necessary equipments.

Committee members present:

1. Sr. (Prof.) Molly Abraham (Principal) 
2. Dr. Sapna Sharma 
3. Dr. Shweta Thakur 
4. Mr. Susheel Gupta 
5. Mr. Manu Mahajan 
6. Mr. Mohit Kumar 
7. Mr. Salil Sood 

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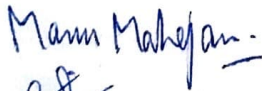

**Agenda:** To buy computers for language lab

**Date:** 29/09/2023

A purchase committee meeting was organised in the Principal's Office, chaired by the Principal, Sr. (Prof.) Molly Abraham.

In the meeting, the Principal made committee members aware about obsolete equipments of the language lab and the need to upgrade them. The members decided to upgrade the lab by installing thirty new computers. The cost of upgradation was estimated around 18 to 22 lakhs. All the committee members agreed to take at least three quotations from vendors to initiate the upgradation process.

Committee members present:

1. Sr. (Prof.) Molly Abraham (Principal) 
2. Sr. Reena Kurien (Manager and Bursar) 
3. Dr. Sapna Sharma 
4. Mr. Susheel Gupta 
5. Mr. Manu Mahajan 
6. Mr. Mohit Kumar 
7. Mr. Salil Sood 