



*Department of Political Science
St. Bede's College*

Minutes of the Meeting

2023-24

The Department of Political Science held a meeting on July 17, 2023 to discuss the academic session with the newly joined teacher. The agenda of the meeting comprised the following-

Workload Distribution and Time-table

- Workload of the department was distributed between the faculty members and a discussion on the syllabus was conducted.
- A brief discussion on timetable, methodology for internal assessment-minor tests, attendance, assignments, internal project was held.
- Suggestions were shared on academic calendar, activities and extension programs to be conducted by the department for the session.

Members present in the Meeting-

Ms. Komal Sharma, HOD & Assistant Professor

Dr. Ramesh Kumar, Assistant Professor



Minutes of the Meeting

The Department of Political Science held a meeting with the Department of History and Heritage Club on September 18, 2023. The agenda of the meeting comprised the following-

- Celebration of International Peace Day and organizing an extension program for the same.
- It was decided to organize a power-point presentation competition on September 21, 2023 in order to spread an awareness on the importance of freedom, peace and harmony.
- A discussion was carried out to organize a rally from Sanjauli to Navbahar Chowk on September 22, 2023 to sensitize communities and masses on affect of war, skirmishes and civil wars on the life of civilians.
- The students of the council were given responsibilities to carry out these programmes.

Members Present-

Ms. Komal Sharma HOD & Assistant Professor, Political Science

Komal Sharma

Ms Punam Chauhan HOD & Assistant Professor, History

Punam Chauhan



Minutes of the Meeting

2023-24

The Department of Political Science held a meeting on December 11, 2023. The agenda of the meeting comprised the following:

A discussion on the datesheet for minor tests and syllabus.

It was decided in the meeting to take classes regularly even before the minor tests. The syllabus for the tests was explicitly discussed.

A common pattern for the mid-term tests was thoroughly discussed with the marking system.

Members present in the Meeting-

Ms. Komal Sharma, HOD & Assistant Professor

Dr. Ramesh Kumar, Assistant Professor