

SOFT SKILLS

WORKSHOP ON "THEORY AND PRACTICE OF TRANSLATION"

WEBINAR ON "IMAGE COMMUNICATION AND ETIQUETTES"

WEBINAR ON "EMOTIONAL INTELLIGENCE AND LEADERSHIP SKILLS"

GROOMING SESSION AND GUIDANCE WORKSHOP

WORKSHOP ON "THEORY & PRACTICE OF TRANSLATION"

REPORT



St. Bede's College
Shimla-171002
(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence
Phone: 0177-2842304, Fax: 0177-2842498
www.stbedescollege.in, E-mail: bedescollege@gmail.com

WORKSHOP ON "THEORY AND PRACTICE OF TRANSLATION"

On August 21, 2019, a translation workshop was held in the college by the Department of English. The resource persons were Dr. Usha Bande, Retd Principal and Professor, Dept. of English; Dr. Rana Nayar Retd. Prof. Punjab University and Dr. Meenakshi Faith Paul, Principal, Dept. of Evening Studies H.P University.

Objectives: The main objective of the workshop was to understand the techniques of translation and consequently have a better insight into its process.

- ❖ Dr. Usha Bande ushered in the keynote of translation studies which she termed as 'Transcreation' in keeping with the effective power of translation.
- ❖ Prof. Rana Nayar laid emphasis on common mistakes, prone to translators initially, through his own personal experience. He shared his own revealing take on complexities and paradoxes of translation in different languages with divergent meanings.
- ❖ Finally, Dr. Meenakshi Faith Paul furthered the session with her valuable input on the struggles and pains of translation.

Prof. Rana Nayar gave the concluding address.

Outcomes: After this workshop the students learnt that translation is not merely changing the words from one language text into another language, but also mediating between the cultures associated with both the source language and the target language. They certainly got hands-on training and skills required for literary translation.

Department of English
St. Bede's College

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St. Bede's College
Shimla - 2



Workshop on "Theory & Practice of Translation"

CERTIFICATE



St. Bede's College

Certificate

of Participation

This certificate is presented to

Taru Sharma

for participating in a

Workshop on Theory and Practice of Translation held

on August 21, 2019.

A handwritten signature in purple ink that reads "A Sharma".

Ms. Anuja Sharma
Co-ordinator

ATTENDANCE

Department of English
St. Bede's College

ATTENDANCE SHEET (2019)

Name of the Activity: Translation Workshop

Date: August 21, 2019

Organising unit: Department of English

S. No.	Name	Signature
1.	Akanksha Verma	Akanksha
2.	Alaina Laurence	Alaina Laurence
3.	Amisha Chauhan	Amisha
4.	Ananya Andrews	Ananya Andrews
5.	Angelina Joseph	Angelina
6.	Ankita Sharma	Ankita Sharma
7.	Anumita Roy	Anumita
8.	Arceba Ikram	Arceba
9.	Cherisheep Kaur	Cherisheep
10.	Chitvan Jamwal	Chitvan
11.	Dhwani Jasrotia	Dhwani
12.	Garima Sharma	Garima
13.	Harshita Panwar	Harshita
14.	Ilma Ansari	Ilma Ansari
15.	Mahima Kashyap	Mahima Kashyap
16.	Mehak	Mehak
17.	Monica Shrama	Monica
18.	Moniya Chauhan	Moniya
19.	Muskan Kainthla	Muskan Kainthla
20.	Nayanika Mohan	Nayanika
21.	Nidhi Rao	Nidhi
22.	Neha Verma	Neha Verma
23.	Parveen	Parveen
24.	Payal Sharma	Payal
25.	Pratishtha Thakur	Pratishtha
26.	Rashi Garg	Rashi
27.	Rushaali	Rushaali
28.	Sair Parmar	Sair
29.	Sheril	Sheril
30.	Sheril	Sheril
31.	Simrita Arora	Simrita
32.	Taru Sharma	Taru Sharma
33.	Tina Garg	Tina Garg
34.	Tithi Agarwal	Tithi

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Pragati

WEBINAR ON "IMAGE COMMUNICATION & ETIQUETTES"

REPORT



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A WEBINAR ON 'IMAGE, COMMUNICATION AND ETIQUETTE'

On 4th September 2020 a webinar on the topic 'Image, Communication and Etiquette' was organized in collaboration with Amity University Delhi, aimed at providing insights on social manners to the attendees. The session was conducted by Dr. Eeshani Saraswat, Deputy Director at Amity Finishing School, Delhi.

Objective: The main objective was to impart an introductory training session to the final year girls giving them an interactive session on image building, communication skills and etiquette.

The webinar comprised three sessions, each with a duration of 1.5 hours.

Session one had the resource person discuss different types of non-verbal communication and its impact on the audience and how to use it convey the intended message. The emphasis was on the necessity of appropriate body language, facial expressions, and communication through an effective tone of voice.

The second session had the resource person laying emphasis on the relevance of being courteous, respectful, and attentive in professional and social settings. Professional and social practices such as etiquette including dining etiquette, telephone etiquette were deliberated upon.

In the final session the attendees were provided with the skill of deciding the right attire for different occasions and the accompanying accessories which ought to be a part of one's wardrobe. Professionalism in maintaining personal hygiene, dressing appropriately which needs wardrobe management to portray the most appropriate image.

Outcomes: Post webinar, the students opted for registering themselves for a certified online program on Business Etiquette training for a month where the students underwent training in business networking skills, appropriate choice of workplace attire and professional approach in any given workplace

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**AMITY
FINISHING
SCHOOL**

PRESENTS
THE NEW YOU!
ETIQUETTE | COMMUNICATION | IMAGE MANAGEMENT

JOIN US FOR THE SESSION

ST. BEDE'S COLLEGE, SHIMLA

- September 04, 2020
- 02:00 p.m.



CERTIFICATE



ST. BEDE'S COLLEGE

Certificate

OF PARTICIPATION

This certificate is awarded to :

ARENA LOYAL

For participating in
A Webinar on "Social Manners: Image, Communication and
Etiquette" held on September 4, 2020.


MS. ANUJA SHARMA
HEAD OF THE DEPARTMENT (ENGLISH)


DR. DEEPTI PAJNI
CO-ORDINATOR

ATTENDANCE

Department of English

St. Bede's College

ATTENDANCE SHEET

Name of the Activity: Webinar on Social Manners

Date: September 4, 2020

Organising Unit: English Department

No. of Participants: 36

S. No.	Name of the Student
1.	AARUSHI CHAUHAN
2.	AAYUSHI SETIA
3.	ANMOLDEEP
4.	ARENA LOYAL
5.	ASTHA GILL
6.	AWANTIKA
7.	BHAVYA PATHANIA
8.	CHANDER JYOTSNA
9.	DEWANSHI GUPTA
10.	DIKSHA HETTA
11.	GEETIKA BHATNAGAR
12.	JAHNVI AGARWAL
13.	JYOTI CHANDEL
14.	MERIN JOSEY
15.	MUSKAN MENDIRATTA
16.	PALAK KUMAR
17.	RUPAL THAKUR
18.	SHUBHANGI GROVER
19.	SIMRAN
20.	SRIEA

Slapni

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21.	YASHASVI
22.	AABHYA
23.	AKANKSHA SHARMA
24.	AKRITI KHANDELWAL
25.	DARSHANA BHATI
26.	GAURITI KANWAR
27.	GURPREET KAUR
28.	ISHIKA CHAUHAN
29.	JAISAL SHEKHAWAT
30.	MITALI DHOLTA
31.	NISHTHA THAKUR
32.	SEJAL THAKUR
33.	SWARNIKA NARANG
34.	VANSHIKHA DHALTA
35.	VANSHIKHA SHAKTAWAT
36.	VEDANSHI SHARMA

Alakami
Off. Young Principal
St. Bede's College
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*Verified
Dajni*

WEBINAR ON "EMOTIONAL INTELLIGENCE & LEADERSHIP SKILLS"

REPORT



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WEBINAR ON "EMOTIONAL INTELLIGENCE AND LEADERSHIP SKILLS"

The Department of Commerce and Management in collaboration with NEST (Nurturing their Skills, Talent and Education), organized a webinar on the topic "Emotional Intelligence and Leadership Skills" for Commerce, Management and Psychology students on 23rd October, 2020.

Objective: The objective of the webinar was to make students understand how leadership skills depend on emotional intelligence and it is important to maintain emotional balance to achieve goals in life. The resource person for the webinar was Dr. Shama Hussain, Chairman, Muscat Head, National Institute of Skills Training. Dr. Hussain after introducing the concept of emotional intelligence and its importance in leadership, explained how emotional intelligence helps in controlling emotions thereby helping in making better decisions and strong relations in life. Discussing the five components of emotional intelligence, namely self-awareness, self-regulation, motivation, empathy, and social skills, she explained how these are interlinked. Dr. Hussain highlighted the role of emotional intelligence in effective communication.

Outcome: The resource person provided practical tips and strategies for managing emotions, which the students found to be very useful.

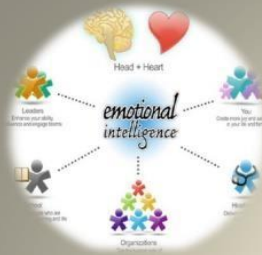
Manu Mahajan
Dr. Bede's College
Shimla

Officiating Principal
St. Bede's College
Shimla - 2




Webinar On "Emotional Intelligence & Leadership Skills"


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**Department of Commerce & Management , St.
Bede's College Shimla**
&
**NEST (Nurturing their Skills, Talent and
Education)**
Organises a Webinar on the topic
"Emotional Intelligence and Leadership Skills"



On 23rd October, 2020 at 4:00 pm on Google Meet



By Dr. Shama Hussain

For any query please contact:
9816327990

Convener: Mr. Manu Mahajan
HOD, Commerce & Management
Department

CERTIFICATE



St. Bede's College, Shimla

Certificate of Participation

Certificate no: DCM-2020/0001

This is to certify that **Gamini Sharma** student of B.Com III Year, St. Bede's College, Shimla attended a **Weminar on "Emotional Intelligence and Leadership Skills "** organised by Department of Commerce & Management, St. Bede's College, Shimla on October 23, 2020.

Date: October 23, 2020



Ms. Nandini Pathania
Principal

ATTENDANCE



St. Bede's College, Shimla

ATTENDANCE SHEET (2020-21)

Name of the activity: Webinar on "Emotional Intelligence & leadership Skills"

Date: October 23, 2020

Organizing unit: Commerce & Management

No. of students participated: 73

S. No	Name
1	AAHANA CHATTERJEE
2	ADITI SHYAM
3	ADITI VERMA
4	AKSHITA CHAUHAN
5	ANAMIKA
6	ANANYA CHAUHAN
7	ANANYAA MAHAJAN
8	ANCHAL ARORA
9	ANKITA SHARMA
10	ANSHITA JOKTA
11	ANSHU GARG
12	ASHA SOOD
13	AVANTIKA SUMAN
14	AYUSHI
15	BHARGAVI SINGH
16	CHARU PANWAR
17	DIKSHIKA GANGTA

Mam Mahajan

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Abhinav



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18	GARIMA SHARMA
19	GHANISHTHA PATHAK
20	GURMEET KAUR
21	GURMEET KAUR
22	GURMEET KAUR
23	HARSHITA SHARMA
24	HIMANSHI KAUNDAL
25	HIYA THAKUR
26	ISHA CHAUHAN
27	ISHITA SHARMA
28	ISHITA THAKUR
29	JANVI CHAUHAN
30	KAJAL THAKUR
31	KAMINI
32	KANIKA
33	KIRTI BHATTI
34	KOMAL THAKUR
35	LAKSHITA KAPOOR
36	LIPAKSHI DAWAR
37	MANISHA NEGI
38	MANNAT BHIMTA
39	MINALIKA
40	NIKITA VERMA



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41	NITIKA VERMA
42	POOJA
43	PRIYA HARNOTE
44	RANJNA SHARMA
45	RIA SHAKYA
46	RIDHI SOOD
47	RITIKA SHRIVASTAVA
48	RITIKA SOOD
49	RIYA THAKUR
50	SAKSHI SHARMA
51	AANCHAL
52	AARTI THAKUR
53	AAYUSHI
54	ADITI SHARMA
55	AKANKSHA SHARMA
56	ANCHAL CHADWAL
57	ANCHAL DARYAL
58	ANCHAL THAKUR
59	ANJALI VERMA
60	ANKITA RAWAT
61	ANUSHKA BHARDWAJ
62	ARSH THAKUR
63	GARIMA KUMARI



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64	HANYA THAKUR
65	HEMANJALI SHARMA
66	JUBEENA PROLTA
67	KOMAL
68	KRITIKA SHARMA
69	MEENAL CHAUHAN
70	SAKSHI BRAMHOTRA
71	SAKSHI MEHTA
72	SAKSHI VERMA
73	TENZIN ZOMKID

Mansu Mahajan

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WORKSHOP ON “GROOMING SESSION & GUIDANCE”

REPORT



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GROOMING SESSION AND GUIDANCE WORKSHOP

The Department of Commerce and Management and Placement Cell organized a grooming session and guidance workshop on 9th March 2022 to educate students about the emerging professional trends and events, job profiles, leadership roles, entrepreneurship, market needs and risks, and implementation of national socio-economic policies.

Objective- The objective of this workshop was to impart training in soft skills and prepare the students for the competitive professional world.

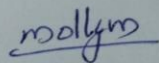
The resource persons for the workshop were Mr. Kiran Kurwade, Director-Office of Strategic Initiatives at Chitkara University, Chandigarh and Ms. Preeti Chauhan, General Manager- Office of Strategic Initiatives at Chitkara University, Chandigarh.

The workshop started with an opening speech by the Head of the Department of Commerce and Management, welcoming the resource persons and participants. The first speaker, Mr. Kiran Kurwade, delivered a lucid presentation on students' interview skills, communication skills and decision-making. He engaged the students in different games and activities and even awarded the winners with chocolates and gifts. His presentation was informative, interactive, and practical, and it helped students understand the importance of soft skills in their professional lives.

The second speaker, Ms. Preeti Chauhan, presented a video and informative presentation about Chitkara University's campus. She touched upon every aspect of the criteria with special emphasis on various MBA courses offered by Chitkara University. Her presentation was well-analyzed and enriched with facts and figures. She highlighted the benefits and opportunities that the students could avail by joining Chitkara University.

Outcome: The students appreciated the efforts of the resource persons and the college authorities in organizing such an event. The workshop helped students understand the importance of soft skills and how they could develop them to succeed in the professional world.

Mam Mahajan
(Convener, Placement Cell)


Principal
St. Bede's College
Shimla - 171 002



Workshop On "Grooming Session & Guidance"

BROCHURE



Department of Commerce and Management and Placement Cell of St. Bede's College is organising a Grooming Session and Guidance Workshop

Date : March 9, 2022

WORKSHOP **Venue : Seminar Room**

Time : 11.00 - 1.00 PM

Resource Persons :

- Mr. Kiran Kurwade, Director : Office of strategic initiative at Chitkara University Chandigarh
- Ms. Preeti Chauhan

CERTIFICATE



St. Bede's College

NAAC Re-Accredited A+ Grade

CERTIFICATE

This certificate is awarded to

SIMRAN

D/o Sh. Yograj Bansal

student of **BBA- 3rd year**

for successfully attending the

Grooming and Guidance Workshop

On March 9, 2022

Certificate No: DCB 220001

Date: March 9, 2022

Prof. Sr. Molly Abraham

Principal

ATTENDANCE



St. Bede's College, Shimla

ATTENDANCE SHEET (2021-22)

Name of the activity: Workshop on Grooming Session and Guidance Workshop

Date: March 9, 2022

Organising unit: Department of Commerce & Management

No. of students participated: 52

S. No	Name	Signature
1.	ADITI SOOD	<i>ADITI</i>
2.	ADITI SUHASINI	<i>Aditi Suhasini</i>
3.	AKANKSHA VERMA	<i>Akanksha</i>
4.	AKSHITA PARMAR	<i>Akshita Parmar</i>
5.	AMBIKA THAKUR	<i>Ambika</i>
6.	AMBIKA VERMA	<i>Ambika</i>
7.	ANANYA CHAUHAN	<i>Ananya</i>
8.	ANCHAL SHARMA	<i>Anchal</i>
9.	ANKITA BANSAL	<i>Ankita</i>
10.	ANSHU	<i>Anshu</i>
11.	ANU SHARMA	<i>Anu</i>
12.	ARTI PAL	<i>Arti</i>
13.	ARTI SURYAVANSHI	<i>Arti</i>
14.	ARUZA THAKUR	<i>Aruza</i>
15.	ASHIMA SHARMA	<i>Ashima</i>

Manu Mahajan

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Principal
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16.	AYANA MEHTA	Ayanamta
17.	AYUSHI VERMA	Ayushi.
18.	CHANCHAL THAKUR	Chanchal
19.	DEEPANSHI DIXIT	Deepanshi
20.	DEEYA GUPTA	DEEYA
21.	DIKSHA HARNOT	Diksha
22.	DIVYAKSHI NAYYAR	D
23.	EKTA TAMPTA	Ekta
24.	GARIMA THAKUR	Garima
25.	GEETANJALI SHARMA	Geeta
26.	GEETANJALI SHARMA	Geetanjali
27.	GUNJAN NEGI	Gunjan
28.	ISHA GAUTAM	Isha
29.	ISHIKA SAXENA	Ishika
30.	JYOTI SHARMA	Jyoti
31.	KAJAL ASWAL	Kajal
32.	KANIKA	Kanika
33.	KASHISH MEHTA	Kashish
34.	KAVITA VERMA	Kavita
35.	KOMAL THAKUR	Komal
36.	KRITIKA SARPAL	Kritika

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37.	LALITA DEVI	Lalita Devi
38.	LIPIKA	Lipika
39.	MAHIMA	Mahima
40.	MAHIMA JAGTA	Mahima Jagta
41.	MAHIMA THAKUR	Mahima
42.	MALIKA AHUJA	Malika
43.	MALIKA THAKUR	Malika..
44.	MANSI BANTA	Mansi
45.	MEDHAVI CHANDEL	Medhavi
46.	MEENA KUMARI	Meena
47.	MEGHALI THAKUR	Meghali
48.	NANDINI GOEL	Nandini
49.	NEEVIA THALYARI	Neevia..
50.	NIDHI KASHYAP	Nidhi
51.	NITIKA SHARMA	Nitika
52.	PALAK KASHYAP	Palak

Mam Mahajan

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Principal
St. Bede's College
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