



St. Bede's College

NAAC Re-Accredited A+ Grade



**Academic Agreement
between
Indiana University of Pennsylvania
and
St. Bede's College
Spring 2023**

INTRODUCTION

This agreement is written in the spirit of promoting international friendship by supporting intercultural activities and projects between the United States and India.

Indiana University of Pennsylvania (hereinafter IUP) and St. Bede's College (hereinafter St. Bede's) enter into this agreement beginning with Spring 2023. The purpose of this agreement is to formalize the cooperative activities that exist between IUP and ST. BEDE'S in the areas of reciprocal welcome of students, faculty, and scholars.

This agreement supersedes all and any Agreements previously entered by both IUP and ST. BEDE'S; including Memorandums of Understanding, Addendums to Memorandums of Understanding, 2+2 Undergraduate Program Agreements, and Exchange Agreements.

Either party to this agreement can terminate the agreement with a 90-day written notification. In such case, the programs in progress at the time of termination would continue until the end of the academic year.

The program will be financed on the basis of reciprocity, with each of the parties to the agreement responsible for the expenses incurred outlined in *Article 3* below. Fluctuations in the rate of exchange will not change the reciprocal obligations of either party to this agreement.

ARTICLES

Student Exchanges

Article 1: IUP and ST. BEDE'S agree to base their exchanges on the principle of reciprocity. The contributions of each of the parties may be periodically reviewed by IUP and ST. BEDE'S on the basis of both feasibility and past experience. Changes based on the findings of this review must be agreed upon by both parties in writing and may be appended to the original agreement.

Exchanges will take place on a one-for-one basis (one semester for one semester). The length of student exchanges may be one semester (fall or spring) or two semesters (fall and spring). Should students wish to remain at either institution for the duration of their studies, and not just for the terms of their original exchange, they may do so. However, it will be at the individual student's expense and will **not** be part of the one-for-one arrangement. For example, a ST. BEDE'S student wishing to remain at IUP for any semesters beyond the initial exchange period will do so at his/her own expense for tuition, fees, and living expenses. Likewise, an IUP student wishing to remain at ST. BEDE'S for longer than two semesters will be responsible for any and all expenses, charges and fees.

The maximum "banked" semesters owed to either participating university is three (3) semesters. For example, if IUP sends 3 students (6 semesters) to ST. BEDE'S, and ST. BEDE'S sends 6 students (12 semesters) to IUP, there is a 6 semester bank owed to IUP. In this case, no further students will be accepted from ST. BEDE'S until IUP sends at least 2 students (4 semesters) to ST. BEDE'S, resulting in a 2 semester bank owed by IUP. However, it would be below the 3 semester limit and 1 additional student from ST. BEDE'S could attend IUP.

IUP and ST. BEDE'S exchange students will have an appointed advisor at the exchange institution to assist the students during the exchange.

Article 2: The exchange of students will be university-wide with the following restrictions:

IUP Restrictions

- a) One semester exchange maximum per graduate student.
- b) Payment of any associated tuition and fees at normal non-resident rate if total credit hour registration in any academic term exceeds the maximum full-time credit hour total for IUP undergraduate or graduate enrollment.
- c) No winter, summer, or inter-semesters will be covered under this agreement.

Article 3: Financial terms of exchange of students between IUP and ST. BEDE'S:

IUP exchange students will be responsible to pay:

- a) Exchange fee as set and collected by IUP;
- b) Any housing and meal fee options elected by the student;
- c) Expenses related to elective excursions and personal expenses;
- d) Any optional or penalty fees incurred by action of the student (e.g., damages, key fees, infirmary fees, late fees, etc.);
- e) Airfare and transportation costs;
- f) All exchange students attending ST. BEDE'S will have appropriate medical coverage, including health insurance and life insurance. Proof of insurance will be required of each student from IUP attending ST. BEDE'S.

ST. BEDE'S exchange students will be responsible to pay:

- a) Exchange fee as set and collected by ST. BEDE'S;
- b) Any housing and meal fee options elected by the student;
- c) Expenses related to elective excursions and personal expenses;
- d) Any optional or penalty fees incurred by action of the student (e.g., damages, key fees, infirmary fees, late fees, etc.);
- e) Airfare and transportation costs;
- f) All exchange students attending IUP will have appropriate medical coverage, including health insurance and life insurance. Proof of insurance will be required of each student from ST. BEDE'S attending IUP.

Article 4: ST. BEDE'S exchange students will be accepted at IUP provided the exchange students meet existing admissions requirements. Further, ST. BEDE'S exchange students will be accepted by IUP at the level of their qualifications. ST. BEDE'S students will take IUP courses and appropriate exams, which will be evaluated for the degree of quality. ST. BEDE'S students satisfactorily completing IUP coursework will be issued official transcripts. Similarly, IUP students will be accepted by ST. BEDE'S at the level of the student's qualifications. IUP students will take ST. BEDE'S courses and appropriate exams, which will be evaluated for the degree of quality. IUP students satisfactorily completing ST. BEDE'S coursework will be issued official transcripts.

Article 5: Parties of this agreement may consult about issues arising under this agreement, and understandings reached through these consultations may be appended to this agreement.

Article 6: Additional ST. BEDE'S exchange students are welcome to attend IUP at a reduced tuition rate (110%). All applicable fees will be paid by these additional ST. BEDE'S students. These ST. BEDE'S students will not be counted in the one-for-one exchange arrangement but will still be considered participants of this agreement.

Degree-Seeking Students

Article 7: ST. BEDE'S students seeking academic degrees (undergraduate or graduate) from IUP are welcome to attend IUP for a degree at a reduced tuition rate (110%).

All applicable fees will be paid by these ST. BEDE'S students. These ST. BEDE'S students will not be counted in the one-for-one exchange arrangement but will still be considered participants of this agreement.

ST. BEDE'S will work with IUP in the recruitment of qualified students. ST. BEDE'S accepts responsibility for onsite promotional efforts. ST. BEDE'S agrees that all promotional materials will be consistent with degree requirements spelled out in current IUP catalogs and websites with the provisions in this agreement related to coursework timing and delivery. ST. BEDE'S agrees to send IUP's Office of International Education copies of all printed and electronic promotional materials associated with this agreement.

Based solely on this agreement, each ST. BEDE'S student seeking a degree from IUP will be responsible for payment to IUP for the following:

- a) Reduced tuition rate;
- b) All required IUP fees;
- c) Any housing and meal fee options elected by the student;
- d) Any optional or penalty fees incurred by action of the student (e.g. damages, key fees, infirmary fees, late fees, etc.).

Faculty and Staff Exchanges

Article 8: The exchange of faculty and professional staff will be based on the principle of reciprocity.

- a) Exchange professors at either institution shall be provided an appropriate office.
- b) Teaching courseloads and working hours and conditions shall be in accordance with established rules and practices of the host institution, although courseloads and working hours may be modified downward at the discretion of the host institution.
- c) Each exchange faculty is responsible for his/her own transportation, housing, living expenses, hospital and medical expenses (health insurance), as well as all personal expenses; unless otherwise supported by special funding. The host university may help the exchange faculty in finding housing, but the expenses thereof shall be totally borne by him/her.
- d) Nothing in the above listed articles shall be construed to imply a prior financial obligation by either party. Any financial commitment by either party to this agreement must result from, in each case, a specific written accord detailing such commitments.

Article 9: The host institution will approve, in writing, 90 days prior to the exchange the responsibilities of the exchange participant, the period of the exchange, and any other conditions governing the term of the exchange.

Article 10: Financial arrangements will be as follows:

- a) The home university or the participant will cover the cost of travel to and from the host university.
- b) The home university will pay the participant his/her usual salary during the period of the exchange.

Article 11: All participants will be required to meet language skills as prescribed by the host institution.

APPROVALS

M. D. D. D. *Dec 22, 2022*
IUP PRESIDENT DATE

Molly M *25th Aug, 2022*
ST. BEDE'S CHANCELLOR DATE
Principal
St. Bede's College
Shimla-171002

P. S. S. S. *Dec. 21, 2022*
IUP PROVOST AND DATE
VICE PRESIDENT: ACADEMIC AFFAIRS

S. S. S. S. *25th Aug, 2022*
ST. BEDE'S VICE-CHANCELLOR DATE

[Signature] *11/2/2022*
IUP ASSOCIATE VICE PRESIDENT: DATE
INTERNATIONAL EDUCATION AND
GLOBAL ENGAGEMENT

Gunech Kaur *25th Aug, 2022*
ST. BEDE'S DIRECTOR: DATE
INTERNATIONAL EDUCATION

