



Minutes of the Meeting

2022-2023

The SCA Meeting was called by Dr. Deepti Pajni and Ms. Komal Sharma, Students' Advisors to the Council on October 03, 2022 at 10:30 A.M. in the college auditorium.

**Agenda:** To assign duties to the office bearers and discuss the list of activities to be conducted for the session.

Following issues were discussed in the meeting:

- The office bearers were assigned duties towards their respective societies, clubs and the college.
- Maintaining discipline in the college campus and behaving in courteous manner.
- Maintaining dignity of office and discussion on problems faced while performing duties with the staff advisors.
- The council members were also given the responsibility of keeping a check on ragging and related activities in the campus and were directed to report to the in-charges of the cell at the earliest.
- The Admiral in consultation with the Staff Advisors to assign duties to the ship Captains and Vice-captain on monthly basis.
- To restrain students from using abusive language in and around the campus.
- The Admiral, Vice-Admiral and Media Cell In-charges were directed to be present for all the events conducted in the college.

**Members Present in the Meeting-**

Dr. Deepti Pajni, Staff Advisor

Ms. Komal Sharma, Staff Advisor

Ms. Smriti Thakur, Admiral

*D Pajni*

*K Sharma*

*Smriti*



### Minutes of the Meeting

The Staff Advisors to the students conducted a meeting with the Student Council after winter break on February 13, 2023 in the college Auditorium. The agenda of the meeting comprised the following points:

- Information regarding Re-tests
- Filling of Examination Forms
- Conferences/Seminars to be organized in the College.

The students were apprised about the re-tests to be conducted for those students who could not appear in the December minor papers due to various exigencies and those who could not perform well. They were asked to contact the teachers for the same.

The students were also informed about the opening of the examination portal for filling the online forms. They were directed to fill correct paper codes to avoid last minute haphazard.

The Student Council was assigned the responsibility of maintaining discipline in the college campus especially during seminars to be conducted in the month of March. The students were asked to assist the departments conducting Conferences in the college.

#### Members Present in the Meeting-

Dr. Deepti Pajni, Staff Advisor

*D Pajni*

Ms. Komal Sharma, Staff Advisor

*K Sharma*

Ms. Smriti Thakur, Admiral

*Smriti*