



## **SUPPORTING DOCUMENTS**

### **5.1.3**

#### **CAPACITY BUILDING AND SKILL ENHANCEMENT INITIATIVES TAKEN BY THE INSTITUTION**



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### LIFE SKILLS (Yoga, Physical Fitness, Health and Hygiene)

Sr. No.	Name of the Capacity Development and Skill Enhancement Program	
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		<a href="#">Certificate</a>
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Sr. No.	Name of the Capacity Development and Skill Enhancement Program	
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**Physical Fitness & Yoga  
Certificate**



Heritage Status

**St. Bede's College**

NAAC Re-Accredited A<sup>+</sup> Grade

**CERTIFICATE OF MERIT**

This certificate is awarded to

**Aditi Kashyap**

D/o Sh. Ajay Kashyap

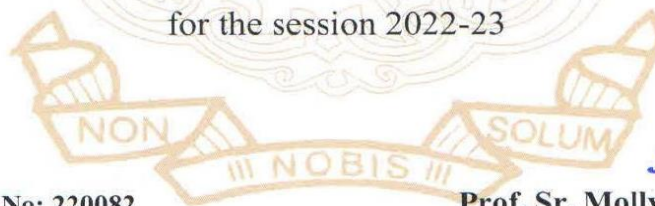
student of B.A. - 3rd Year

for successfully completing

**Physical Fitness & Yoga Course**

acquiring Grade A

for the session 2022-23



Certificate No: 220082

Regd. No.: 201100

Date: May 23, 2023

*Molly Abraham*  
Prof. Sr. Molly Abraham

Principal

St. Bede's College

Shimla-171002

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**Nutrition & Health Education  
Certificate**



**St. Bede's College**

NAAC Re-Accredited A+ Grade

**CERTIFICATE OF MERIT**

This certificate is awarded to

**Aditi Kashyap**

D/o Sh. Ajay Kashyap

student of B.A. - 3rd Year

for successfully completing

**Physical Fitness & Yoga Course**

acquiring Grade A

for the session 2022-23

Certificate No: 220082

Regd. No.: 201100

Date: May 23, 2023

  
Prof. Sr. Molly Abraham

Principal

St. Bede's College

Shimla-171002

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## Nutrition & Health Education Attendance BAI

Daily Attendance Register of St. Bede's College for the month of March year 2023

CLASS: BA 1<sup>st</sup> year      Subject: Nutrition & Health Education (BAI-01)      Page: Nutrition

CLASS: 1<sup>st</sup> year  
SUB: Nutrition & Health Education  
PAGE: Nutrition  
MONTH: March  
YEAR: 2023

Sl. No.	Name of Student	Registration No.	Attendance	DATES												Total	Attendance %
				1	2	3	4	5	6	7	8	9	10	11	12		
1	Nikhil Vikari	4	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
2	Nikhil Vikari	4	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
3	Nikhil Vikari	4	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
4	Vaishnavi Sathya	12	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
5	Rishika Chandel	15	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
6	Nikhil Chohan	17	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
7	Kushal Sharma	11	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
8	Ananya Singh	16	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
9	Aditi Singh	17	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
10	Charvi Jaiswal	17	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
11	Nikhil Singh	2	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
12	Jyoti Sharma	2	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
13	Aditi Jaiswal	2	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
14	Ananya Singh	17	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
15	Nikhil Singh	6	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
16	Swarna Singh	12	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
17	Kushal Sharma	12	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
18	Aditi Jaiswal	13	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
19	Nikhil Singh	8	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
20	Aditi Jaiswal	12	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
21	Nikhil Singh	16	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
22	Nikhil Singh	4	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
23	Ananya Singh	4	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
24	Charvi Jaiswal	4	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
25	Aditi Jaiswal	5	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
26	Nikhil Singh	2	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
27	Nikhil Singh	1	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
28	Nikhil Singh	3	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
29	Nikhil Singh	2	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
30	Nikhil Singh	3	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
31	Nikhil Singh	1	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%
32	Nikhil Singh	1	A	A	A	A	A	A	A	A	A	A	A	A	A	12/12	100%

Teacher's Name: \_\_\_\_\_

Date: 29/3/2023      Lecturer's Signature: [Signature]      Date: 29/3/2023      Principal's Signature: [Signature]      Teacher's Signature: \_\_\_\_\_







**Communication Skills and Personality Development  
Certificate**



**St. Bede's College**

NAAC Re-Accredited A+ Grade

**CERTIFICATE OF MERIT**

This certificate is awarded to

**Priyanka Thakur**

D/o Sh. Inder Singh

student of B.C.A.- IIIrd Year

for successfully completing

**Communication Skills and Personality Development Course**

acquiring Grade A

for the session 2022-23

Certificate No: 220209

Regd. No.: 206008

Date: May 23, 2023

*mollym*  
Prof. Sr. Molly Abraham

Principal

St. Bede's College

Shimla-171002

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## German Certificate



# St. Bede's College

NAAC Re-Accredited A+ Grade


## CERTIFICATE OF MERIT

This certificate is awarded to

**Srishti Mehta**

D/o Sh. Balwant Mehta  
student of B.A. - 2nd Year  
for successfully completing  
**German Language Course**  
acquiring Grade A  
for the session 2022-23

Certificate No: 220176  
Regd. No.: 211164  
Date: May 23, 2023

  
Prof. Sr. Molly Abraham  
Principal  
St. Bede's College  
Shimla-171002

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## French Certificate



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## French Attendance

Subject: French Faculty: Dr. Deena Class: BA/A.Sc/B.Com  
 Section: — Semester: Ist Year Session: 2022-23

S No	Regd No	Name	Unit Roll No	Parent	Phone No	Student
1		Kritika Tundu				
2		Dianora Gulakh				9514373116
3		mehek Chauhan				9188000043
4		Venus Chauhan				
5		Kritika Chaudhary				
6		Priyal Sharma				
7		Sakshi Saxena				
8		Riya Koundal				787671492
9		Renia Sonu				62304837
10		Anshika Palwal				
11		Anshika Chatur				
12		Keshik Aunika				
13		Aashika Anshika				787662763
14		Vidushi Gaur				9188000043
15		Meekha Sankha				
16		Akshita Chauhan				
17		Sona Joseph				
18		Aattha Singh				
19		Shristi Singh				
20		Rozali Thapa				
21		Vanshaj				
22		Shreya Rishika				
23		Yukti Sharda				
24						
25		Vandana Sharma				787664279
26		Anushi Sharma				
27		Budiksha mehta				9805619111
28		Nandini Thakur				
29		Saanvi Verma				
30		Niharika Raj Chauhan				
31		Harshita Thakur				787662763
32		Diksha Uniyal				9188000043
33						
34		Divya Uniyal				8445444392

Month	September	Year	2022
1	P	P	P
2	P	P	P
3	P	P	P
4	P	A	A
5	P	A	P
6			
7		P	A
8	P	A	P
9	P	A	A
10	P	A	A
11			
12			
13	P	A	P
14	P	A	A
15	P	A	P
16	P	A	P
17			
18			
19			
20	P	A	A
21			
22			
23	P	A	P
24			
25	P	A	P
26	A	A	P
27	A	A	P
28			
29			
30			
31	P	A	P
32	P	A	P
33			
34			

Assessment (CCA)	Test	Minor	Major	Total
	100			100
	(15)	(15)	(15)	(60)
	13.41	29		80
	13.34	92		76
	12.31	20		54
	13.35	98		73
	13.31	0		31
	13.39	41		80
	0	16	41	57
	13			
	13.30	39		74
	12.36	90		76
	12.41	46		87
	12	41		81
	4	41		82

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## **Basic Statistics & Econometrics Syllabus**

- Probability: Concepts of Sample Space and Events, Probability of an Event, Approaches to Probability (Classical, Empirical and Axiomatic), Addition and Multiplication Theorems; Conditional Probability and Independence of Events
- Concept of a Random variable, Discrete and Continuous Random Variable.
- Binomial distribution- its properties, normal distribution-its properties, Normal distribution as a limiting case of binomial distribution.
- Testing of hypotheses: Null and Alternative hypothesis, Simple hypotheses, Procedure for testing of hypotheses; Type I and Type II errors; power of a test; level of significance, Confidence Interval, confidence limits,
- Correlation: Meaning and Types of Correlation - Measurement of Correlation - Scatter Diagram - Karl Pearson's Coefficient of Correlation – Spearman's Rank Correlation - Regression: Simple Regression Model - Estimation - Least Squares Method.
- Two variable regression Model: Basic Ideas - Significance of Disturbance Term. Method of Estimation: Ordinary Least Squares and Maximum Likelihood Estimation - BLUE Property

### **References**

- Gupta S P. Statistical Methods, S. Chand and Company, New Delhi.
- Damodar N Gujarati, Basic Econometrics, McGraw Hill, International Student Edition.

**Prerequisite-** Knowledge of Basic Mathematics and Statistics is essential to pursue the course.

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**Basic Statistics & Econometrics  
Certificate**



**ST. BEDE'S COLLEGE SHIMLA**

(NAAC RE-ACCREDITED A +GRADE)

**DEPARTMENT OF ECONOMICS**

**CERTIFICATE**

*This is to certify that*

*Ananya Sood*

*has successfully completed a course in Basic Statistics and Econometrics*

*w.e.f 14th September 2022 to 16th March 2023*

*and her performance has been graded Outstanding/ Good/Average*

*Anupama Tandon*

**DR. ANUPAMA TANDON**

**Head, Economics Department**

*Molly Abraham*

**PROF. SR. MOLLY ABRAHAM**

**Principal**

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## Basic Statistics & Econometrics Attendance

**Daily Attendance Register of St. Bede's College for the month of Sept year 2022**

Class B.A. II Subject Certificate Course Paper \_\_\_\_\_

CLASS: B. II  
SUB: Cert. Course  
PAPER: Basic Statistics and Econometrics  
MONTH: \_\_\_\_\_  
YEAR: 2022-23

Serial Number	Name of Student	Registration No.	Registration No.	Previous Attendance	DATES																															No. of Lectures	Attendance												
					September							October							November							December							January							March									
					14	16	19	22	23	26	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
1	Ananya Sood BBA																																																
2	Anshika Gupta BBA																																																
3	Muskan/Shama BBA																																																
4	Saurav Dogra BBA																																																
5	Aarav Akora BBA																																																
6	Pooja Janghu BBA																																																
7	Ashika Anshika BBA																																																
8	Shubhangi Chopra BBA																																																
9	Rohita D																																																

Dated: 16 April 2023

Jas  
16/3/23 Lecturer's Signature

Teacher's Name: Dr. Anupama

Lecturer Name: \_\_\_\_\_

Dated: \_\_\_\_\_

Principal's Signature: [Signature]

Received By: \_\_\_\_\_

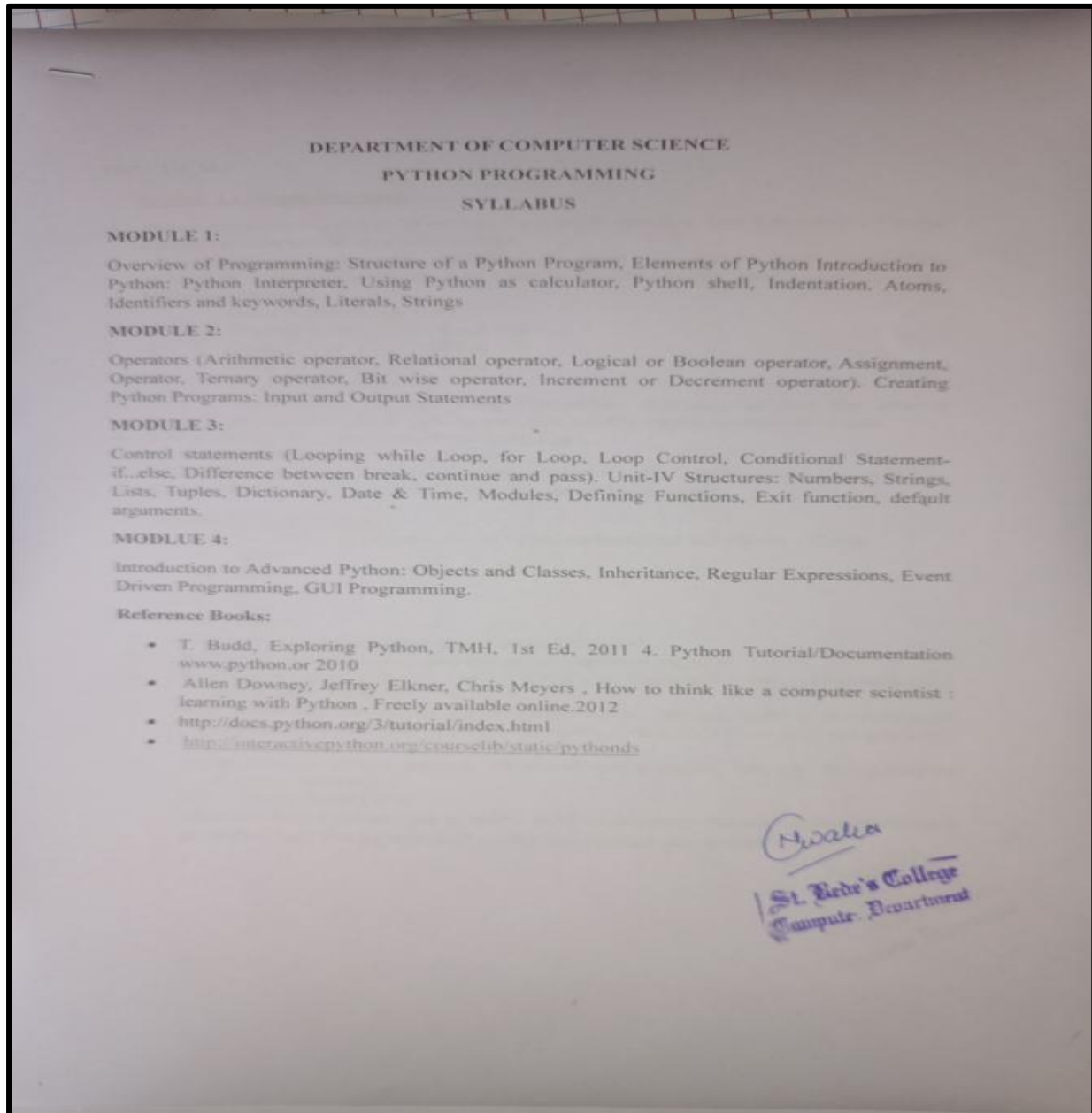
Teacher's Signature: [Signature]

Class's Signature: \_\_\_\_\_

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## Python Programming Syllabus



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## Python Programming Timetable



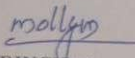
Department of Computer Science  
St. Bede's College, Shimla

AUGUST 10, 2022

TIMETABLE  
2022-23

COURSE NAME	CLASS	DAY	TIME	ROOM NO
PYTHON PROGRAMMING	THIRD YEAR	MONDAY	3:00 PM-4:00 PM	COMPUTER LAB
		FRIDAY	3:00 PM-4:00 PM	COMPUTER LAB

Note: Classes will commence from August 22, 2022

  
PRINCIPAL

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**Python Programming  
Certificate**



**St. Bede's College**

NAAC Re-Accredited A+ Grade

**CERTIFICATE OF MERIT**

This certificate is awarded to  
**Shatakshi Sharma**  
D/o Sh. Kapil Sharma  
student of **B.C.A. 3rd Year**  
for successfully completing  
**Python Programming course**  
acquiring Grade A+  
for the session 2022-23

**Certificate No: DCS-220001**

**Regd. No.: 206002**

**Date: June 2, 2023**

**Prof. Sr. Molly Abraham**

**Principal**

**St. Bede's College, Shimla**

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# Python Programming Attendance


**Daily Attendance Register of St. Bede's College for the month of** AUGUST - MARCH, year 2022-23  
 CLASS BCA, BA, BBA, BCOM 3<sup>rd</sup> Year Subject PYTHON PROGRAMMING PAPER \_\_\_\_\_  
 MONTH MAY YEAR \_\_\_\_\_

Serial Number	Name of Student	Registration No.	Registration No.	Previous Attendance	DATES																															No. of Lectures	Attendance		
					22/8/22	23/8/22	24/8/22	25/8/22	26/8/22	27/8/22	28/8/22	29/8/22	30/8/22	31/8/22	1/9/22	2/9/22	3/9/22	4/9/22	5/9/22	6/9/22	7/9/22	8/9/22	9/9/22	10/9/22	11/9/22	12/9/22	13/9/22	14/9/22	15/9/22	16/9/22	17/9/22	18/9/22	19/9/22	20/9/22	21/9/22				
1	SHAKSHI SHARMA	BCA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	28	93%	
2	NIJIMA	BCA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29	96%
3	SARSHI VERMA	BCA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	26	86%
4	TRIYANKA	BCA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29	96%
5	ARUSHI	BCA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	28	93%
6	RISHITA	BCA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29	96%
7	CHAHAT DHIR	BAECO(H)			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29	96%
8	MANSI SHARMA	BAECO(H)			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29	96%
9	ASHI	B.SC			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	28	93%
10	MANISHA	B.SC			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	30	100%
11	SARSHI	B.SC			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	27	90%
12	NAVISHA RANA	B.SC			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29	96%
13	PARUL	B.SC			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	27	90%
14	TANVI MANTA	B.Com			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29	96%
15	RUBY VERMA	B.Com			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	26	86%
16	NIKITA CHAVHAN	B.Com			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29	96%
17	GATI SINGH	B.Com			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	30	100%
18	ISHITA	BBA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	27	90%
19	SALVA	BBA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	26	86%
20	ISHA RANA	BBA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	30	100%
21	MUSKAN	BBA			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	24	80%

Teacher's Name: Neha Wale  
 Lecturer's Signature: [Signature] Dated: 30/5/2023  
 Principal's Signature: \_\_\_\_\_  
 Teacher's Signature: [Signature]  
 30/5/2023



## Python Programming Date Sheet



Department of Computer Science  
St. Bede's College, Shimla

MAY 15, 2023

DATESHEET  
2022-23

COURSE NAME	CLASS	TIME	ROOM NO
PYTHON PROGRAMMING (THEORY)	THIRD YEAR	MAY 30, 2023 12:00 PM-1:00 PM	COMPUTER LAB
PYTHON PROGRAMMING (PRACTICAL)	THIRD YEAR	MAY 30, 2023 1:00 PM-2:00 PM	COMPUTER LAB

*molly m*  
PRINCIPAL

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## Introduction to Industrial Psychology Syllabus

### Certificate Course in Introduction to Industrial Psychology

**Learning Objectives:** This course aims of providing the general understanding of industrial psychology to understand the dynamics of interpersonal relations, group dynamics and behaviour of employees working in the organization to attain the objective of business in most effective and efficient manner.

(30 Lecture)

(30 Hours)

#### Unit I

##### **Introduction to industrial psychology:**

Concept, objectives, functions and nature of industrial psychology, scope, significance and problems of industrial psychology.

#### Unit II

##### **Attitudes and Learning:**

**Attitudes:** meaning, components of attitude, attitude formation, determination and change and cognitive theory of dissonance.

**Learning:** meaning and definition of learning, component of learning, theories of learning.

#### Unit III

**Personality, interpersonal relationship and group Dynamics:** meaning and theories of personality, interpersonal relationship and group dynamics, formal and informal group decision making.

#### Unit IV

##### **Human engineering and Organizational Stress:**

Human engineering and stress management: work study, time study, motion study, fatigue study, monotony, boredom and work environment.

Organizational stress: Concept, causes, effects and coping strategies of stress.

*Mann Makejan.*



## Introduction to Industrial Psychology Timetable

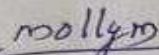


*Add on Course  
St. Bede's College, Shimla*

August 8, 2022

**TIME TABLE FOR ADD-ON COURSE  
DEPARTMENT OF COMMERCE & MANAGEMENT  
2022-23**

COURSE NAME	CLASS	TIME	ROOM
Introduction to Industrial Psychology	B.Com/BBA	Monday (9:45 .am- 10:30 a.m)	B16
	Third Year	Tuesday (9:00 a.m -9:45 a.m)	

  
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Principal  
St. Bede's College  
Shimla 171002

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**Introduction to Industrial Psychology  
Certificate**



**St. Bede's College**

NAAC Re-Accredited A+ Grade

**CERTIFICATE OF MERIT**

This certificate is awarded to

**SIMRAN**

D/o Sh. Yograj Bansal

student of **BBA- 3rd year**

for successfully completing

**Introduction to Industrial Psychology Course**

acquiring Grade A+

for the session 2022-23

**Certificate No: DCB 220013**

**Regd. No.: 205023**

**Date: June 2, 2023**

**Prof. Sr. Molly Abraham**

**Principal**

**St. Bede's College, Shimla**

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# Introduction to Industrial Psychology Attendance

Daily Attendance Register of St. Bede's College for the month of <i>Aug - March</i> / year <i>2022-23</i>			DATES												No. of Lectures	Attendance													
Serial Number	Name of Student	Registration No.	20/8	26/8	29/8	5/9	12/9	19/9	26/9	3/10	10/10	17/10	24/10	31/10			7/11	14/11	21/11	28/11	5/12	12/12	19/12	26/12	2/1	9/1	16/1	23/1	30/1
11	IRAN GUPTA	B.6	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	26 (87)
21	RUYAM SOOD	B.6	P	P	P	P	P	P	P	P	A	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	30	25 (83)
31	RITIKA GUPTA	B.6	P	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	26 (86)
41	PALLAVI SHARMA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	26 (86)
51	HIMANSHU	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	27 (90)
61	HITANSHU	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29 (97)
71	JSHA CHAUHAN	B.6	P	P	P	A	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	25 (83)
81	PAVIA SUDAN	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	27 (90)
91	UMANG VERMA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29 (97)
101	MIZTAI AKORA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	28 (93)
111	JSHA KASHYAP	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29 (97)
121	ADITI SHARMA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29 (97)
131	MAHUS KALIA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	26 (86)
141	RISHA THAKUR	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	28 (93)
151	SIMRA SHARMA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	27 (90)
161	RISHA SHARMA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	28 (93)
171	MIANSE SOOD	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29 (97)
181	EVA SHYAM	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29 (97)
191	ANADIAE GUPTA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29 (97)
201	SARJEL CHANAN	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	27 (90)
211	SIMRAN	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	28 (93)
221	KANSHOO	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	28 (93)
231	MAGKAW SOOD	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	27 (90)
241	SAKSHI	B.6	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	25 (83)
251	SHELIA GUPTA	B.6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	29 (97)

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## Introduction to Industrial Psychology Date Sheet

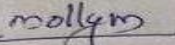


*Add on Course  
St. Bede's College, Shimla*

April 11, 2023

**DATESHEET FOR ADD-ON COURSE  
DEPARTMENT OF COMMERCE & MANAGEMENT  
2022-23**

<b>COURSE NAME</b>	<b>CLASS</b>	<b>TIME</b>	<b>ROOM</b>
Introduction to Industrial Psychology	B.Com/ BBA Third Year	April 29, 2023 2:00-3:00 PM	B16

  
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St Bede's College  
Shimla 171002

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## **Art Therapy with Psychology Principles Syllabus**

**Unit 1:** What is Art Therapy; Art therapy for self healing, colour wheel; psychology of colours; self body state using water colours; how to use self body state using water colours.

**Unit 2:** Zentangle; how to use Zentangle, Mandala; how to use Mandala; A grateful mandala, Zendallas; creating zendallas; Doodle art; creating doodle art, letter to younger self and colour of your younger self; colour of your present self, scribble art.

**Unit 3:** Maslow hierarchy of need; creating emotions wheel, paint your emotion, gratitude jar.

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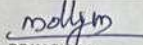


## Art Therapy with Psychology Principles Timetable

ST. BEDE'S COLLEGE- SHIMLA  
TIME-TABLE FOR CERTIFICATE COURSE THIRD YEAR  
2022-2023

DATE: AUGUST 08, 2022

COURSE NAME	DAY	TIME	ROOM
Art Therapy with Psychology Principles	MONDAY	2:30-3:45	C-7
	SATURDAY	11:30-12:15	C-7

  
PRINCIPAL

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St. Bede's College  
Shimla-171002

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**Art Therapy with Psychology Principles  
Certificate**



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## Art Therapy with Psychology Principles Attendance

Daily Attendance Register of St. Bede's College for the month of \_\_\_\_\_ year \_\_\_\_\_

CLASS: ZIMPHS  
SUB: \_\_\_\_\_  
PAPER: \_\_\_\_\_  
MONTH: \_\_\_\_\_  
YEAR: 2022-2023

Class: \_\_\_\_\_ Subject: ART THERAPY WITH PSYCHOLOGY PRINCIPLES Paper: \_\_\_\_\_

Serial Number	Name of Student	Registration No.	Previous Attendance	DATES																															No. of Lectures	Attendance	%																		
				AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER							JANUARY							FEBRUARY							MARCH		
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																					
1.	ADISHA BUTAIL			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	18	21	68.75																	
2.	ADARSH SINGH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																	
3.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	16	21	76.2																		
4.	ADARSH KUMAR			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	21	21	100																		
5.	ADARSH KUMAR			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	25	21	119																		
6.	ADARSH SINGH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
7.	ADARSH KUMAR			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
8.	ADARSH KUMAR			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
9.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
10.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
11.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
12.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
13.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
14.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
15.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
16.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
17.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
18.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		
19.	ADARSH			A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	19	21	90.5																		

Dated: 13 March 2023.

*[Signature]*  
Lecturer's Signature  
JAGITI  
Lecturer Name

Dated: \_\_\_\_\_  
Received By: \_\_\_\_\_

*[Signature]*  
Principal's Signature  
Clerk's Signature

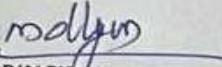
Teacher's Name  
*[Signature]*  
Teacher's Signature



## Art Therapy with Psychology Principles Date sheet

ST. BEDE'S COLLEGE- SHIMLA  
DATE-SHEET FOR CERTIFICATE COURSE THIRD YEAR  
DEPARTMENT OF PSYCHOLOGY  
2022-2023

COURSE NAME	CLASS	TIME	ROOM
Art Therapy with Psychology Principles	Third Year	April 22, 2023 9:00-9:45 AM	C-7

  
PRINCIPAL

Principal  
St. Bede's College  
Shimla-171002

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## Research Methodology (Psychology) Syllabus

### **SYLLABUS:**

### **CERTIFICATE COURSE** **RESEARCH METHODOLOGY**

#### Unit-I: Introduction to Research:

- Meaning
- Characteristics
- Objectives
- Nature & scope

#### Unit-II: Research Design:

- Exploratory
- Descriptive
- Experimental
- Research Design

#### Unit- III: Methods of Data Collection:

- Survey/Observation Method
- Case Study
- Experimental Method
- Questionnaires

#### Unit-IV: Analysis of Data:

- T-test/ F-test
- Correlation
- Measures of Central Tendency
- Standard Deviation



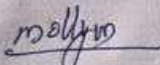
## Research Methodology (Psychology) Timetable

ST. BEDE'S COLLEGE SHIMLA  
TIME TABLE FOR THE CERTIFICATE COURSE IN PSYCHOLOGY  
(3<sup>RD</sup> YEAR)

2022-2023

DATE: AUGUST 08, 2022

COURSE NAME	DAY	TIME	ROOM
RESEARCH METHODOLOGY	MONDAY	09:00AM-10:15AM	C-7
	SATURDAY	02:30PM-03:15PM	C-7

  
PRINCIPAL

Principal  
St. Bede's College  
Shimla-171002



**Research Methodology (Psychology)  
Certificate**




**St. Bede's College, Shimla**

NAAC Re-accredited A+ Grade

*Department of Psychology*

*Certificate*

This is to certify that Ms. Anchal Dharmaik has successfully completed a Course in Research Methodology w.e.f 8th August 2022 to 18th March 2023 and her performance has been graded Outstanding/Good/Average

  
Prof. Sr. Molly Abraham  
Principal

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## Research Methodology (Psychology) Attendance

CLASS: \_\_\_\_\_  
SUB: \_\_\_\_\_  
PAPER: \_\_\_\_\_  
MONTH: \_\_\_\_\_  
YEAR: \_\_\_\_\_

**Daily Attendance Register of St. Bede's College for the month of**            **year** 2022-23

Class: \_\_\_\_\_ Subject: RESEARCH METHODOLOGY [certificate course] Paper: \_\_\_\_\_

Serial Number	Name of Student	Registration No.	Registration No.	Previous Attendance	DATES																														No. of Lectures 60	Attendance %
					22	27	29	10	12	17	19	24	26	08	10	15	17	05	07	12	21	26	28	05	11	13	20	25	27	04	06	13	18			
1.	AARSHI KAPUR				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	27/14	93%
2.	ANGHAL DHARMALK				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	27	90%
3.	ANUSHKA AGARWAL				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	24/56	96%
4.	ARJDEEP KAUR				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	30	100%
5.	AYUSHI				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	23/21	83%
6.	DILASHA RAWAL				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	30	100%
7.	HARSHITA SHARMA				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	25/24	92%
8.	HIMANSHI SAHNI				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	29/14	100%
9.	PALAK				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	26/21	92%
10.	PRAYEEN DHIMAN				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	26/24	92%
11.	RIYA NEGI				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	28/21	100%
12.	SHALINI VERMA				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	29/14	100%
13.	SHREYA PILLAI				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	28/21	100%
14.	SHIVANGI PREMI				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	28/21	100%
15.	VANSHIKA THAPAR				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	26/14	89%
16.	KHUSHI BENIWAL				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	24/54	94%
17.	KHUSHI CHAWLA				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	23/14	95%
18.	ESHITA THAKUR				A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	30	100%

Teacher's Name: AKSHITA DHIMA  
Teacher's Signature: \_\_\_\_\_  
Principal's Signature: malya  
Clerk's Signature: \_\_\_\_\_


Lecturer's Signature: \_\_\_\_\_ Dated: 13-03-2023  
Lecturer Name: \_\_\_\_\_ Received By: \_\_\_\_\_

Dated: \_\_\_\_\_

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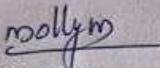
**Research Methodology (Psychology)  
Date sheet**



**CERTIFICATE COURSE  
St. Bede's College, Shimla**

**DATESHEET FOR CERTIFICATE COURSE  
DEPARTMENT OF PSYCHOLOGY  
2022-23**

<b>COURSE NAME</b>	<b>CLASS</b>	<b>DATE&amp;TIME</b>	<b>ROOM</b>
<b>RESEARCH METHODOLOGY</b>	<b>B.A. Third Year (Hons. &amp; Pass course)</b>	<b>April 29, 2023 2:00 PM – 3:00 PM</b>	<b>C-7</b>

  
**PRINCIPAL**

Principal  
St. Bede's College  
Shimla-171002

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## **IPR AWARENESS PROGRAM**

### **REPORT**

On September 23, 2022, an online Intellectual Property Rights (IPR) awareness program was conducted by the Department of Biotechnology at St. Bede's College, in association with The Patent Office in Kolkata under the Department for Promotion of Industry & Internal Trade (DPIIT), Ministry of Commerce & Industry.

The webinar was conducted by Shri Suman Sil, an Examiner of Patents & Designs (Gr. 'A' Gazetted) who engaged the students and faculty in an informative discussion about the importance of IPR and its various forms. The webinar was attended by students, faculty, and staff from the college, as well as from other colleges and institutions.

During the webinar, Shri Suman Sil provided an overview of IPR and its importance in today's world. He elaborated on the various forms of IPR protection, including patents, trademarks, copyrights, and trade secrets, and explained their key differences and similarities.

He also emphasized the need for proper documentation, filing, and maintenance of IPR, and shared some examples of how IPR can be used to protect and commercialize innovations and creative works.

Moreover, he discussed the procedures and requirements for filing applications for patents and other forms of IPR and provided valuable insights into the legal and regulatory aspects of IPR.

The webinar was interactive, with students and faculty asking questions and sharing their views on various aspects of IPR. Shri Suman Sil provided detailed answers and shared his knowledge and experience, making the session informative and engaging for everyone.

### **OBJECTIVES**

The objective of the session was:

- to introduce the students to the basics of intellectual property rights and patent filing. • To provide knowledge of different forms of intellectual property protection and their key differences and similarities.
- To raise awareness about filing applications for patents and other IPR.
- To provide a platform for information exchange and education concerning intellectual property.





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## OUTCOMES

- Increased understanding and awareness of different forms of IPRs among the students.
- Development of skills to identify the appropriate form of IPRs for their intellectual work.
- Enhanced knowledge of the procedure for filing patents and other forms of intellectual property.
- Empowerment of students to protect their intellectual property through appropriate forms of IPRs.
- Preparation of students for careers in industries where IPR is a crucial aspect.

## BROCHURE

GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE AND INDUSTRY  
DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADES  
OFFICE OF THE CONTROLLER GENERAL OF PATENTS, DESIGNS AND TRADEMARKS

in association with

**St. Bede's College**  
**Department of Biotechnology**

is organizing

**IPR AWARENESS PROGRAMME**  
[Under the National Intellectual Property Awareness Mission]

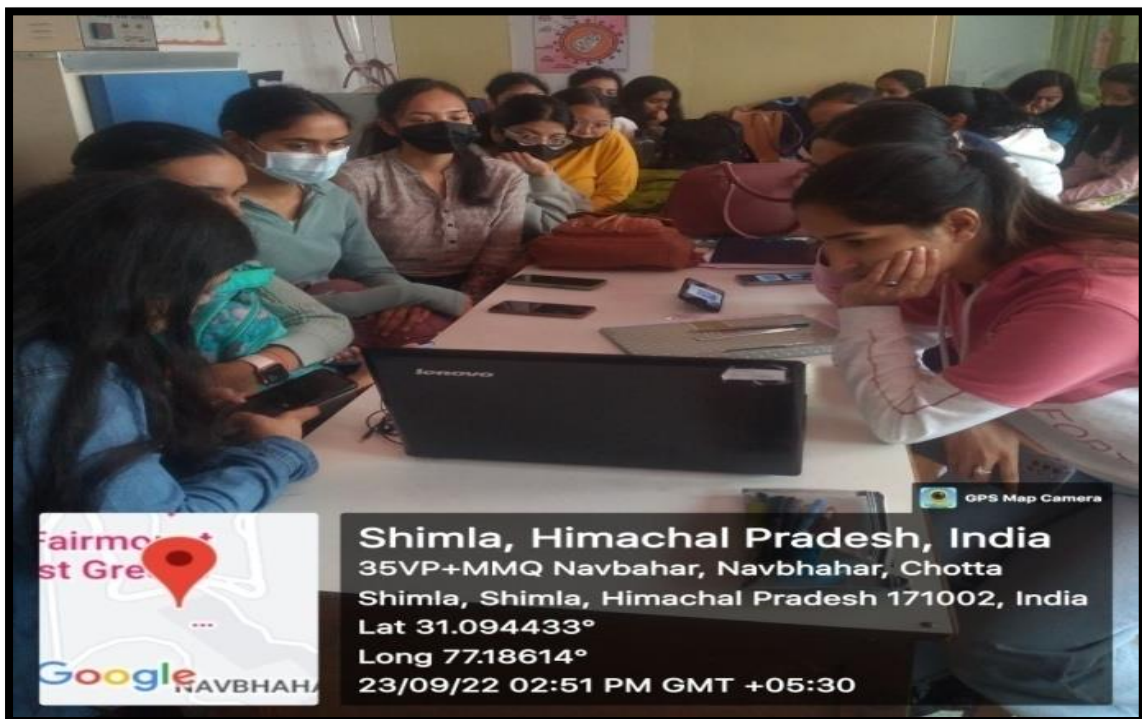
**Creative India , Innovative India**

**Date: 23rd September, 2022**  
**Time: 2:30 pm -3:30 pm**

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## CERTIFICATE



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Activity: IPR Awareness Program

Date: September 23, 2022

S.No.	Name	Signature
1.	ADITI SUMAN	
2.	AKANKSHA SHARMA	Akanksha sharma
3.	ANCHAL SHYAM	anchal shyam,
4.	AVNI JHINGTA	
5.	AYESHA	Ayasha
6.	ISHITA THAKUR	
7.	KANAN SHARMA	Kanan .
8.	SHELLEY MISHRA	Shelley Mishra
9.	SNIGDHA KANWAR	Snigdha
10.	VAISHNAVI SHARMA	Varshnavi
11.	YANSHIKA SHARMA	
12.	SEJAL CHAUHAN	
13.	ISHA THAKUR	
14.	ADITI THAKUR	
15.	ALISHA	Alisha
16.	MITALI PATHANIA	Pathania
17.	MUSKAN	Muskan
18.	PRANJAL VERMA	Pranjal Verma
19.	SAMRIDDHI TRIPATHI	Samiddhi Tripathi
20.	SIMRAN BISHT	
21.	VAISHNAVI KASHYAP	
22.	ALIYA KHAN	
23.	ANJALI	Anjali Negi
24.	ARCHANA MULLICK	
25.	DIVISHA SEN	

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26.	MOHINI SINGH GAUTAM	<u>Mohini</u>
27.	NIVEDITA SHARMA	
28.	OSHEEN PIRTA	<u>Osheen</u>
29.	PRIYA DHINGRA	<u>Priya</u>
30.	RISHIKA GAUTAM	<u>Rishika</u>
31.	SANJANA GUPTA	<u>Sanjana</u>
32.	SHAIVI DOGRA	<u>Shaivi</u>
33.	SHINY RAJPOOT	<u>Shiny</u>
34.	SUVARNA SINGH	<u>Suvarna</u>
35.	TANVI BISHT	<u>Tanvi</u>
36.	YATI SHARMA	<u>Yati</u>
37.	NEETIKA MEHTA	<u>Neetika</u>
38.	UMANG	<u>Umang</u>
39.	ASTHA PANGHANIA	<u>Astha</u>
40.	BHAWANA VERMA	<u>Bhawana</u>
41.	DIYA BALI	<u>Diya</u>
42.	HARSHA KAMAL	
43.	NISHTHA PATHAK	<u>Nishta</u>
44.	SRIJAN CHAUHAN	<u>Srijan</u>
45.	YASHASWINI SHARMA	<u>Yashaswini</u>
46.	AAKRITI SOOD	<u>Aakriti</u>
47.	ADITI SHARMA	<u>Aditi</u>
48.	KAVITA	<u>Kavita</u>
49.	LAKSHITA SHARMA	<u>Lakshita</u>
50.	NIHARIKA JHINGTA	<u>Niharika</u>
51.	NIKITA PAL	<u>Nikita</u>
52.	SIDHI GUPTA	<u>Sidhi</u>
53.		

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सत्यमेव जयते  
Government of India  
Ministry of Commerce and Industry  
Department for Promotion of Industry and Internal Trade  
Office of the Controller General of Patents, Designs and Trade Marks

**CERTIFICATE**

This is to certify that, **MS. AAKRITI SOOD** of **ST. BEDE'S COLLEGE** has successfully participated in IP Awareness/Training program under


**NATIONAL INTELLECTUAL PROPERTY AWARENESS MISSION**  
on September 23,2022

Azadi Ka  
Amrit Mahotsav

Organized by  
**Intellectual Property Office, India**

Date: September 23,2022



  
(Prof. (Dr) Unnat P. Pandit)  
CONTROLLER GENERAL OF  
PATENTS, DESIGNS & TRADE MARKS

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## WORKSHOP ON THE MLA-STYLE SHEET

### REPORT

On the 14th and 15th of October 2022, the Department of English at St. Bede's College, Shimla, organised a workshop for their M.A. students on the MLA style sheet.

**Objective-**The workshop aimed to help the students understand the format and citing sources according to the MLA Handbook (9th edition). The workshop was conducted by the faculty, Ms Annette James.

**Session Overview:** Ms Annette James started the session by introducing the MLA style sheet and its importance in academic writing. She explained how the MLA Handbook, released by the Modern Language Association, helps researchers present their work in a standard and understandable design while allowing researchers to indulge in their research flexibly.

Ms James then focused on the format of academic writing and how to cite sources according to the MLA style sheet. She shared some examples of correct citations and how to make references to avoid plagiarism. She also explained the importance of acknowledging sources and the consequences of not doing so.

The students were given handouts with tips for following the style sheet and academic writing. They were then guided step-by-step to cite sources, make references, and format their academic assignments according to the MLA style sheet. The students were encouraged to adopt the format to write their assignments to prepare them well for research writing when pursuing further studies.

**Interactive Session:** After the presentation, the session was opened up for an interactive discussion, where students were encouraged to ask questions and share their views. The students asked various questions related to the MLA style sheet, citing sources, and the format of academic writing. Ms James answered the questions in detail and provided some valuable insights.

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## Outcome

The workshop was a great success, and the students benefited a lot from the insights shared by Ms James. The session was informative, interactive, and provided practical tips that students can use to improve their academic writing. Such workshops help students improve their academic writing skills and prepare them for research writing when pursuing further studies.



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## MLA (Modern Language Association) Quick Notes

(Based on the *MLA Handbook for Writers of Research Papers*, 9th ed.)

### Formatting Guidelines

- The margins of your document are to be one inch (1") on all sides.
- The text of the paper should be double-spaced throughout and typed using a legible font and font size (e.g. Times New Roman, 12 pt).
- Indent the beginning of each paragraph half inch ( $\frac{1}{2}$ "). This can be done by pressing the Tab Key once.

### (Sample First Page)

Thomas 1

Catherine Thomas

Dr. Ira Raja

M Phil Optional Course

12 July 2012

The State and its Ramifications: *Wole Soyinka's A Dance of the Forests* and *Kongi's Harvest*

This paper is a critical investigation of the African postcolonial political landscape and the sordid dimensions of state power represented by *Wole Soyinka* in *A Dance of the Forests* and *Kongi's Harvest*. *The Prince* by Machiavelli was written as a

List your name, teacher's name, course title, and the date on the upper left-hand corner of the first page

Create a header in the upper right-hand corner,  $\frac{1}{2}$  inch from the top. It must include your last name and the page number

Centre the title and use standard capitalization. Do not underline, italicize or place it within quotation marks. Use quotation marks and/or italics when referring to other works in your title.

Double space between the title and the first line of the text.



## ATTENDANCE

The Department of English  
St. Bede's College Shimla

### ATTENDANCE SHEET (2022-23)

Name of the activity: MLA Style Sheet Workshop

Organised by: Department of English

Date: October 14 and 15, 2022

No. of students participated: 19

Sl.No	Name	Signature
1.	Aayushi Setia	Aayushi.
2	Aditi Singh Chundawat	Aditi
3	Akshi Chauhan	Akshi
4	Anmol deep	Anmol.
5	Arti	Arti
6	Avantika Rathore	Avantika
7	Deepika Thakur	Deepika Thakur
8	Diksha Hetta	Diksha.
9	Eshika Kesar	Eshika
10	Irina Thakur	Irina
11	Jaisal Shekhawat	Jaisal
12	Mehak Saunkhala	Mehak
13	Moomal Rathore	Moomal
14	Priyanshi Goodwill Raphael	Priyanshi
15	Shreya Mandal	Shreya
16	Shruti Chauhan	Shruti
17	Swati Rathore	Swati
18	Suyesha Sharma	Suyesha
19	Vedanshi Sharma	Vedanshi



## CERTIFICATE



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## HOW TO BUILD AN AMAZING RESUME/CV

### REPORT

On October 19, 2022, the Department of English at St. Bede's College organised an online presentation on "How to Build an Amazing Resume/ CV". The presentation aimed to help the students understand how to create an effective Resume/ Curriculum Vitae for job applications. The presentation was conducted by Dr. Deepika Pant, Assistant Professor, Department of English Kumaun University, Nainital, Uttarakhand.

**Session Overview:** Dr. Deepika Pant started the session by introducing the importance of a Resume/ Curriculum Vitae in job applications. She explained the significance of presenting oneself effectively on paper and how a well-crafted Resume/ CV can make all the difference in getting shortlisted for a job interview.

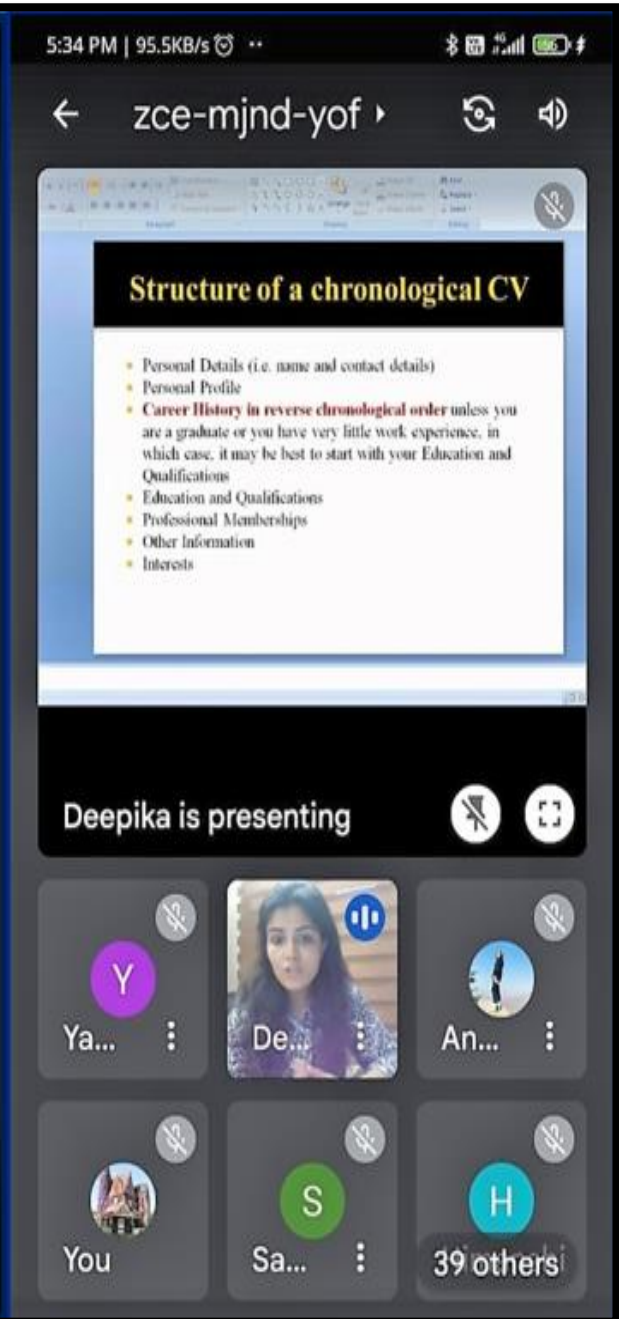
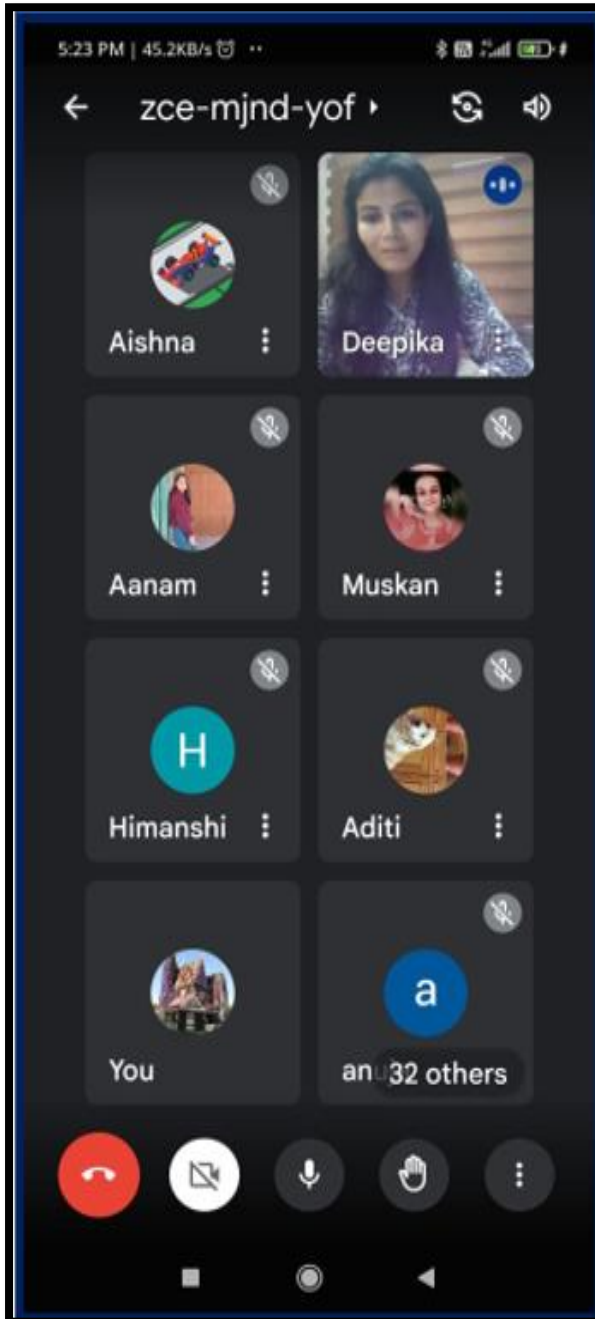
Dr. Pant then focused on the key elements of a Resume/ CV, such as personal details, educational qualifications, work experience, skills, achievements, and references. She shared some examples of effective Resumes/ CVs and explained how to customize them according to the requirements of different countries and job profiles.

The students were given practical tips on how to write their Resume/ CV, such as using simple language, highlighting their strengths, and tailoring their Resume/ CV to suit the job they are applying for. Dr. Pant also stressed the importance of being truthful while writing a Resume/ CV, as any false information can have serious consequences.

**Interactive Session:** After the presentation, the session was opened up for an interactive discussion, where students were encouraged to ask questions and share their views. The students asked various questions related to building an effective Resume/ CV. Dr. Pant answered the questions in detail and provided some valuable insights.

**Outcome-** The session was interactive, and provided practical tips that students can use to improve their Resume/ CV writing skills. The students gained a better understanding of the key elements of a Resume/ CV, such as personal details, educational qualifications, work experience, skills, achievements, and references. They are now aware of the importance of presenting themselves effectively on paper and how a well-crafted Resume/ CV can make all the difference in getting shortlisted for a job interview.

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## ATTENDANCE



The Department of English  
St. Bede's College, Shimla

### ATTENDANCE SHEET (2022-23)

Name of the activity: Online Presentation on "How to Build an Amazing Resume/ CV"

Organised by: Department of English

Date: October 19, 2022

No. of students participated: 30

Sl.No	Name	Signature
1.	Aastha Chandel	Aastha
2	Abha Tanwar	Abha
3	Aslesha Garg	Aslesha
4	Ayushi Punia	Ayushi
5	Barkha Sharma	Barkha
6	Divyanshi Sharma	Divyanshi
7	Dickey Lamho	Dickey
8	Diya Verma	Diya
9	Gunjan	Gunjan
10	Harshita Sharma	Harshita
11	Komal Bhambhu	Komal
12	Mrinal	Mrinal
13	Muskan	Muskan
14	Muskan Rekta	Muskan Rekta
15	Nisha Rana	Nisha
16	Rosy Rashid	Rosy
17	Sehar Sethi	Sehar
18	Sejal Chauhan	Sejal
19	Sejal Mohan	Sejal Mohan
20	Shivani	Shivani
21	Stuti Sood	Stuti
22	Tamanna Chauhan	Tamanna
23	Kajal Shukla	Kajal
24	Mehak Nayak	Mehak Nayak
25	Ritika	Ritika
26	Ritisha Raj	Ritisha
27	Sana Verma	Sana
28	Achal Sharma	Achal
29	Nandini	Nandini
30	Avantika Negi	Avantika Negi

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## CERTIFICATE



St. Bede's College

# CERTIFICATE OF PARTICIPATION

This certificate is presented to

*Diya Verma*

for participating in an online presentation on  
"How to Build an Amazing Resume/CV" held  
on October 19, 2022.

*mollym*

Prof. Sr. Molly Abraham  
Principal

*gmahendra*

Ms. Gitanjali Mahendra  
Co-ordinator

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## CERTIFICATE



**राष्ट्रीय लघु उद्योग निगम**  
(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय के अंतर्गत भारत सरकार का उपक्रम)  
**NATIONAL SMALL INDUSTRIES CORPORATION**  
(A Government of India Enterprise under Ministry of MSME)

Ref.No. **1410312219**NSIC - Sai Digitech Professional Institute (SDPI), ShimlaS.No : **161259**

**TRAINING CUM INCUBATION CENTRE**  
(Established under Public-Private Partnership)

### Certificate / प्रमाण-पत्र

Date: **31.03.2023**

It is Certified that Mr. /Ms... **Shreya Chadha**  
S/o / D/o / W/o Mr... **Hemraj Chadha**...has successfully undergone training programme from  
**15.11.2022** to **14.12.2022** in **Core Java** trade. During training he/she was placed in grade...  
**A**



(Authorised Signatory)  
NSIC

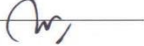




(Head of Institution)  
Sai Digitech Professional Institute (SDPI)

यह प्रमाण पत्र चिपके होलोग्राम के साथ ही मान्य होगा / This Certificate shall be valid only with affixed hologram

Marks Grading		
Marks obtained	Grade	Division
70% and above	'A'	1 <sup>st</sup>
60% and less then 70%	'B'	2 <sup>nd</sup>
50% and less then 60%	'C'	3 <sup>rd</sup>
40% and less then 50%	'D'	Pass
Less then 40%	'E'	Fail

Checked by 

**Head Office**  
**National Small Industries Corporations**  
NSIC Bhawan  
Okhla Industrial Estate  
New Delhi-110020, India  
Tel- 91-11-26926275

Validity of this Certificate may be checked on <http://www.nsicnet.com/pppanil/verifycert.asp>.

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## TALLY ESSENTIAL LEVEL 2

### ATTENDANCE

CLASS \_\_\_\_\_  
SUB \_\_\_\_\_  
PAPER \_\_\_\_\_  
MONTH \_\_\_\_\_  
YEAR 2022

**Daily Attendance Register of St. Bede's College for the month of Sep. - Dec. year 2022**

Class Add on course Subject Tally point (Level-2) Paper \_\_\_\_\_

Serial Number	Name of Student	Registration No.	Registration No.	Previous Attendance	DATES																															No. of Lectures	Attendance		
					Sep					Oct					Nov					Dec																			
					13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12			13	14
023031	JALINA TRIF	B.Com	25	3	P	A	A	A	A	A	P	A	A	P	A	A	A	A	A	A	A	P	P	P	P	P	P	P	P	P	L	L	P	P	P				
023032	AMIT	"	26	4	P	A	A	A	A	A	P	A	A	P	A	A	A	A	A	A	A	P	P	P	P	P	P	P	P	P	L	L	P	P	P				
023033	AMEEVA GURJAN	"	27	5	P	L	L	P	P	A	P	A	A	P	A	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L				
023034	ADARSH SHARMA	"	28	6	P	A	A	A	A	A	P	A	A	P	A	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L				
023035	CHABEET KARNAR	"	29	7	P	A	A	P	P	A	P	A	A	P	A	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L				
023036	DIVA DASAN	"	30	8	P	L	P	P	P	L	P	P	P	L	P	P	P	P	P	P	P	P	L	L	P	P	P	P	P	P	P	P	P	P	P				
023037	LEKSHMI	"	31	9	P	A	A	A	A	A	P	A	A	P	A	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L				
023038	HIMANSHU SHARMA	"	32	10	P	A	A	A	A	P	P	A	A	A	P	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L				
023039	TANUJA THAKUR	"	33	11	P	A	P	L	L	L	L	P	L	L	P	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L				
023040	SHREYA DATTA	"	34	12	P	P	P	P	L	P	P	L	P	L	P	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L				
023041	SHANUJ MEHTA	"	35	13	P	A	A	A	A	A	P	L	L	P	P	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L				
023042	SHANUJ MEHTA	"	36	14	P	P	P	P	P	P	P	P	P	P	A	A	A	A	A	A	A	L	L	L	L	L	L	L	L	L	L	L	L	L	L				
023043	MANJEE VARSH	"	37	15	P	A	P	P	A	P	L	L	L	P	L	L	L	L	L	L	L	P	P	P	P	P	P	P	L	L	L	L	L	L	L				
023044	PRIYANKA MEHTA	"	38	16	P	A	P	P	A	P	L	L	L	P	L	L	L	L	L	L	L	P	P	P	P	P	P	P	L	L	L	L	L	L	L				
023045	NANDINI THAKUR	"	39	17	P	L	L	L	L	L	P	P	L	L	P	P	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L	L				
023046	ANUSHAL SHARMA	"	40	18	P	A	P	A	P	P	P	P	A	P	P	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L	L				
023047	ANVITA SHARMA	"	41	19	P	A	A	A	P	A	P	A	P	P	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L	L				
023048	SADHVI MEHTA	"	42	20	P	L	P	A	A	A	P	P	A	P	A	A	A	A	A	A	P	P	P	P	P	P	P	P	L	L	L	L	L	L	L				
023049	SAMRATI THAKUR	"	43	21	P	P	P	P	P	P	P	P	P	P	L	P	P	L	L	L	L	P	P	P	P	P	P	L	L	L	L	L	L	L					
023050	SACHA	"	44	22	P	P	P	P	P	P	P	P	P	P	L	P	P	L	L	L	L	P	P	P	P	P	P	L	L	L	L	L	L	L					
023051	SNEHA SACHA	"	45	23	P	L	L	L	L	L	P	L	L	P	L	L	L	L	L	L	L	P	P	P	P	P	P	L	L	L	L	L	L	L					
023052	SNEHA SUNIL	"	46	24	P	P	P	L	L	L	L	L	P	P	P	A	A	A	A	A	P	P	P	P	P	P	P	L	L	L	L	L	L	L					
023053	SUKRITI SHARMA	"	47	25	P	P	P	L	L	L	L	L	P	P	L	L	L	L	L	L	L	P	P	P	P	P	L	L	L	L	L	L	L	L					
023054	SURABHI	"	48	26	P	P	P	P	P	P	P	P	P	P	L	L	L	L	L	L	L	P	L	L	L	L	L	L	L	L	L	L	L	L					
023055	TANVIET KAPR	"	49	27	P	L	L	L	L	L	P	L	L	P	L	L	L	L	L	L	L	P	L	L	L	L	L	L	L	L	L	L	L	L					
023056	TANUJA CHAKRABARTI	"	50	28	P	A	A	P	P	L	P	L	L	P	L	L	L	L	L	L	L	P	L	L	L	L	L	L	L	L	L	L	L	L					
023057	NANCY THAKUR	"	51	29	P	A	A	A	A	A	A	P	P	A	A	A	A	A	A	A	P	P	P	P	P	P	P	L	L	L	L	L	L	L	L				
023058	PRIVANCA DEHRA	"	52	30	P	L	L	L	L	L	P	L	L	P	L	L	L	L	L	L	L	P	P	P	P	P	P	L	L	L	L	L	L	L	L				
023059	SHRISHTI MEHAR	"	53	31	P	A	A	A	A	P	P	A	A	A	P	A	A	A	A	A	P	P	P	P	P	P	P	L	L	L	L	L	L	L	L				
023060	SHEFALI BAPTA	"	54	32	P	P	P	P	P	P	P	P	P	P	L	P	A	A	A	A	P	P	P	P	P	P	P	L	L	L	L	L	L	L	L				
023061	SAMRATI	"	55	33	P	P	P	P	P	P	P	P	P	P	L	P	A	A	A	A	P	P	P	P	P	P	P	L	L	L	L	L	L	L	L				
023062	ARYA SHARMA	BBA	56	34	P	L	L	L	L	L	P	L	L	P	L	L	L	L	L	L	L	P	L	L	L	L	L	L	L	L	L	L	L	L	L				
023063	ANUSHAL BAPTA	BBA	57	35	P	P	A	A	A	A	A	A	P	A	A	A	A	A	A	A	P	L	L	L	L	L	L	L	L	L	L	L	L	L	L				
023064	SACHA	B.Sc	58	36	P	A	A	A	P	A	A	A	A	A	A	A	A	A	A	A	P	P	P	P	P	P	P	L	L	L	L	L	L	L	L				

Total - 73

Teacher's Name: Arjini Thakur  
Teacher's Signature: \_\_\_\_\_  
Principal's Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Lecturer's Name: \_\_\_\_\_  
Received By: \_\_\_\_\_  
Date: \_\_\_\_\_



## CERTIFICATE

### Syllabus

## TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

Generating and Printing Reports

Goods and Services Tax

### Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1	TallyProfessional	GST using Tally
TallyEssential Level 2		GCC VAT using Tally
TallyEssential Level 3		TDS using Tally
TallyEssential Comprehensive		
*Financial Accounting using Tally		
*Basics of Tally		

*\*Available in Schools & Colleges only*

### Overall Grade

Score Range	Grade
$\geq 75\%$	A <sup>+</sup>
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C







## CERTIFICATE

 POWER OF SIMPLICITY	 Tally Education
<h1>Certificate of Merit</h1>	
This certificate is awarded to	
<b>LAKSHITA GUPTA</b>	
Son/Daughter of	
Sh. SHYAM GUPTA	
for successfully completing	
<b>TallyEssential Level 3</b>	
and securing Grade <b>A<sup>+</sup></b>	
Place of Issue: Bengaluru Date Certified: 23-Dec-2022 Release: Prime 1.1	 <b>Bhuvaneshwari B</b> Chief Executive Officer Tally Education Pvt. Ltd.
Certificate No: 902380518 Institute Name: <b>St. Bede's College</b>	
<small>Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally. This Certificate can be verified at <a href="http://www.tallyeducation.com">www.tallyeducation.com</a></small>	

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## Syllabus

# TallyEssential Level 3

(Taxation and Compliance)

Goods and Services Tax (GST)

Tax Deducted at Source

Management of Business Data

Moving to the Next Financial Year

## Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

*\*Available in Schools & Colleges only*

## Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C

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## CERTIFICATE



एन एस आई सी  
NSIC

### राष्ट्रीय लघु उद्योग निगम

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय के अंतर्गत भारत सरकार का उपक्रम)

## NATIONAL SMALL INDUSTRIES CORPORATION

(A Government of India Enterprise under Ministry of MSME)

Ref.No. **1410312251**

NSIC – Sai Digitech Professional Institute(SDPI), Shimla

S.No : **161288**

*TRAINING CUM INCUBATION CENTRE*

(Established under Public-Private Partnership)

### Certificate / प्रमाण-पत्र

Date: **31.03.2023**

It is Certified that Mr. /Ms... **Himani**

S/o / D/o / W/o Mr... **Pawan Kumar**..has successfully undergone training programme from

**15.11.2022** to **14.12.2022** in **Web Designing** trade. During training he/she was placed in

grade... **A**..



(Authorised Signatory)

NSIC





(Head of Institution)

Sai Digitech Professional Institute(SDPI)

यह प्रमाण पत्र विपके होलोग्राम के साथ ही मान्य होगा / This Certificate shall be valid only with affixed hologram

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