SUPPORTING DOCUMENTS
3.5.2
NUMBER OF FUNCTIONAL MOUS WITH NATIONAL/ INTERNATIONAL INSTITUTIONS

SALESIAN COLLEGE, SILIGURI

Name of the MOU	**Link**
MOU signed between Salesian College, Siliguri and St. Bede's College Shimla	MOU
	Introduction
	List of activities done under MOU

MOU SIGNED WITH SALESIAN COLLEGE, SILIGURI

MOU was signed on June 11, 2022 with St. Bede's College and Salesian College, Siliguri with the aim of sharing human resources, student development program, value education, extension activities and joint research projects and publication. Under this MoU, FDP was organised by the IQAC, St. Bede's College Shimla and the resource person was Prof. Fr. George Thadathil Principal Salesian College, Sonada who enlightened the faculty members on how to move towards NAAC Accreditation- Fourth Cycle.

LIST OF ACTIVITIES UNDER MOU

PROGRAM SCHEDULE

FDP: MOVING TOWARDS ACCREDITATION-4TH CYCLE

10th May 2023

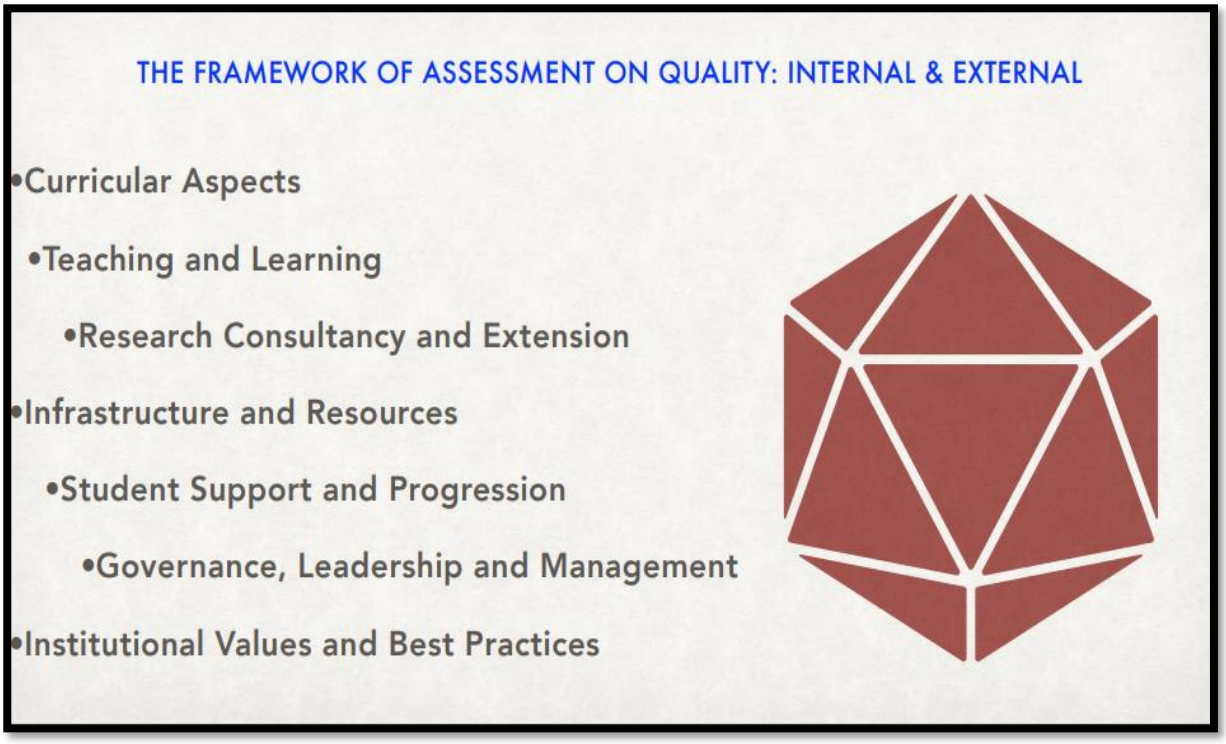
Goals:	**Being Ready to Submit the SSR by June 2023 end**		
Measures of Effectiveness:	**FDP for Team Building: Review of Present Status Setting Goals Overcoming Personal Hurdles Addressing Group Weakness Commitment to Common Objectives**		
Time	**Session**	**Criterion Group**	**Department Groups**
9:30 am	**Opening/Prayer/Inauguration**	**Yes**	**Yes**
10:00 am-11:00 am	**World Cafe**	**All**	**All**
11:00 am	**Break**		
11:15 am-12:45 pm	**Visioning NAAC @SBC**	**Yes**	**Yes**
12:45 pm	**Lunch**		
1:30 pm-2:30 pm	**Brainstorming Solutions**		**Yes**
2:30 pm-3:15 pm	**Facing the Challenges**	**Yes**	
3:15 pm	**Break**		

BACK

10 MAY 2023

REVIEWING QUALITY IN COLLEGE

BACK

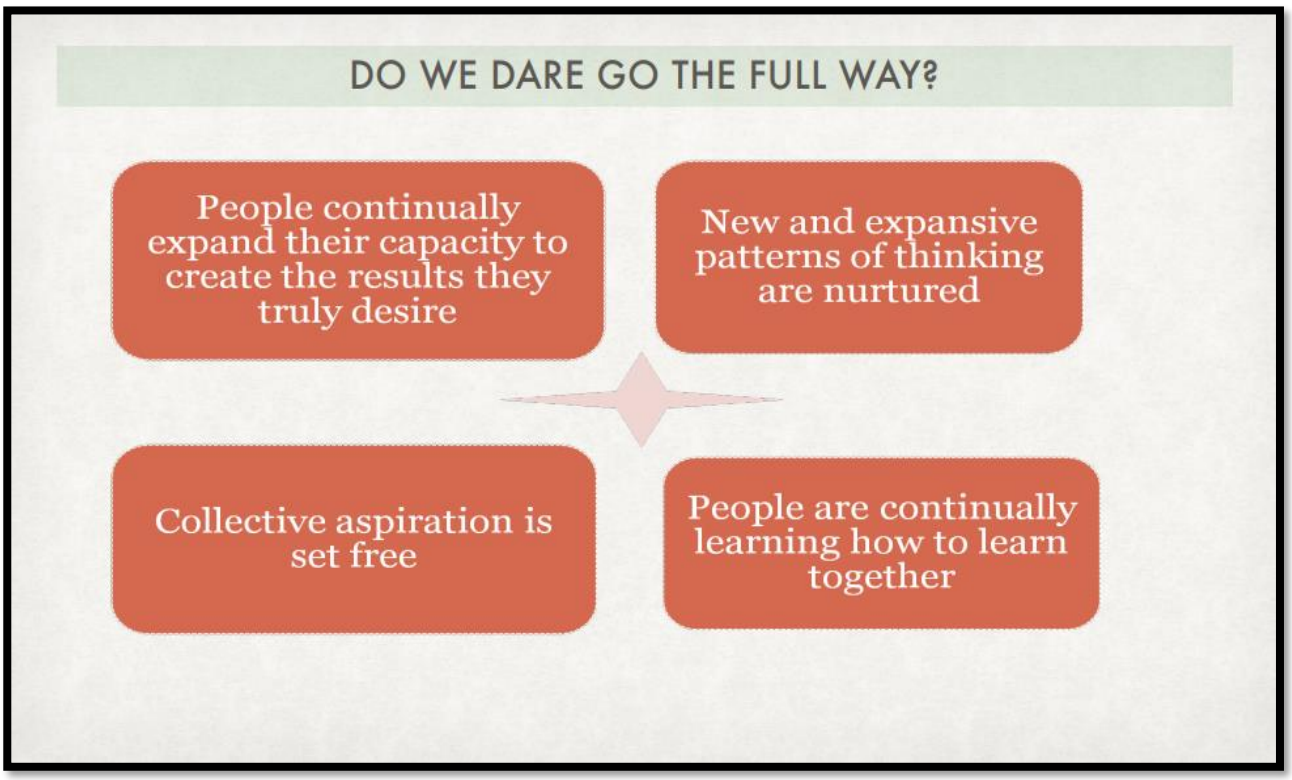


The FDP (Faculty Development Program) began at 9:30 am with a meditation session, a simple mindfulness exercise to help participants relax and focus theirminds.

BACK

Activity 1 of the FDP involved a World Café style exercise where faculty members were divided into seven groups of six individuals each. The objective of the activity was to allow participants to introduce themselves and share their experiences and emotions related to the previous or pending NAAC visit.

BACK


DO WE DARE GO THE FULL WAY?
People continually expand their capacity to create the results they truly desire
New and expansive patterns of thinking are nurtured
Collective aspiration is set free
People are continually learning how to learn together

REVIEWING QUALITY IN COLLEGE
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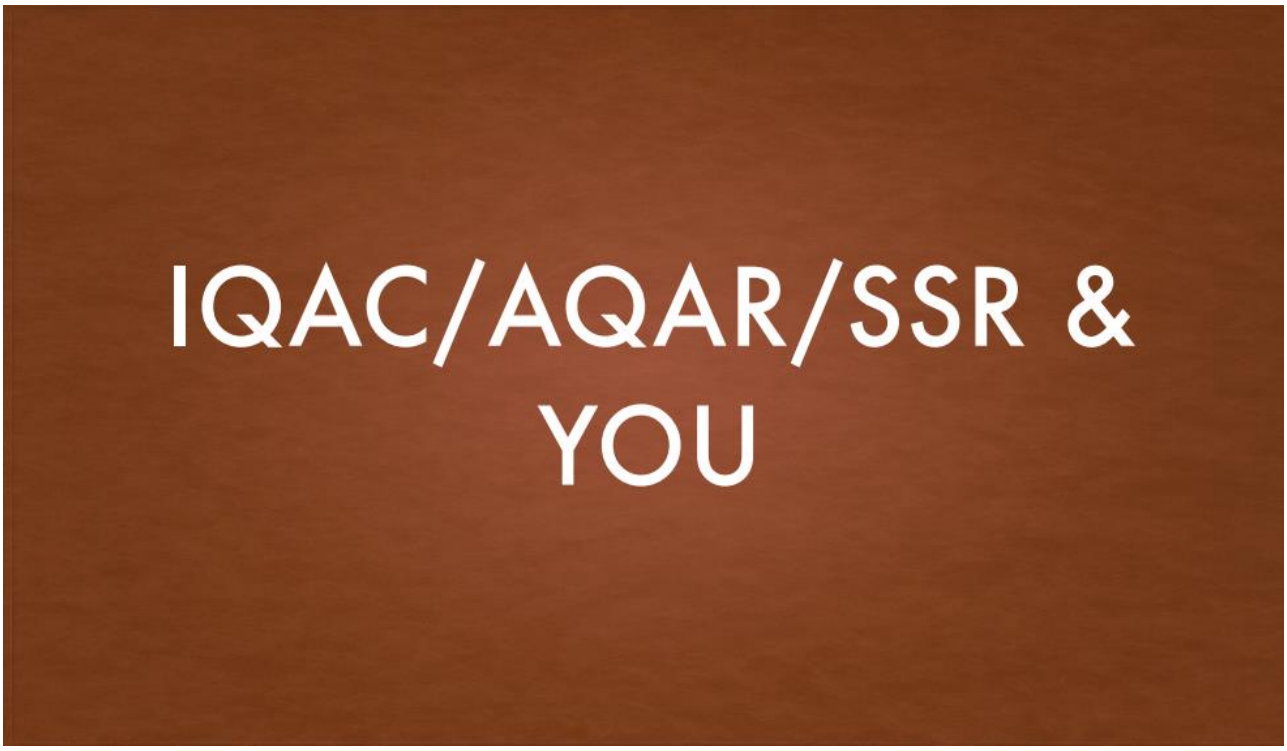
BACK

BACK

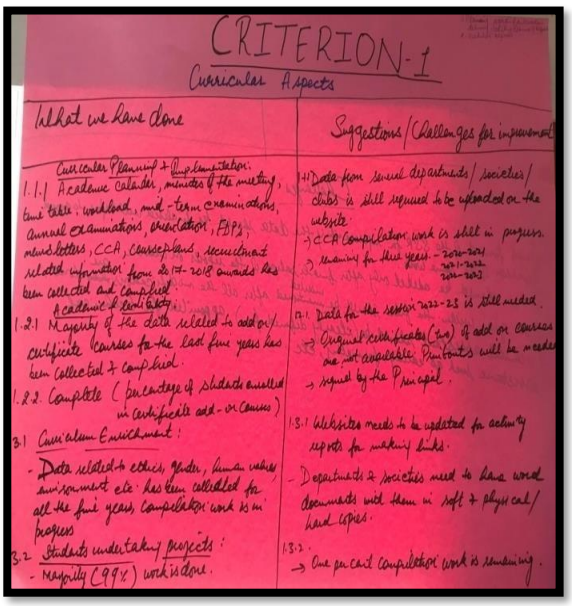
Activity 2 of the FDP involved a realistic assessment of the faculty members' current status in terms of their work on the SSR (Self-Study Report) and suggestions for improvement in the coming 5 years.

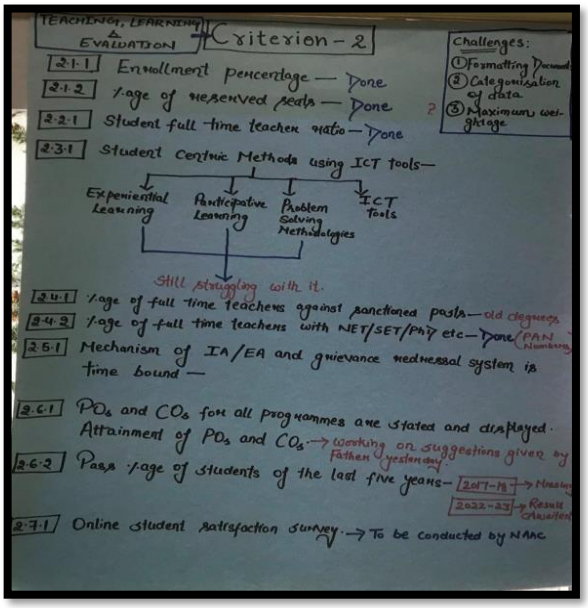


BACK

Benefits of Accreditation

- Institution to know its strengths, weaknesses, and opportunities through an informed review process
- Identification of internal areas of planning and resource allocation
- Collegiality on the campus
- Funding agencies look for objective data for performance funding
- Institutions to initiate innovative and modern methods of pedagogy
- New sense of direction and identity for institutions
- The society look for reliable information on quality education offered
- Employers look for reliable information on the quality of education offered to the prospective recruits
- Intra and inter-institutional interactions





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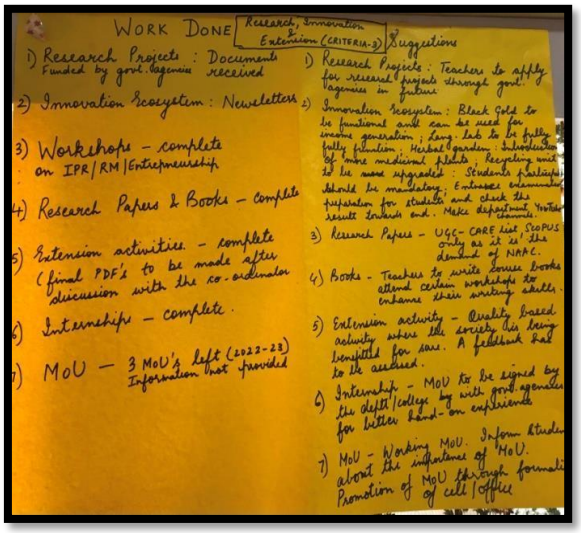
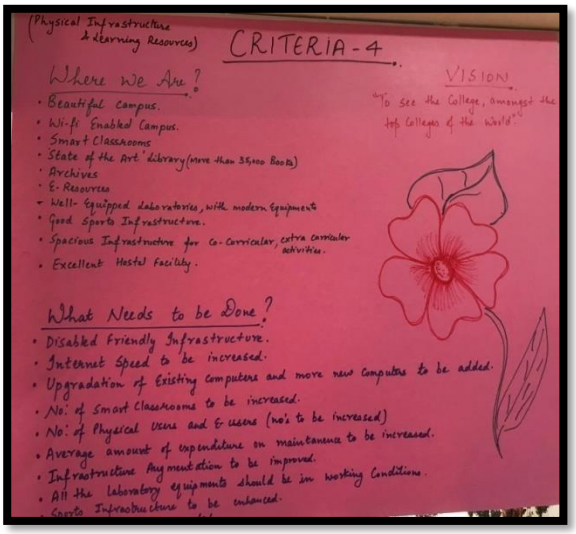
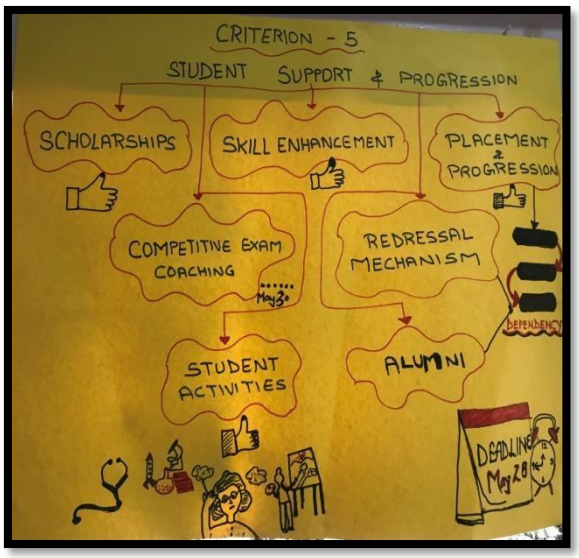
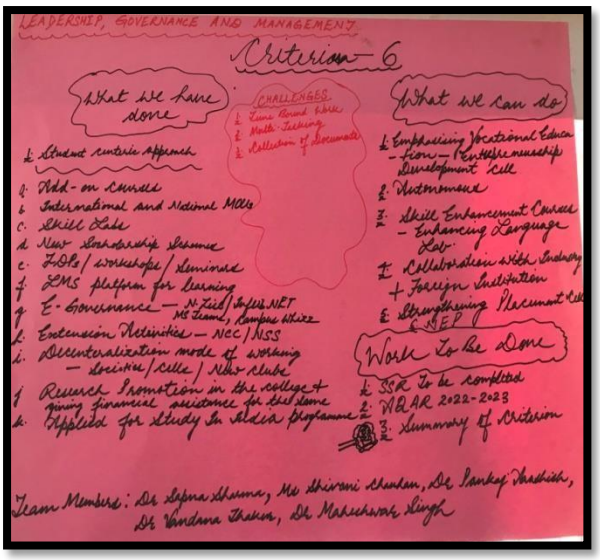
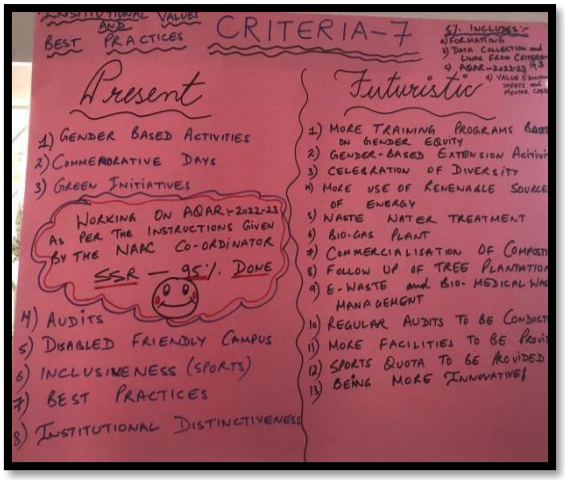

WORK DONE
Research, Innovation & Extension (CRITERIA-3)
Suggestions
1) Research Projects : Documents Funded by govt. agencies received
2) Innovation Ecosystem : Newsletters
3) Workshops – complete on IPR/RM/Entrepreneurship
4) Research Papers & Books – complete
5) Extension activities – complete (final PDF's to be made after discussion with the co-ordinator
6) Internships – complete.
7) MoU – 3 MoU's left (2022-23) Information not provided
1) Research Projects : Teachers to apply for research projects through govt. agencies in future
2) Innovation Ecosystem : Black Gold to be functional and can be used for income generation ; Lang. lab to be fully fully function ; Herbal garden : Introduction of more medicinal plants ; Recycling unit to be more upgraded : Students particip should be mandatory ; Entrance examination preparation for students and check the result towards end. Make department, YouTube channels.
3) Research Papers – UGC-CARE list, SCOPUS only as it is the demand of NAAC.
4) Books – Teachers to write course books attend certain workshops to enhance their writing skills.
5) Extension activity – Quality based activity where the society is being benefitted for sure. A feedback has to be assessed.
6) Internship – MoU to be signed by the deptt/college by with govt. agencies for better hand-on experience
7) MoU – Working MoU. Inform Studen about the importance of MoU. Promotion of MoU through formali of cell/office


(Physical Infrastructure & Learning Resources)
CRITERIA-4
Where We Are?
• Beautiful Campus.
• Wi-fi Enabled Campus.
• Smart Classrooms
• State of the Art Library (more than 35,000 Books)
• Archives
• E-Resources
• Well-Equipped laboratories, with modern Equipments
• Good Sports Infrastructure.
• Spacious Infrastructure for Co-Curricular, extra curricular activities.
• Excellent Hostel Facility.
VISION
"To see the College, amongst the top Colleges of the World."
What Needs to be Done?
• Disabled Friendly Infrastructure.
• Internet Speed to be increased.
• Upgradation of Existing computers and more new computers to be added.
• No: of Smart Classrooms to be increased.
• No: of Physical Users and E-users (no's to be increased)
• Average amount of expenditure on maintanence to be increased.
• Infrastructure Augmentation to be improved.
• All the laboratory equipments should be in working Conditions.
• Sports Infrastructure to be enhanced.


CRITERION - 5
STUDENT SUPPORT & PROGRESSION
SCHOLARSHIPS
SKILL ENHANCEMENT
PLACEMENT & PROGRESSION
COMPETITIVE EXAM COACHING
May 30
REDRESSAL MECHANISM
DEPENDENCY
STUDENT ACTIVITIES
ALUMNI
DEADLINE May 28


LEADERSHIP, GOVERNANCE AND MANAGEMENT
Criterion-6
What we have done
1. Student centric approach
a. Add-on courses
b. International and National MOUs
c. Skill Labs
d. New Scholarship Schemes
e. FDPs/workshops/Seminars
f. LMS platform for learning
g. E-Governance – N-Zeid/Infl. NET MS Teams, Campus Whizz
h. Extension Activities – NCC/NSS
i. Decenteralization mode of working – Societies/cells/New clubs
j. Research Promotion in the college + giving financial assistance for the same
k. Applied for Study In India programme
CHALLENGES
1. Time Bound Work
2. Multi-Tasking
3. Collection of Documents
What we can do
1. Emphasising Vocational Education – Entrepreneurship Development cell
2. Autonomous
3. Skill Enhancement Courses – Enhancing Language Lab.
4. Collaboration with Industry + Foreign Institution
5. Strengthening Placement Cell & NEP
Work To Be Done
1. SSR To be completed
2. AQAR 2022-2023
3. Summary of Criterion
Team Members: Dr Sapna Sharma, Ms Shivani Chauhan, Dr Pankaj Kashish, Dr Vandana Thakur, Dr Maheshwar Singh


INSTITUTIONAL VALUES AND BEST PRACTICES
CRITERIA-7
5% INCLUDES:-
a) FORMATTING
b) DATA COLLECTION and LINKS FROM CRITERIA
c) AQAR-2022-23
d) VALUE EDUCATION SAFETY and MENTOR CARE
Present
1) GENDER BASED ACTIVITIES
2) COMMEMORATIVE DAYS
3) GREEN INITIATIVES
WORKING ON AQAR-2022-23 AS PER THE INSTRUCTIONS GIVEN BY THE NAAC CO-ORDINATOR
SSR – 95% DONE
4) AUDITS
5) DISABLED FRIENDLY CAMPUS
6) INCLUSIVENESS (SPORTS)
7) BEST PRACTICES
8) INSTITUTIONAL DISTINCTIVENESS
Futuristic
1) MORE TRAINING PROGRAMS BASED ON GENDER EQUITY
2) GENDER-BASED EXTENSION Activit
3) CELEBRATION OF DIVERSITY
4) MORE USE OF RENEWABLE SOURCE OF ENERGY
5) WASTE WATER TREATMENT
6) BIO-GAS PLANT
7) COMMERCIALISATION OF COMPOSTI
8) FOLLOW UP OF TREE PLANTATION
9) E-WASTE and BIO-MEDICAL WA MANAGEMENT
10) REGULAR AUDITS TO BE CONDUCT
11) MORE FACILITIES TO BE PROVI
12) SPORTS QUOTA TO BE PROVIDED
13) BEING MORE INNOVATIVE

BACK

THE BEFORE & THE AFTER

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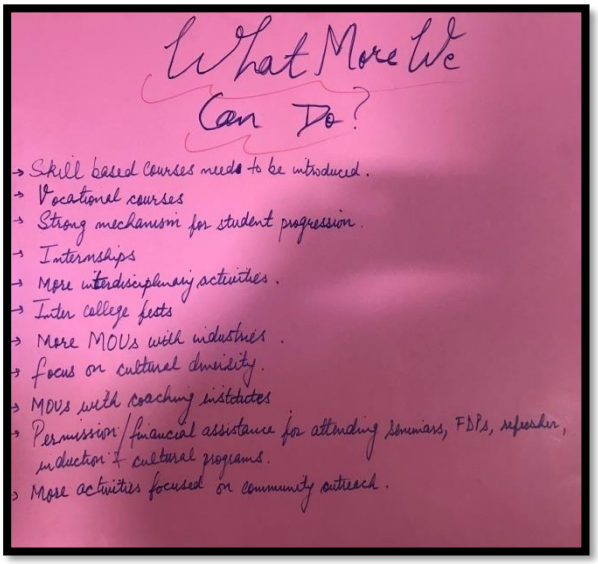
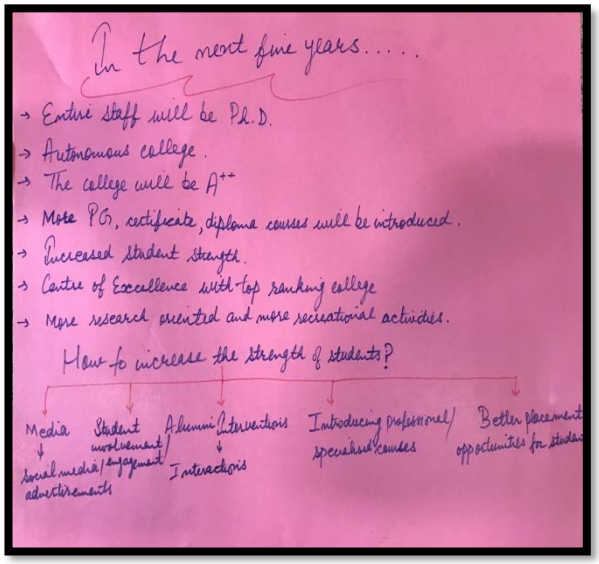
BACK

Activity 3 of the FDP involved a brainstorming session to identify what morefaculty members could do as a department and as a member of the criterion group.

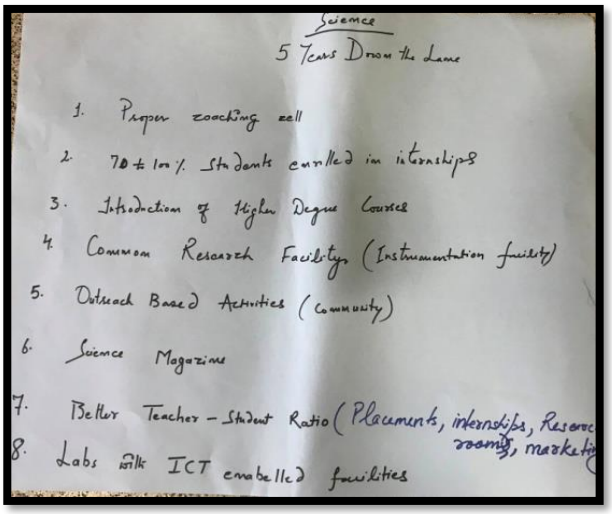
Arts

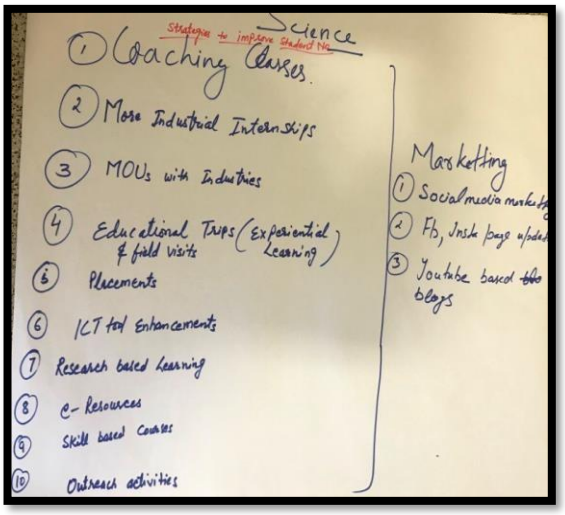




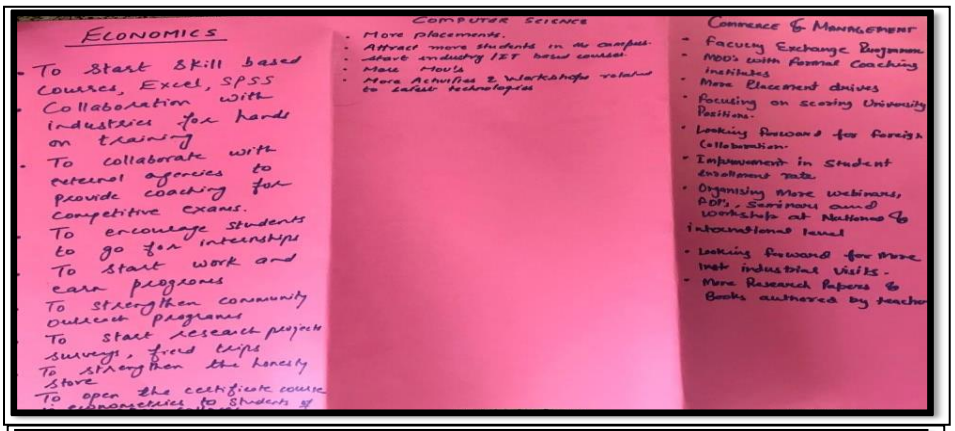
Science

BACK





Professional Courses (B. Com/BBA/ Economics/ Computer Science)



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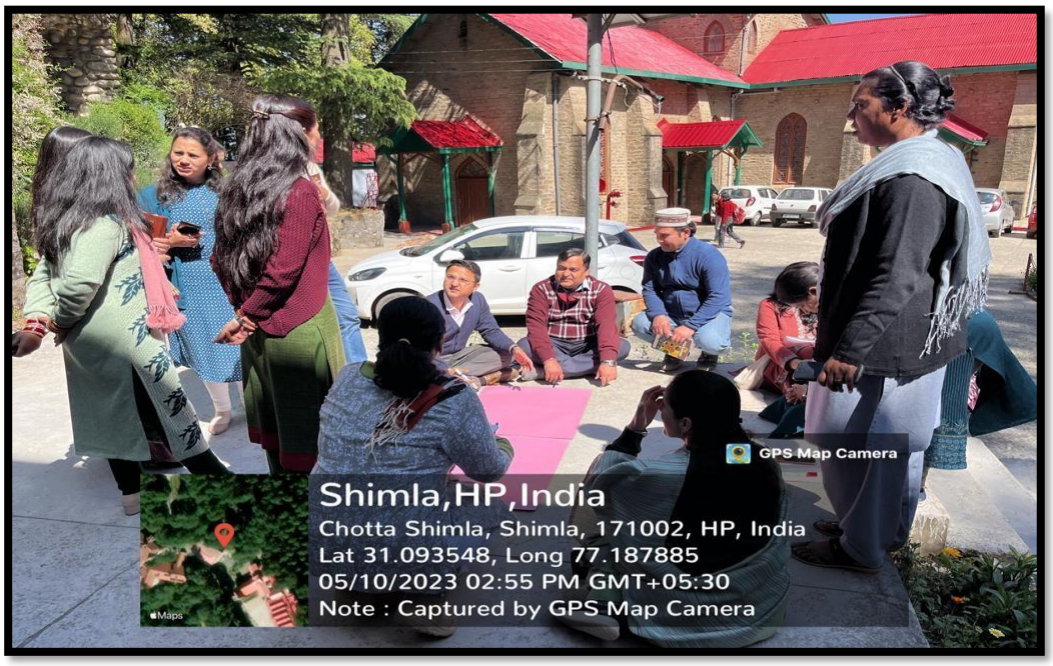
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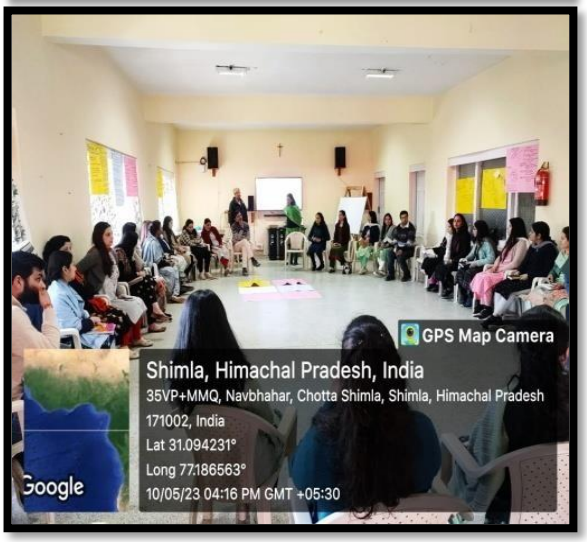
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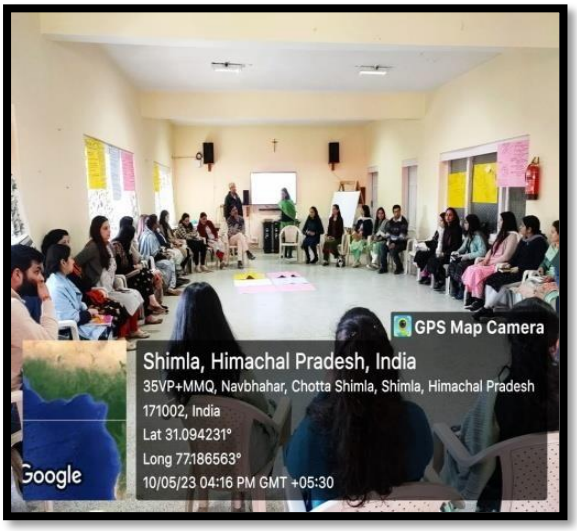

"Where there is a Will there is a Way"

— SBC & SCS/SC

[BACK]

Report

Morning Session

On May 10, 2023, the IQAC of St Bede's College in Shimla organized a one-day Faculty Development Programme centered on the theme of "Moving Towards Accreditation- 4th Cycle." The event was held at Dina Hall, with Dr. Anupama Tomar, Head of the Departmentof Economics, delivering the welcome address. The program's resource person was Prof. (Fr.) George Thandathil, Principal of Salesian College in Darjeeling.

Prof. Thandathil is a distinguished scholar and academician with a doctorate from the Schoolof Religion and Philosophy at the University of Madras. He has studied the Sri Narayan Guru Movement in Kerala and has been a NAAC assessor since 2012. In recognition of his contributions to the field, he was awarded the Silver Medal by the International Associationof Facilitators in 2019.

The morning session began with reflective meditation aimed at helping the participants connect with their inner selves. Prof. Thandathil, an expert in philosophy and education, emphasized the importance of learning together to achieve institutional goals, which wouldultimately benefit the upcoming college accreditation. He focused on Outcome-BasedTeaching Learning (OBTL) and stressed the need for providing quality education to studentsto enhance their capabilities.

Prof. Thandathil advised that institutions must assess their strengths, weaknesses, and opportunities through an informed review process to prepare for future challenges. To deal with adverse situations and hurdles, he recommended practicing pranayama.

The session was divided into two activities. The first activity was a self-assessment and review in which the staff was divided into seven groups. Each group showcased their creativity with pictorial presentations highlighting their achievements, failures, fears, hurdles, and positive approach towards institutional goals. The second activity focused on the criteria for self-assessment for the upcoming NAAC. Each criterion highlighted their progress and future plans along with their challenges.

Prof. Thandathil emphasized the importance of meeting deadlines and balancing time management, discipline, and hard work. The program was intellectually stimulating and enriching for the participating faculty. The session concluded at 1:45 pm, followed by lunch.

BACK

Report

Evening Session

During the Evening Session of this FDP, the faculty members were divided into three broad department-wise groups – the School of Sciences, the School of Social Sciences and Humanities, and the Commerce, Management, and Economics Departments. They assessed themselves based on qualitative and quantitative parameters, which involved the self- satisfaction of doing meaningful work purposefully and tracing student progression, teaching modules, best practices, etc.

Each group had a brainstorming session, and their ideas were put down in charts, following which they made school-wise presentations. The mutual points discussed across departments included the introduction of MoUs with coaching institutions or introducing coaching classes for competitive exams, better social media outreach with handles managed by the students for the students, the need for common research/instrumental resources for students and faculty, department-wise newsletters/magazines, more ICT enabled classrooms and labs, more industrial/field trips, more hands-on training through skill-based workshops, certificate courses, and internships, more inter-college fests, cultural exchange programs and community outreach, better placement scenarios, and the need for better student-teacher engagements.

Overall, the programme was a success, and the faculty members found it refreshing and eye-opening. They expressed a renewed zeal to work towards achieving their goals. The faculty members acknowledged that there was a sense of satisfaction in their work, and they were excited about the energy that vibrated within the faculty groups. The closing session ended with a meditation session of 10 minutes.

BACK

Action Plan

After attending the Faculty Development Programme, the faculty of St. Bede's College were inspired to put together an action plan aimed at moving towards the fourth cycle of accreditation. The program's resource person, Prof. (Fr.) George Thandathil, instilled in the faculty members the importance of quality education and the need for institutions to identify their strengths, weaknesses, and opportunities to prepare for future challenges.

The action plan involved a comprehensive assessment of the institution's progress, taking into account the qualitative and quantitative parameters, including student progression, teaching modules, best practices, and meaningful work purposefully. The faculty members brainstormed ideas in department-wise groups, identifying areas for improvement and innovative practices.
The action plan includes the introduction of Memorandums of Understanding (MoUs) with coaching institutions, the provision of coaching classes for competitive exams, better social media outreach, and the need for common research/instrumental resources for students and faculty. It also includes department-wise newsletters/magazines, more ICT enabled classrooms and labs, more industrial/field trips, and hands-on training through skill-based workshops, certificate courses, and internships. Additionally, the plan focuses on organizing inter-college fests, cultural exchange programs, and community outreach, improving placement scenarios, and better student-teacher engagements.

The educators at St. Bede's College expressed their renewed enthusiasm and zeal towards achieving their institutional goals. They acknowledged the sense of satisfaction in their work and the energy that vibrated within the faculty groups. Overall, the Faculty Development Programme was a success, and the action plan devised by the faculty members aims to enhance the quality of education and ultimately prepare the institution for the upcoming cycle of accreditation.

Additionally, the action plan created by the faculty will be instrumental in addressing the areas of improvement and enhancing the strengths of the institution, ultimately leading to a higher score in the upcoming NAAC cycle. By identifying and focusing on the key areas of assessment, the faculty of St. Bede's College is taking a proactive approach towards achieving accreditation and improving the quality of education provided to the students. The implementation of the action plan will undoubtedly lead to the fulfillment of institutional goals and objectives, and the college will continue to strive for excellence in the field of higher education.

Dr. Anupama Tandon Tomar
Coordinator IQAC

Prof. (Sr.) Molly Abraham
Principal and Chairperson IQAC

BACK

IQAC
St. Bede's College

ATTENDANCE SHEET (2022-23)

Name of the Activity: FDP on Moving Towards Accreditation -4th Cycle
Date:- May 10, 2023 (Morning Session)
Organising unit: IQAC
No. of teachers participated:- 44

S. NO	NAME OF THE FACULTY	SIGNATURE
1.	Prof. (Sr.) Molly Abraham	
2.	Dr. Sapna Sharma	
3.	Dr. Anupama Tandon Tomar	
4.	Dr. Deepti Pajni	
5.	Dr. Gitanjali Mahindra	
6.	Mr. Manu Mahajan	
7.	Dr. Savita Rana	
8.	Ms. Charu Mukerjee	
9.	Ms. Raman Bassi	
10.	Ms. Priyanka Mehta	
11.	Ms. Punam Chauhan	
12.	Ms. Unnatti Chauhan	
13.	Dr. Vishal Chauhan	
14.	Ms. Swati Kapil	
15.	Dr. Vandana Thakur	
16.	Ms. Snigdha Bhatt	
17.	Ms. Anjana Devi	
18.	Dr. Devina	
19.	Mr. Mohit Kumar	
20.	Ms. Akshita Dhiman	
21.	Ms. Jagriti Chauhan	
22.	Ms. Komal	
23.	Ms. Reena Thakur	
24.	Ms. Sangeeta Bali Sharma	A
25.	Dr. Ashwani	A
26.	Dr. Pankaj Ashish	
27.	Mr. Anoop Kumar	
28.	Mr. Sanjeev Kumar	
29.	Dr. P. Mary Santhi	
30.	Mr. Susheel Kumar	A
31.	Dr. Kanu Mehta	
32.	Dr. Jyotika Brari	
33.	Dr. Shweta Thakur	
34.	Ms. Shivani Chauhan	
35.	Mr. Nishant	
36.	Dr. Maheshwar Singh Thakur	A
37.	Ms. Madhu Bala	
38.	Ms. Preeti Kaundal	A
39.	Dr. Kusum	
40.	Ms. Neha Walia	
41.	Ms. Nivedita Bhardwaj	
42.	Dr. Shruti Gupta	
43.	Dr. Navdeep Thakur	
44.	Ms. Annette	

Sample Attendance Sheet

BACK