



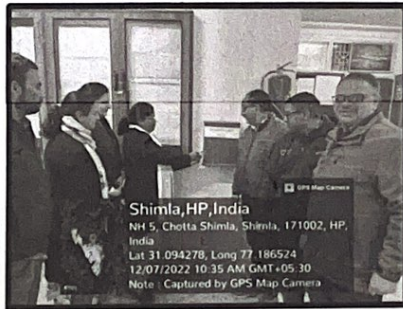
St. Bede's College
Shimla - 171002
(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence
Phone : 0177-2842304, Fax :- 0177-2842498
www.stbedescollege.in, E-mail:- bedescollege@gmail.com

Minutes of the Meeting -2022-23

Grievance Redressal Cell

The members of Grievance Redressal Cell held a meeting on 12 July 2022

The agenda of the meeting was opening of the Suggestion Box in the presence of all members of the cell. The suggestions and complaints were retrieved from the box in the presence of all members. It was decided that the appeals/ grievances/ suggestions/complaints will be read out and discussed in the presence of the principal, Prof. (Sr.) Molly Abraham.



Opening of the Suggestion box

Dr. Gitanjali Mahendra

Ms. Unnatti Chauhan

Mr. Manu Mahajan

Sr. Reena

Mr. Salil Sood

Mr. Naveen

Mr. Bihari Lal.



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Minutes of the Meeting -2022-23

Grievance Redressal Cell

A meeting of the Grievance Redressal Cell was held on August 20, 2022 at 1.30 p.m. The Principal Prof. (Sr.) Molly Abraham, Chairperson of the cell convened the meeting. The Principal introduced the newly constituted committee members. Dr. Gitanjali Mahendra the President of the cell, Ms. Unnatti Chauhan, Secretary and Mr. Manu Mahajan, Member of Grievance Redressal cell. The members from the non-teaching staff were also introduced, Sr. Reena Kurian, Mr. Salil Sood, Mr. Naveen and Mr. Bihari Lal, Members of Grievance Redressal cell.

The Principal Prof. (Sr.) Molly Abraham asked the members to sensitize the students in the college assemblies, classes as well as the value-education classes about their rights as young women. She emphasized that they should be encouraged to register their complaints/appeals with the college Grievance cell as well as the authorities so that they can be redressed in a systematic manner.

The meeting concluded with the vote of thanks to the chair.

Prof. (Sr.) Molly Abraham

Dr. Gitanjali Mahendra

Ms. Unnatti Chauhan

Mr. Manu Mahajan

Sr. Reena

Mr. Salil Sood

Mr. Naveen

Mr. Bihari Lal.



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Minutes of the Meeting -2022-23

Grievance Redressal Cell

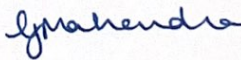
The members of Grievance Redressal Cell held a meeting on August 22, 2022


The agenda of the meeting was complaints made by the student related to college elections the students wanted more time to campaign in the classes before the elections, they requested for one more day.

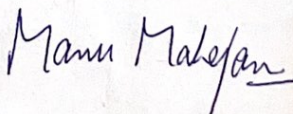
Redressal: A decision was taken to council the contestants to use the online platform for making digital posters and circulate them in their friends' whatsapp groups to save time.

The members also discussed that the students should be addressed, to make them aware of their legal rights as young women, in college assembly, classes as well as the value education classes. Ms. Unnatti Chauhan suggested that a resource person could be invited to address the students and answer their queries.

Members Present:

Dr. Gitanjali Mahendra 

Ms. Unnatti Chauhan 

Mr. Manu Mahajan 



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Minutes of the Meeting -2022-23

Grievance Redressal Cell

A meeting of the Grievance Redressal Cell was held on October 19, 2022 at 1.30 p.m. The agenda of the meeting was re-test after the minor tests. An appeal was made by students to take re-tests of students who would not be able to appear for the test on the stipulated time due to illness or any other urgent matter.

Redressal: It was decided that re-tests could be scheduled for the students after establishing that the reason given by them for not appearing on the given date is genuine and an application could be given by the students to their subject teachers.

The decision was brought to the notice of the principal Prof. (Sr.) Molly Abraham for final approval.

Members Present:

Dr. Gitanjali Mahendra

Ms. Unnatti Chauhan

Mr. Manu Mahajan



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Minutes of the Meeting -2022-23

Grievance Redressal Cell

A meeting of the Grievance Redressal Cell was held on December 10, 2022 at 1.30 p.m. The meeting was convened by the Principal, Prof. (Sr.) Molly Abraham. The agenda of the meeting was students' request to leave early for home during the minor tests. The students made an appeal, that they may be allowed to leave the college premises early for preparation for the next test.

Redressal: The grievance/ appeal was redressed by informing the students that they could leave the college premises only after attending all the classes.

The meeting concluded with the vote of thanks to the chair.

Prof. (Sr.) Molly Abraham

Dr. Gitanjali Mahendra

Ms. Unnatti Chauhan

Mr. Manu Mahajan



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Minutes of the Meeting -2022-23

Grievance Redressal Cell

A meeting of the Grievance Redressal Cell was held on March 2, 2023 at 1.30 p.m. The meeting was convened by the Principal, Prof. Sr. Molly Abraham. The agenda of the meeting was study time related issues, arising out of the date sheet issued by the university. The date sheet of the final exams had no gaps between two exams for some students. A request was made by the parents and students to appeal to the Controller of Examinations to look into the matter.

Redressal: The members were asked to tell the teachers to counsel the students for preparing before the exams and help them revise so that they do not face any problems during the exams.

The meeting concluded with the vote of thanks to the chair.

Prof. (Sr.) Molly Abraham

Dr. Gitanjali Mahendra

Ms. Unnatti Chauhan

Mr. Manu Mahajan