ST. BEDE'S COLLEGE, SHIMLA

ADD-ON /VALUE ADDED COURSES

SESSION 2019-20

- **LIST OF COURSES OFFERED FOR FIRST YEAR (2019-20)**
- **LIST OF COURSES OFFERED FOR SECOND YEAR (2019-20)**
- **TIME-TABLE FOR FIRST YEAR (2019-20)**
- **TIME-TABLE FOR SECOND YEAR (2019-20)**
- **SYLLABUS FOR FIRST YEAR (2019-20)**
- **SYLLABUS FOR SECOND YEAR (2019-20)**
- **DATESHEET FOR FIRST YEAR (2019-20)**
- **DATESHEET FOR SECOND YEAR (2019-20)**

BACK

LIST OF COURSES OFFERED FOR FIRST YEAR (2019-20)

BACK

- **LIST OF COURSES OFFERED FOR FIRST YEAR (2019-20)**

- ❖ INTERNET TECHNOLOGY AND WEB PAGE DESIGNING
- ❖ COMMUNICATION SKILLS AND PERSONALITY DEVELOPMENT
- ❖ FRENCH
- ❖ TRAVEL AND TOURISM
- ❖ BEAUTY AND FITNESS
- ❖ TALLY ACE

BACK

LIST OF COURSES OFFERED FOR SECOND YEAR (2019-20)

BACK

- **LIST OF COURSES OFFERED FOR SECOND YEAR (2019-20)**

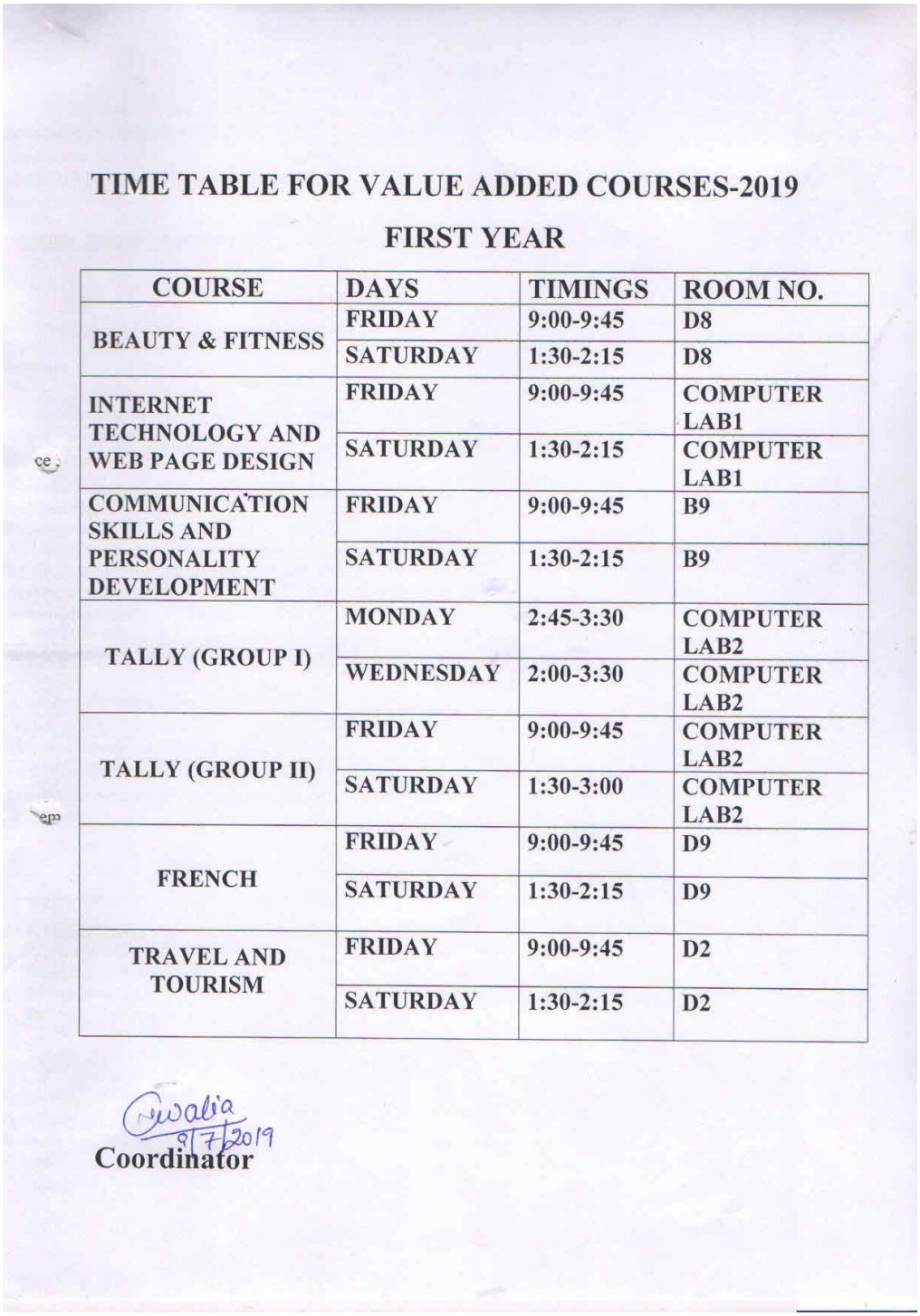
- TALLY WITH GST
- FRENCH
- ADVANCED BEAUTY AND FITNESS
- CORE JAVA
- ADVANCED WEB TECHNOLOGIES WITH PHP LANGUAGE
- DANCE

BACK

TIME-TABLE FOR FIRST YEAR (2019-20)

BACK

- **TIME-TABLE FOR FIRST YEAR**



TIME TABLE FOR VALUE ADDED COURSES-2019

FIRST YEAR

COURSE	DAYS	TIMINGS	ROOM NO.
BEAUTY & FITNESS	FRIDAY	9:00-9:45	D8
	SATURDAY	1:30-2:15	D8
INTERNET TECHNOLOGY AND WEB PAGE DESIGN	FRIDAY	9:00-9:45	COMPUTER LAB1
	SATURDAY	1:30-2:15	COMPUTER LAB1
COMMUNICATION SKILLS AND PERSONALITY DEVELOPMENT	FRIDAY	9:00-9:45	B9
	SATURDAY	1:30-2:15	B9
TALLY (GROUP I)	MONDAY	2:45-3:30	COMPUTER LAB2
	WEDNESDAY	2:00-3:30	COMPUTER LAB2
TALLY (GROUP II)	FRIDAY	9:00-9:45	COMPUTER LAB2
	SATURDAY	1:30-3:00	COMPUTER LAB2
FRENCH	FRIDAY	9:00-9:45	D9
	SATURDAY	1:30-2:15	D9
TRAVEL AND TOURISM	FRIDAY	9:00-9:45	D2
	SATURDAY	1:30-2:15	D2

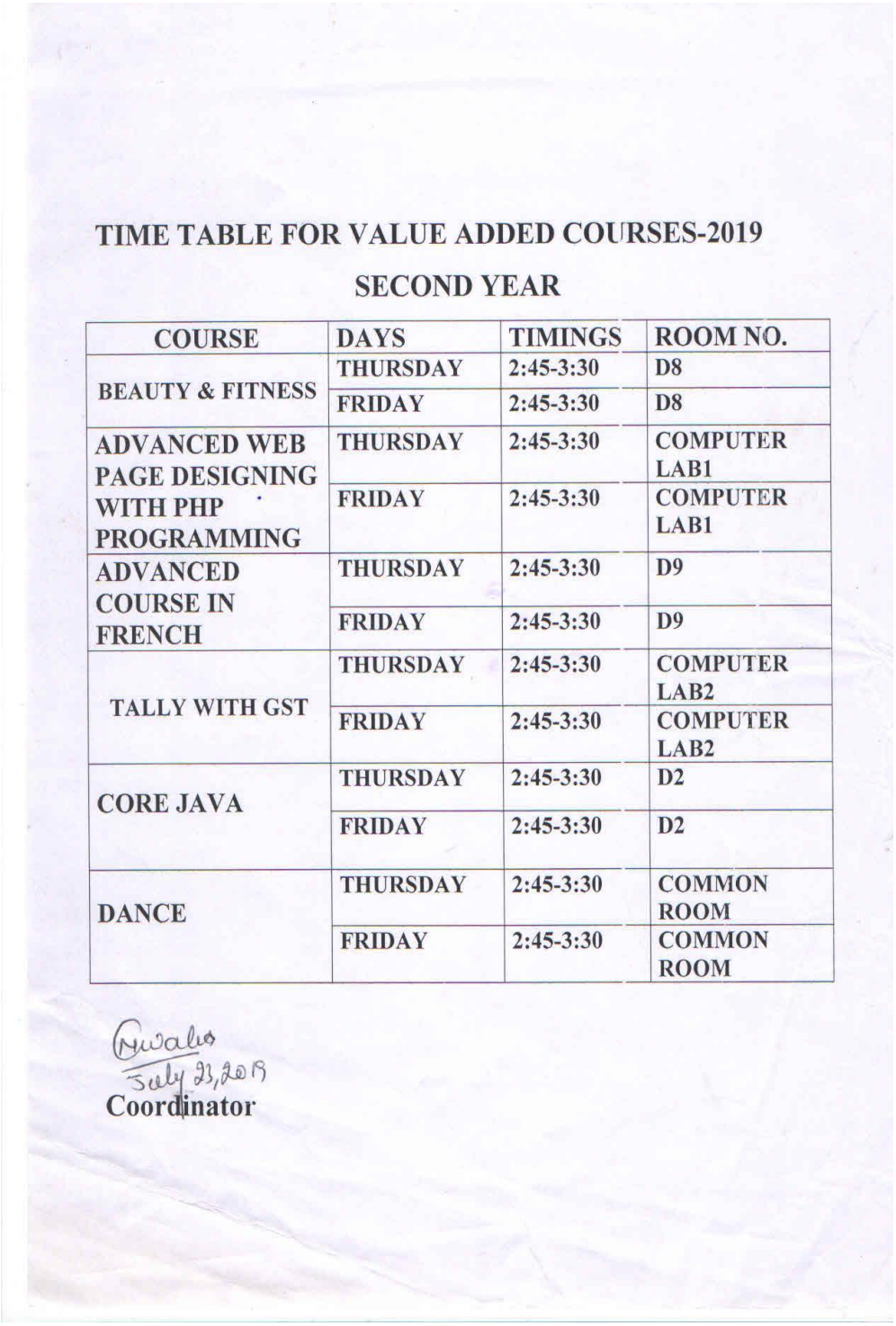
Swabia
9/7/2019
Coordinator

BACK

TIME-TABLE FOR SECOND YEAR (2019-20)

BACK

- **TIME-TABLE FOR SECOND YEAR**



TIME TABLE FOR VALUE ADDED COURSES-2019

SECOND YEAR

COURSE	DAYS	TIMINGS	ROOM NO.
BEAUTY & FITNESS	THURSDAY	2:45-3:30	D8
	FRIDAY	2:45-3:30	D8
ADVANCED WEB PAGE DESIGNING WITH PHP PROGRAMMING	THURSDAY	2:45-3:30	COMPUTER LAB1
	FRIDAY	2:45-3:30	COMPUTER LAB1
ADVANCED COURSE IN FRENCH	THURSDAY	2:45-3:30	D9
	FRIDAY	2:45-3:30	D9
TALLY WITH GST	THURSDAY	2:45-3:30	COMPUTER LAB2
	FRIDAY	2:45-3:30	COMPUTER LAB2
CORE JAVA	THURSDAY	2:45-3:30	D2
	FRIDAY	2:45-3:30	D2
DANCE	THURSDAY	2:45-3:30	COMMON ROOM
	FRIDAY	2:45-3:30	COMMON ROOM

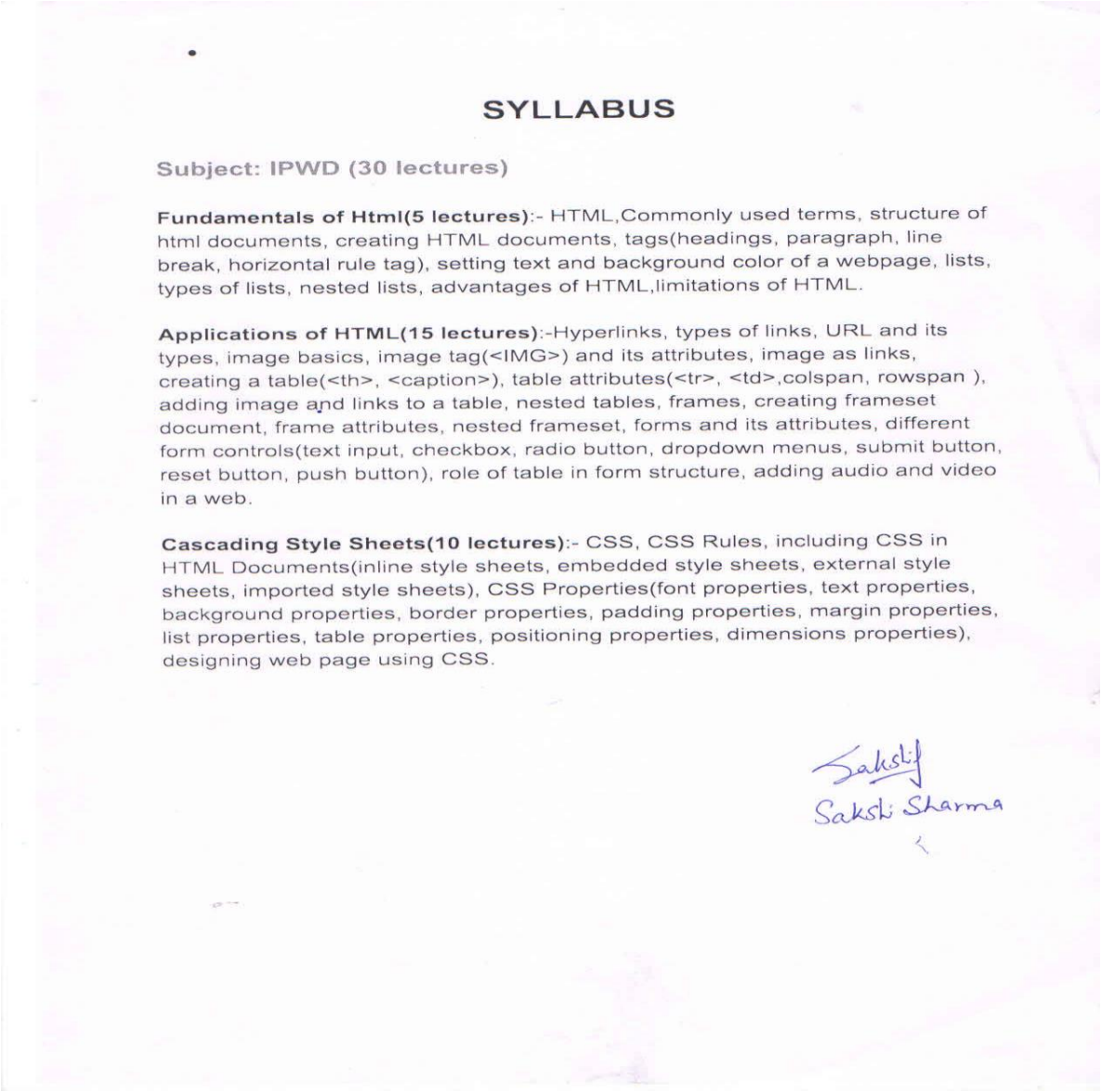
Nwalis
July 23, 2019
Coordinator

[BACK]

SYLLABUS
FOR
FIRST YEAR
(2019-20)

BACK

➢ INTERNET TECHNOLOGY AND WEB PAGE DESIGNING



SYLLABUS

Subject: IPWD (30 lectures)

Fundamentals of Html(5 lectures):- HTML,Commonly used terms, structure of html documents, creating HTML documents, tags(headings, paragraph, line break, horizontal rule tag), setting text and background color of a webpage, lists, types of lists, nested lists, advantages of HTML,limitations of HTML.

Applications of HTML(15 lectures):-Hyperlinks, types of links, URL and its types, image basics, image tag(<IMG>) and its attributes, image as links, creating a table(<th>, <caption>), table attributes(<tr>, <td>,colspan, rowspan), adding image and links to a table, nested tables, frames, creating frameset document, frame attributes, nested frameset, forms and its attributes, different form controls(text input, checkbox, radio button, dropdown menus, submit button, reset button, push button), role of table in form structure, adding audio and video in a web.

Cascading Style Sheets(10 lectures):- CSS, CSS Rules, including CSS in HTML Documents(inline style sheets, embedded style sheets, external style sheets, imported style sheets), CSS Properties(font properties, text properties, background properties, border properties, padding properties, margin properties, list properties, table properties, positioning properties, dimensions properties), designing web page using CSS.

Sakshi
Sakshi Sharma

BACK

- **COMMUNICATION SKILLS AND PERSONALITY DEVELOPMENT**

COMMUNICATION SKILLS AND PERSONALITY DEVELOPMENT

SYLLABUS

Communication.

Communication Skills.

Interpersonal and Intrapersonal Communication.

Personality.

Factors influencing Personality.

Personality Development.

Role of Communication in Personality Development.

Self- confidence.

Factors influencing Self-confidence.

Symptoms of positive and low Self-confidence.

Writing skills:-

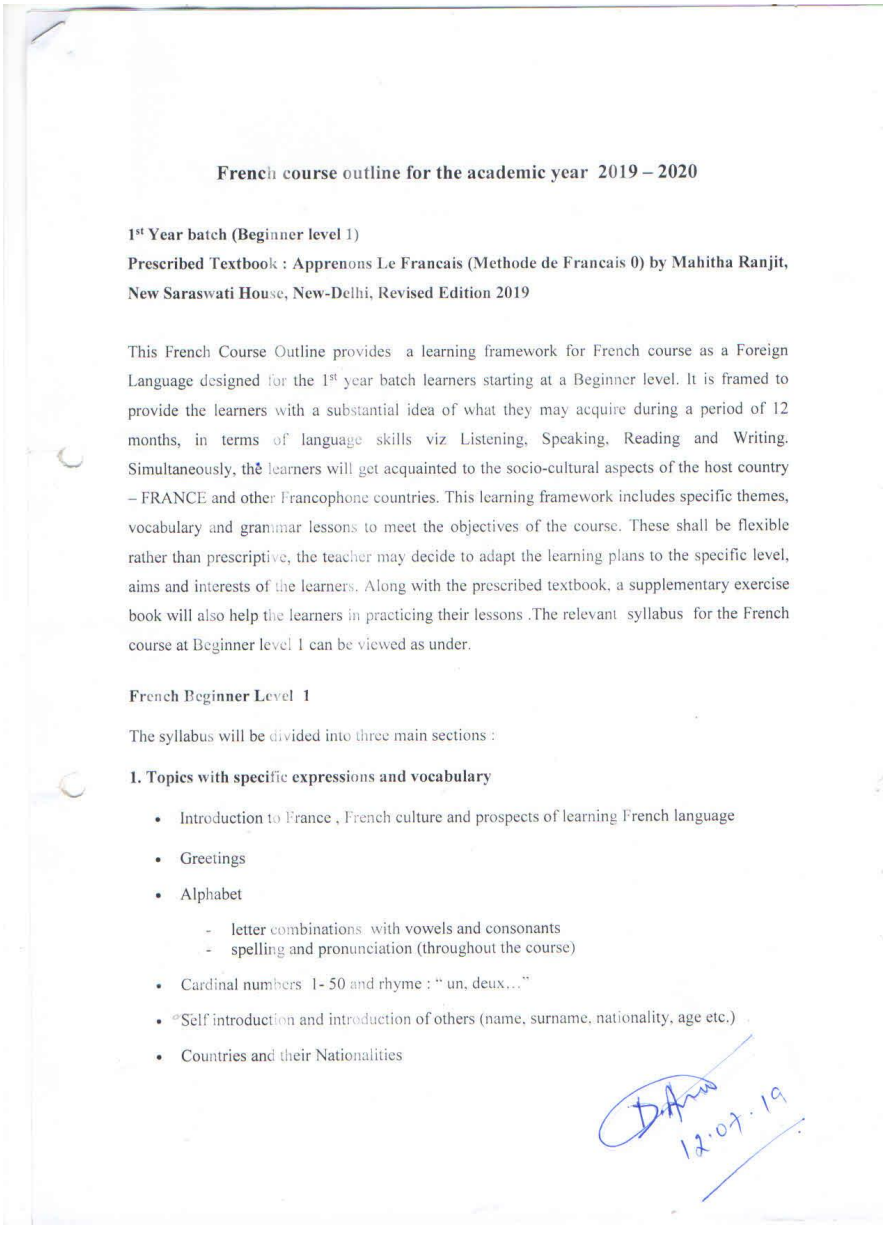
1. Memo
2. Notice
3. Resume

Practical Grooming:- Dress, Etiquettes, Social skills.

P B Bhatnagar

BACK

➢ FRENCH



French course outline for the academic year 2019 – 2020

1st Year batch (Beginner level 1)
Prescribed Textbook : Apprenons Le Francais (Methode de Francais 0) by Mahitha Ranjit, New Saraswati House, New-Delhi, Revised Edition 2019

This French Course Outline provides a learning framework for French course as a Foreign Language designed for the 1st year batch learners starting at a Beginner level. It is framed to provide the learners with a substantial idea of what they may acquire during a period of 12 months, in terms of language skills viz Listening, Speaking, Reading and Writing. Simultaneously, the learners will get acquainted to the socio-cultural aspects of the host country – FRANCE and other Francophone countries. This learning framework includes specific themes, vocabulary and grammar lessons to meet the objectives of the course. These shall be flexible rather than prescriptive, the teacher may decide to adapt the learning plans to the specific level, aims and interests of the learners. Along with the prescribed textbook, a supplementary exercise book will also help the learners in practicing their lessons .The relevant syllabus for the French course at Beginner level 1 can be viewed as under.

French Beginner Level 1

The syllabus will be divided into three main sections :

1. Topics with specific expressions and vocabulary

- Introduction to France , French culture and prospects of learning French language
- Greetings
- Alphabet
  - letter combinations with vowels and consonants
  - spelling and pronunciation (throughout the course)
- Cardinal numbers 1- 50 and rhyme : " un, deux..."
- Self introduction and introduction of others (name, surname, nationality, age etc.)
- Countries and their Nationalities

12.07.19

BACK

- Describe someone (nationality, physical appearance, clothing etc.)
- Describe something using adjectives
- Stationery used in a classroom
- Describing my family (members, profession etc.)
- Body parts
- Likes and dislikes about food and drinks, vegetables and fruits
- Colors
- Days of the week
- Months of the year
- Seasons of the year
- Time
- Giving personal details (address, telephone number, email, age)
- Filling a form
- Using a dictionary and verb conjugation book

2. Grammar :

- Nouns - feminine, masculine, singular, plural
- Pronouns and Introduction in first, second and third person - "Je", "Tu" "Il/Elle" etc.
- Auxiliary verb "etre" (to be)
- Adjectives with agreement in gender and number
- Auxiliary verb "avoir" (to have)
- Definite and indefinite articles
- Verbs of 1st group ending with "er" (Present, Past and Future tenses)
- Affirmative, negative and interrogative forms in sentences - "Il y a" , "Il n'y a pas" + " est-ce-qu'il y a?"

BACK

- Word order in affirmative, negative and interrogative sentences – subject, verb and COD or COI (direct and indirect objects)
- Key prepositions – à, dans, en, au, etc.

3. Cultural content

- Paris
- Cities of France
- French speaking countries
- French names
- Map of France

Skills enhancing works

- Listening of sounds, pronunciation of alphabets and words
- Practice of speaking by continuous spelling and dialogue activities
- Reading sessions
- Writing small sentences

N.B. Classes will be conducted in English –French medium by translating the explanations and instructions to help the learners to better understand and get familiar to the topics.

BACK

➢ BEAUTY AND FITNESS

BEAUTY & FITNESS SYLLABUS

1 Introduction

- Importance of beauty care
- Sterilization and sanitation
- Professional ethics.

2 Eyebrow shaping

- Tweezing and threading
- Different types of threading
- Different types of eyebrows

3. Nail art

- Factors affecting nail growth
- Types of nail polish
- Application and their methods.
- Different methods of nail art

4. Mehandi

- Preparation of mehandi paste
- Mehandi cone preparation
- Different types & designs of mehandi

5. Bleach & Facial

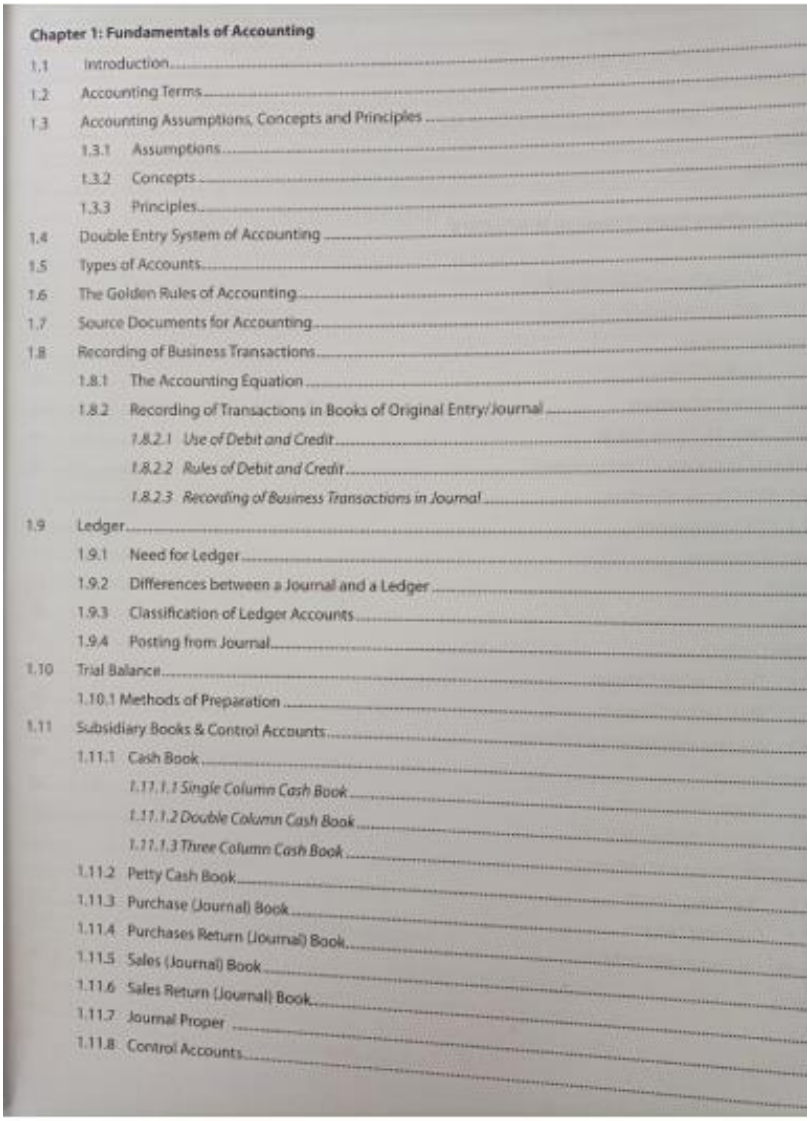
- Bleaching – Types of bleach
- Procedure and application
- Its advantages & disadvantages.
- Face Massage
- Techniques & procedure of facial
- Benefits of facial
- Product knowledge according to the skin

6. Fitness:

- Health, Physical Education, Physical Training, Physical Fitness, Wellness.
- Components of Physical Fitness: Speed, Strength, Endurance, Flexibility and agility.

BACK

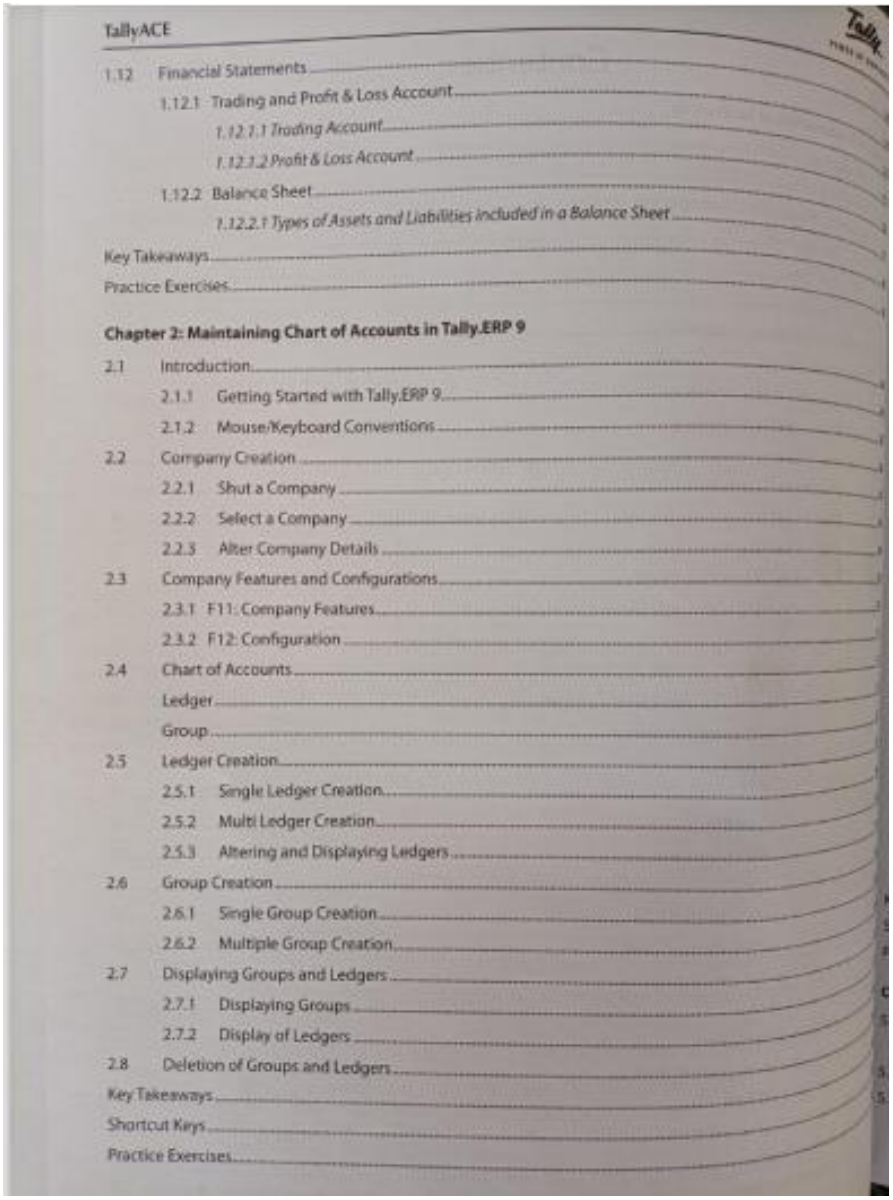
- **TALLY ACE**



Chapter 1: Fundamentals of Accounting

1.1 Introduction
1.2 Accounting Terms
1.3 Accounting Assumptions, Concepts and Principles
1.3.1 Assumptions
1.3.2 Concepts
1.3.3 Principles
1.4 Double Entry System of Accounting
1.5 Types of Accounts
1.6 The Golden Rules of Accounting
1.7 Source Documents for Accounting
1.8 Recording of Business Transactions
1.8.1 The Accounting Equation
1.8.2 Recording of Transactions in Books of Original Entry/Journal
1.8.2.1 Use of Debit and Credit
1.8.2.2 Rules of Debit and Credit
1.8.2.3 Recording of Business Transactions in Journal
1.9 Ledger
1.9.1 Need for Ledger
1.9.2 Differences between a Journal and a Ledger
1.9.3 Classification of Ledger Accounts
1.9.4 Posting from Journal
1.10 Trial Balance
1.10.1 Methods of Preparation
1.11 Subsidiary Books & Control Accounts
1.11.1 Cash Book
1.11.1.1 Single Column Cash Book
1.11.1.2 Double Column Cash Book
1.11.1.3 Three Column Cash Book
1.11.2 Petty Cash Book
1.11.3 Purchase (Journal) Book
1.11.4 Purchases Return (Journal) Book
1.11.5 Sales (Journal) Book
1.11.6 Sales Return (Journal) Book
1.11.7 Journal Proper
1.11.8 Control Accounts

BACK

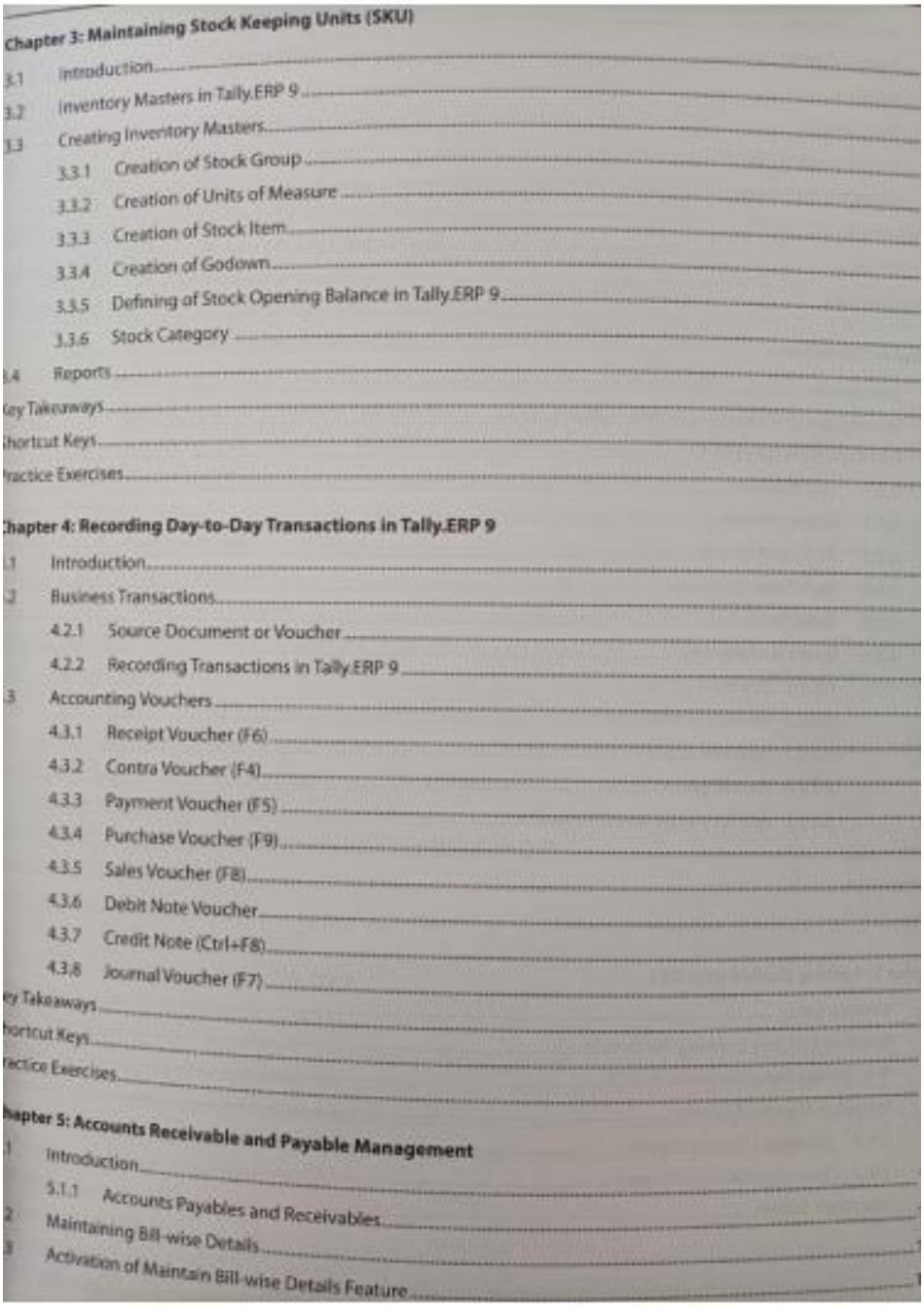


1.12 Financial Statements
1.12.1 Trading and Profit & Loss Account
1.12.1.1 Trading Account
1.12.1.2 Profit & Loss Account
1.12.2 Balance Sheet
1.12.2.1 Types of Assets and Liabilities included in a Balance Sheet
Key Takeaways
Practice Exercises

Chapter 2: Maintaining Chart of Accounts in Tally.ERP 9

2.1 Introduction
2.1.1 Getting Started with Tally.ERP 9
2.1.2 Mouse/Keyboard Conventions
2.2 Company Creation
2.2.1 Shut a Company
2.2.2 Select a Company
2.2.3 Alter Company Details
2.3 Company Features and Configurations
2.3.1 F11: Company Features
2.3.2 F12: Configuration
2.4 Chart of Accounts
Ledger
Group
2.5 Ledger Creation
2.5.1 Single Ledger Creation
2.5.2 Multi Ledger Creation
2.5.3 Altering and Displaying Ledgers
2.6 Group Creation
2.6.1 Single Group Creation
2.6.2 Multiple Group Creation
2.7 Displaying Groups and Ledgers
2.7.1 Displaying Groups
2.7.2 Display of Ledgers
2.8 Deletion of Groups and Ledgers
Key Takeaways
Shortcut Keys
Practice Exercises

BACK



Chapter 3: Maintaining Stock Keeping Units (SKU)

3.1 Introduction
3.2 Inventory Masters in Tally.ERP 9
3.3 Creating Inventory Masters
3.3.1 Creation of Stock Group
3.3.2 Creation of Units of Measure
3.3.3 Creation of Stock Item
3.3.4 Creation of Godown
3.3.5 Defining of Stock Opening Balance in Tally.ERP 9
3.3.6 Stock Category
3.4 Reports
Key Takeaways
Shortcut Keys
Practice Exercises

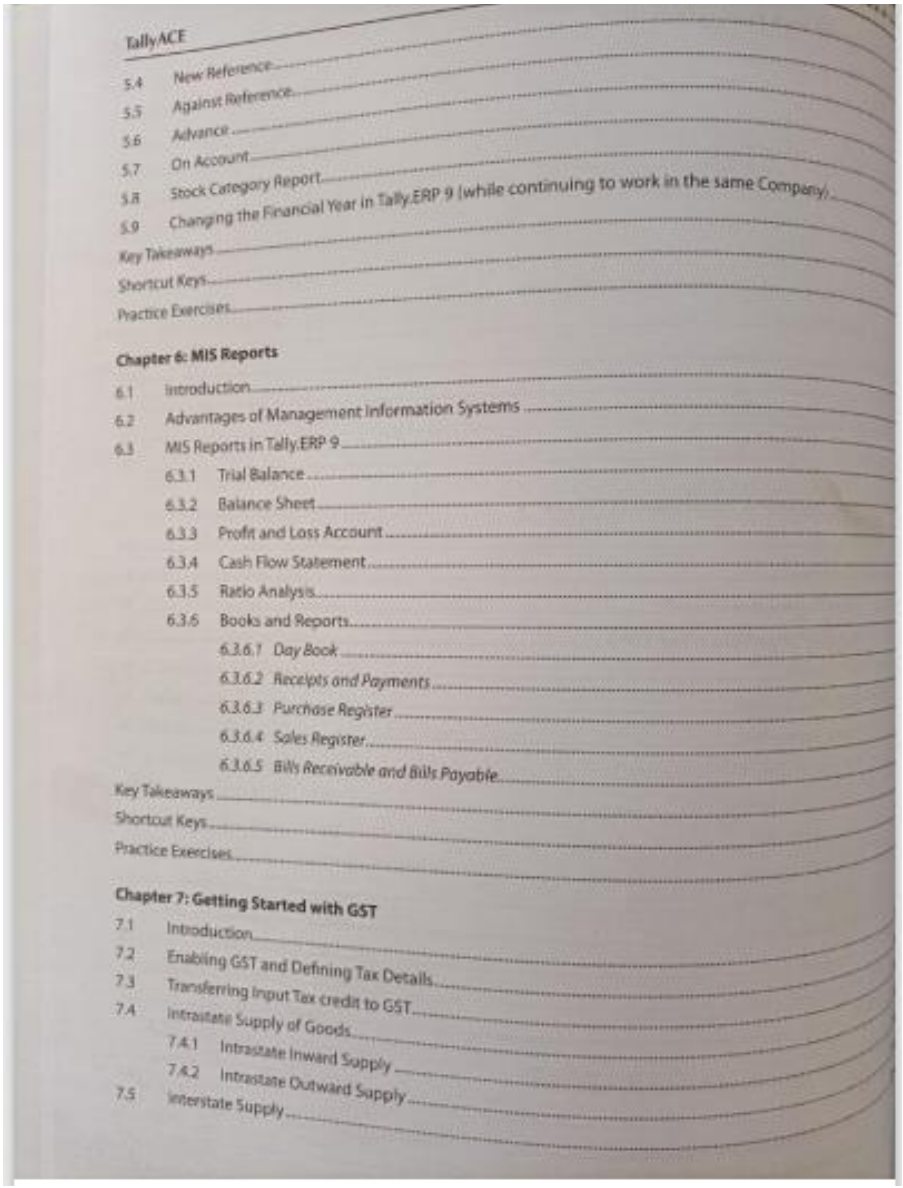
Chapter 4: Recording Day-to-Day Transactions in Tally.ERP 9

4.1 Introduction
4.2 Business Transactions
4.2.1 Source Document or Voucher
4.2.2 Recording Transactions in Tally.ERP 9
4.3 Accounting Vouchers
4.3.1 Receipt Voucher (F6)
4.3.2 Contra Voucher (F4)
4.3.3 Payment Voucher (F5)
4.3.4 Purchase Voucher (F9)
4.3.5 Sales Voucher (F8)
4.3.6 Debit Note Voucher
4.3.7 Credit Note (Ctrl+F8)
4.3.8 Journal Voucher (F7)
Key Takeaways
Shortcut Keys
Practice Exercises

Chapter 5: Accounts Receivable and Payable Management

5.1 Introduction
5.1.1 Accounts Payables and Receivables
5.2 Maintaining Bill-wise Details
5.3 Activation of Maintain Bill-wise Details Feature

BACK



TallyACE

5.4 New Reference
5.5 Against Reference
5.6 Advance
5.7 On Account
5.8 Stock Category Report
5.9 Changing the Financial Year in Tally.ERP 9 (while continuing to work in the same Company)
Key Takeaways
Shortcut Keys
Practice Exercises

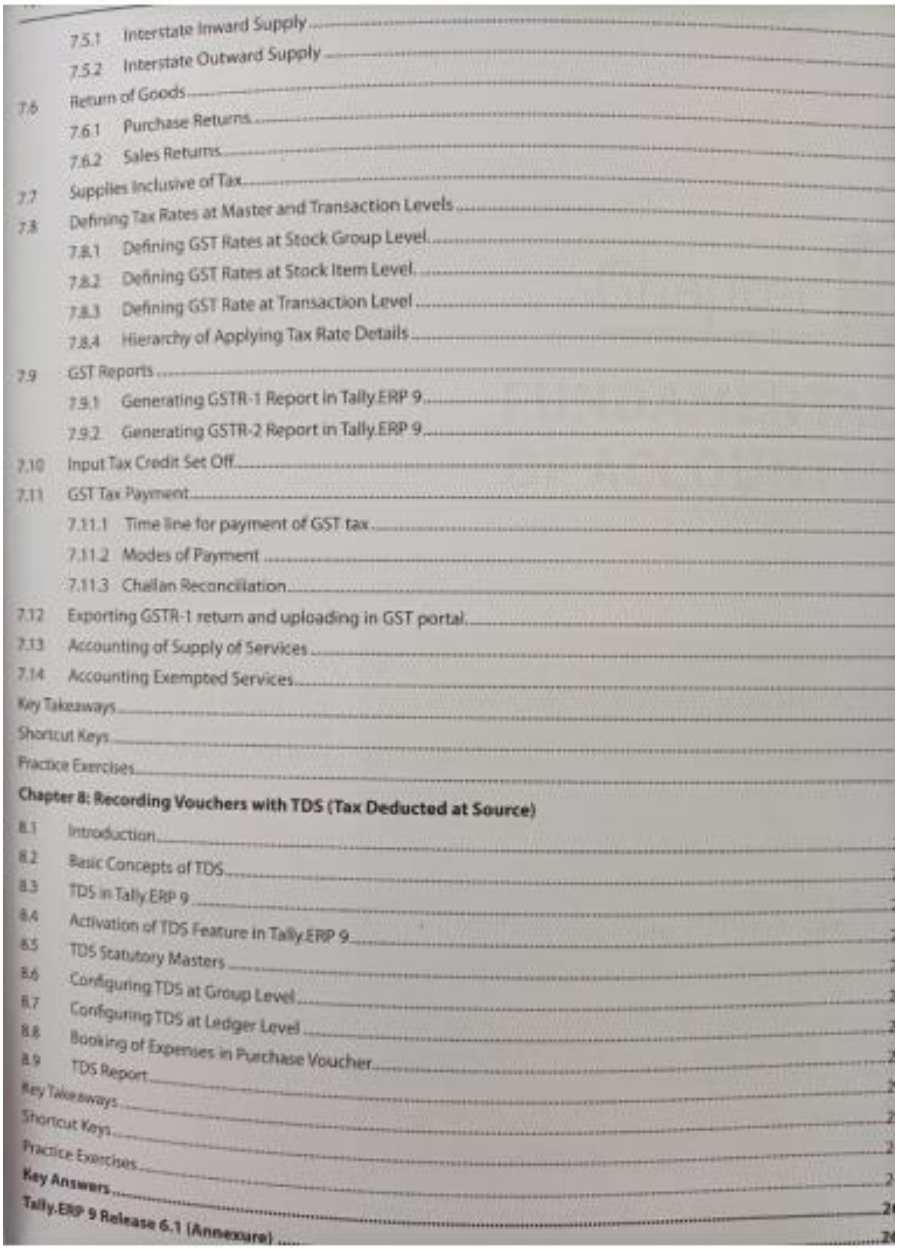
Chapter 6: MIS Reports

6.1 Introduction
6.2 Advantages of Management Information Systems
6.3 MIS Reports in Tally.ERP 9
6.3.1 Trial Balance
6.3.2 Balance Sheet
6.3.3 Profit and Loss Account
6.3.4 Cash Flow Statement
6.3.5 Ratio Analysis
6.3.6 Books and Reports
6.3.6.1 Day Book
6.3.6.2 Receipts and Payments
6.3.6.3 Purchase Register
6.3.6.4 Sales Register
6.3.6.5 Bills Receivable and Bills Payable
Key Takeaways
Shortcut Keys
Practice Exercises

Chapter 7: Getting Started with GST

7.1 Introduction
7.2 Enabling GST and Defining Tax Details
7.3 Transferring Input Tax credit to GST
7.4 Intrastate Supply of Goods
7.4.1 Intrastate Inward Supply
7.4.2 Intrastate Outward Supply
7.5 Interstate Supply

BACK



7.5.1 Interstate Inward Supply
7.5.2 Interstate Outward Supply
7.6 Return of Goods
7.6.1 Purchase Returns
7.6.2 Sales Returns
7.7 Supplies Inclusive of Tax
7.8 Defining Tax Rates at Master and Transaction Levels
7.8.1 Defining GST Rates at Stock Group Level
7.8.2 Defining GST Rates at Stock Item Level
7.8.3 Defining GST Rate at Transaction Level
7.8.4 Hierarchy of Applying Tax Rate Details
7.9 GST Reports
7.9.1 Generating GSTR-1 Report in Tally.ERP 9
7.9.2 Generating GSTR-2 Report in Tally.ERP 9
7.10 Input Tax Credit Set Off
7.11 GST Tax Payment
7.11.1 Time line for payment of GST tax
7.11.2 Modes of Payment
7.11.3 Challan Reconciliation
7.12 Exporting GSTR-1 return and uploading in GST portal
7.13 Accounting of Supply of Services
7.14 Accounting Exempted Services
Key Takeaways
Shortcut Keys
Practice Exercises
Chapter 8: Recording Vouchers with TDS (Tax Deducted at Source)
8.1 Introduction
8.2 Basic Concepts of TDS
8.3 TDS in Tally.ERP 9
8.4 Activation of TDS Feature in Tally.ERP 9
8.5 TDS Statutory Masters
8.6 Configuring TDS at Group Level
8.7 Configuring TDS at Ledger Level
8.8 Booking of Expenses in Purchase Voucher
8.9 TDS Report
Key Takeaways
Shortcut Keys
Practice Exercises
Key Answers
Tally.ERP 9 Release 6.1 (Annexure)

BACK

➢ TRAVEL AND TOURISM

SYLLABUS

- Concept of Tourism, Definition of Tourism, Traveler, Visitors, Excursionist, Transit Visitors, International and Domestic Tourist, Typologies of Tourist.

  Tourism Product: Features, Types (TOPs, ROPs, BTEs), Difference between Tourism Product and other products, Tourism Demand and Supply.

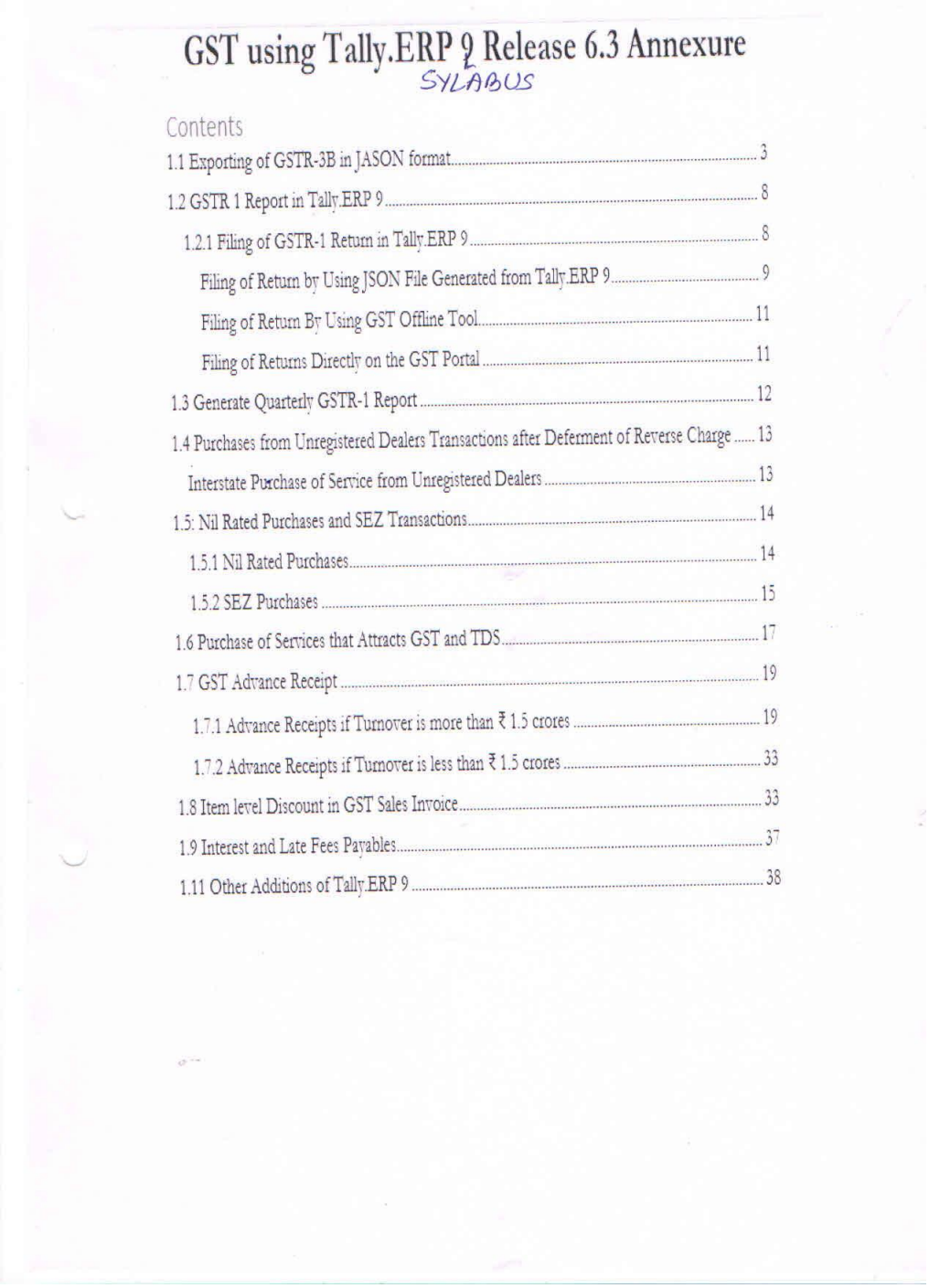
- History of Tourism, Types of Tourism.
- Concept of Travel Agency and Accommodation (in brief), Tour Itinerary.
- Presentation on UNESCO World Heritage Sites in India.
- Impacts of Tourism.

BACK

SYLLABUS FOR SECOND YEAR (2019-20)

BACK

- **TALLY WITH GST**



GST using Tally.ERP 9 Release 6.3 Annexure

SYLABUS

Contents

1.1 Exporting of GSTR-3B in JASON format 3

1.2 GSTR 1 Report in Tally.ERP 9 8

1.2.1 Filing of GSTR-1 Return in Tally.ERP 9 8

Filing of Return by Using JSON File Generated from Tally.ERP 9 9

Filing of Return By Using GST Offline Tool 11

Filing of Returns Directly on the GST Portal 11

1.3 Generate Quarterly GSTR-1 Report 12

1.4 Purchases from Unregistered Dealers Transactions after Deferment of Reverse Charge 13

Interstate Purchase of Service from Unregistered Dealers 13

1.5: Nil Rated Purchases and SEZ Transactions 14

1.5.1 Nil Rated Purchases 14

1.5.2 SEZ Purchases 15

1.6 Purchase of Services that Attracts GST and TDS 17

1.7 GST Advance Receipt 19

1.7.1 Advance Receipts if Turnover is more than ₹ 1.5 crores 19

1.7.2 Advance Receipts if Turnover is less than ₹ 1.5 crores 33

1.8 Item level Discount in GST Sales Invoice 33

1.9 Interest and Late Fees Payables 37

1.11 Other Additions of Tally.ERP 9 38

BACK

- **FRENCH**

French course outline for the academic year 2019 – 2020

1st Year batch (Beginner level 1)

Prescribed Textbook : Apprenons Le Francais (Methode de Francais 0) by Mahitha Ranjit, New Saraswati House, New-Delhi, Revised Edition 2019

This French Course Outline provides a learning framework for French course as a Foreign Language designed for the 1st year batch learners starting at a Beginner level. It is framed to provide the learners with a substantial idea of what they may acquire during a period of 12 months, in terms of language skills viz Listening, Speaking, Reading and Writing. Simultaneously, the learners will get acquainted to the socio-cultural aspects of the host country – FRANCE and other Francophone countries. This learning framework includes specific themes, vocabulary and grammar lessons to meet the objectives of the course. These shall be flexible rather than prescriptive, the teacher may decide to adapt the learning plans to the specific level, aims and interests of the learners. Along with the prescribed textbook, a supplementary exercise book will also help the learners in practicing their lessons .The relevant syllabus for the French course at Beginner level 1 can be viewed as under.

French Beginner Level 1

The syllabus will be divided into three main sections :

1. Topics with specific expressions and vocabulary

- Introduction to France , French culture and prospects of learning French language
- Greetings
- Alphabet
  - letter combinations with vowels and consonants
  - spelling and pronunciation (throughout the course)
- Cardinal numbers 1- 50 and rhyme : " un, deux..."
- Self introduction and introduction of others (name, surname, nationality, age etc.)
- Countries and their Nationalities

12.07.19

BACK

- Describe someone (nationality, physical appearance, clothing etc.)
- Describe something using adjectives
- Stationery used in a classroom
- Describing my family (members, profession etc.)
- Body parts
- Likes and dislikes about food and drinks, vegetables and fruits
- Colors
- Days of the week
- Months of the year
- Seasons of the year
- Time
- Giving personal details (address, telephone number, email, age)
- Filling a form
- Using a dictionary and verb conjugation book

2. Grammar :

- Nouns - feminine, masculine, singular, plural
- Pronouns and Introduction in first, second and third person - "Je", "Tu" "Il/Elle" etc.
- Auxiliary verb "etre" (to be)
- Adjectives with agreement in gender and number
- Auxiliary verb "avoir" (to have)
- Definite and indefinite articles
- Verbs of 1st group ending with "er" (Present, Past and Future tenses)
- Affirmative, negative and interrogative forms in sentences - "Il y a" , "Il n'y a pas" + " est-ce-qu'il y a?"

BACK

- Word order in affirmative, negative and interrogative sentences – subject, verb and COD or COI (direct and indirect objects)
- Key prepositions – à, dans, en, au, etc.

3. Cultural content

- Paris
- Cities of France
- French speaking countries
- French names
- Map of France

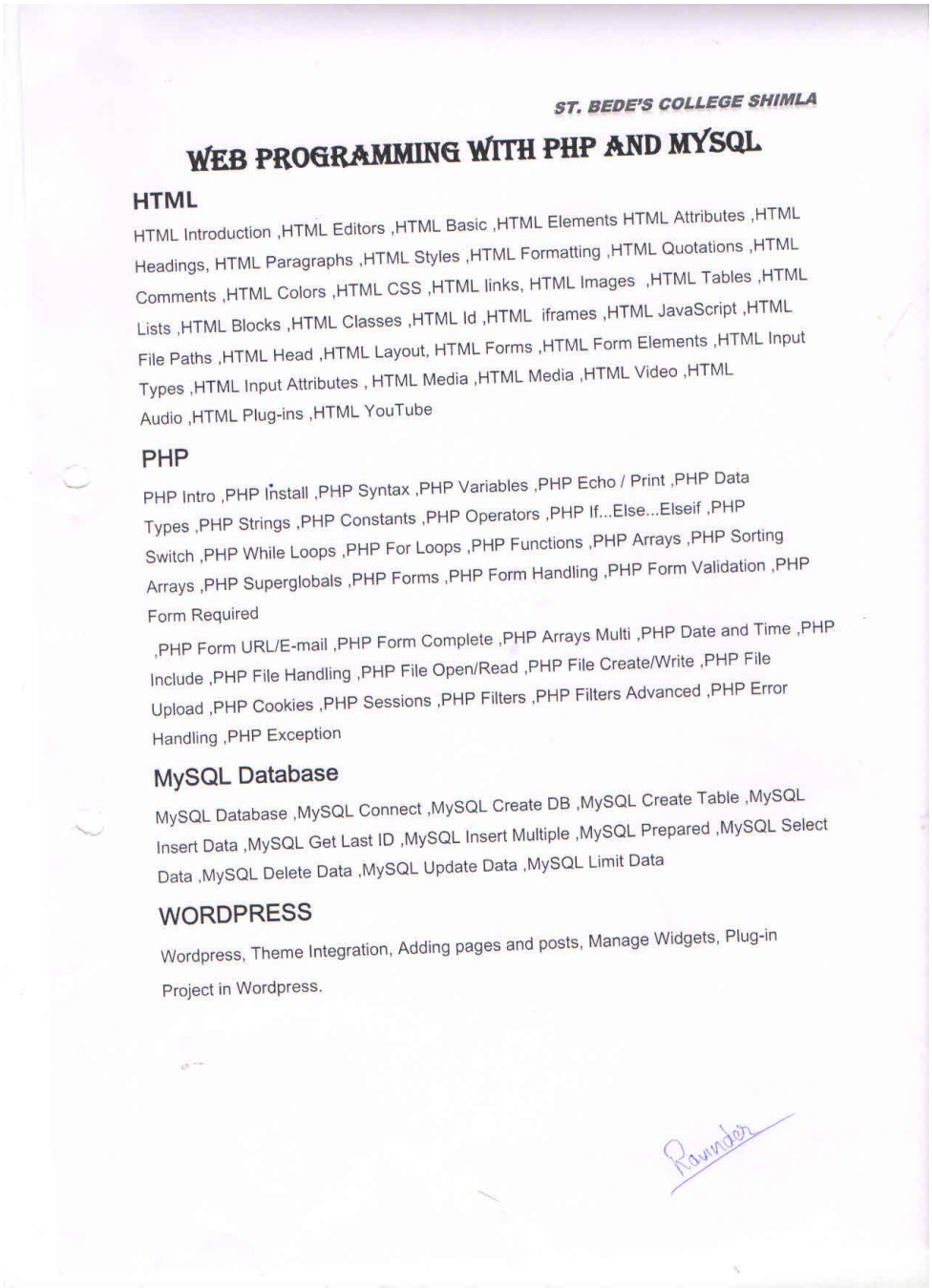
Skills enhancing works

- Listening of sounds, pronunciation of alphabets and words
- Practice of speaking by continuous spelling and dialogue activities
- Reading sessions
- Writing small sentences

N.B. Classes will be conducted in English –French medium by translating the explanations and instructions to help the learners to better understand and get familiar to the topics.

BACK

➢ ADVANCED WEB TECHNOLOGIES WITH PHP LANGUAGE



ST. BEDE'S COLLEGE SHIMLA

WEB PROGRAMMING WITH PHP AND MYSQL

HTML

HTML Introduction ,HTML Editors ,HTML Basic ,HTML Elements HTML Attributes ,HTML Headings, HTML Paragraphs ,HTML Styles ,HTML Formatting ,HTML Quotations ,HTML Comments ,HTML Colors ,HTML CSS ,HTML links, HTML Images ,HTML Tables ,HTML Lists ,HTML Blocks ,HTML Classes ,HTML Id ,HTML iframes ,HTML JavaScript ,HTML File Paths ,HTML Head ,HTML Layout, HTML Forms ,HTML Form Elements ,HTML Input Types ,HTML Input Attributes , HTML Media ,HTML Media ,HTML Video ,HTML Audio ,HTML Plug-ins ,HTML YouTube

PHP

PHP Intro ,PHP Install ,PHP Syntax ,PHP Variables ,PHP Echo / Print ,PHP Data Types ,PHP Strings ,PHP Constants ,PHP Operators ,PHP If...Else...Elseif ,PHP Switch ,PHP While Loops ,PHP For Loops ,PHP Functions ,PHP Arrays ,PHP Sorting Arrays ,PHP Superglobals ,PHP Forms ,PHP Form Handling ,PHP Form Validation ,PHP Form Required

,PHP Form URL/E-mail ,PHP Form Complete ,PHP Arrays Multi ,PHP Date and Time ,PHP Include ,PHP File Handling ,PHP File Open/Read ,PHP File Create/Write ,PHP File Upload ,PHP Cookies ,PHP Sessions ,PHP Filters ,PHP Filters Advanced ,PHP Error Handling ,PHP Exception

MySQL Database

MySQL Database ,MySQL Connect ,MySQL Create DB ,MySQL Create Table ,MySQL Insert Data ,MySQL Get Last ID ,MySQL Insert Multiple ,MySQL Prepared ,MySQL Select Data ,MySQL Delete Data ,MySQL Update Data ,MySQL Limit Data

WORDPRESS

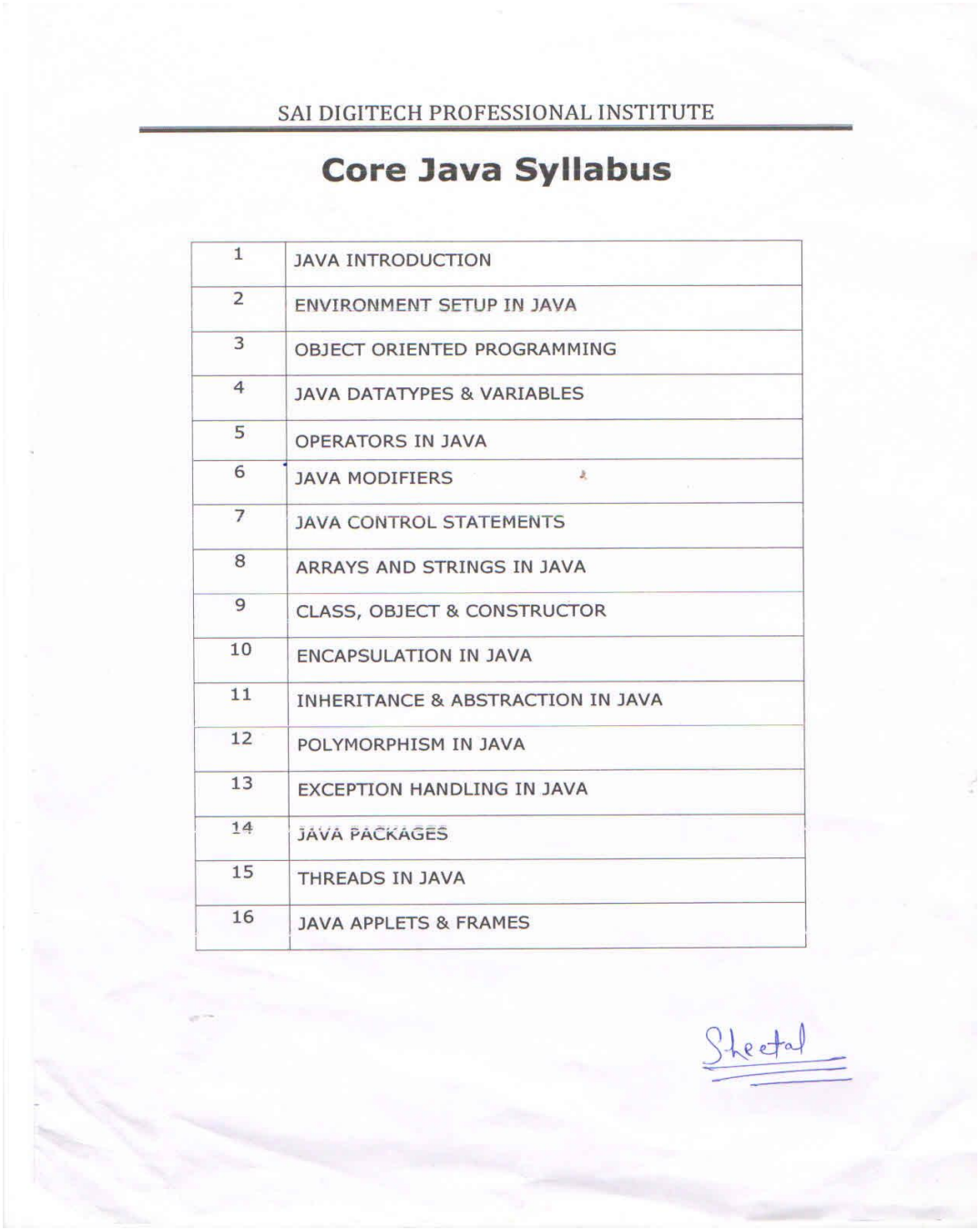
Wordpress, Theme Integration, Adding pages and posts, Manage Widgets, Plug-in

Project in Wordpress.

Ravinder

BACK

- **CORE JAVA**



SAI DIGITECH PROFESSIONAL INSTITUTE

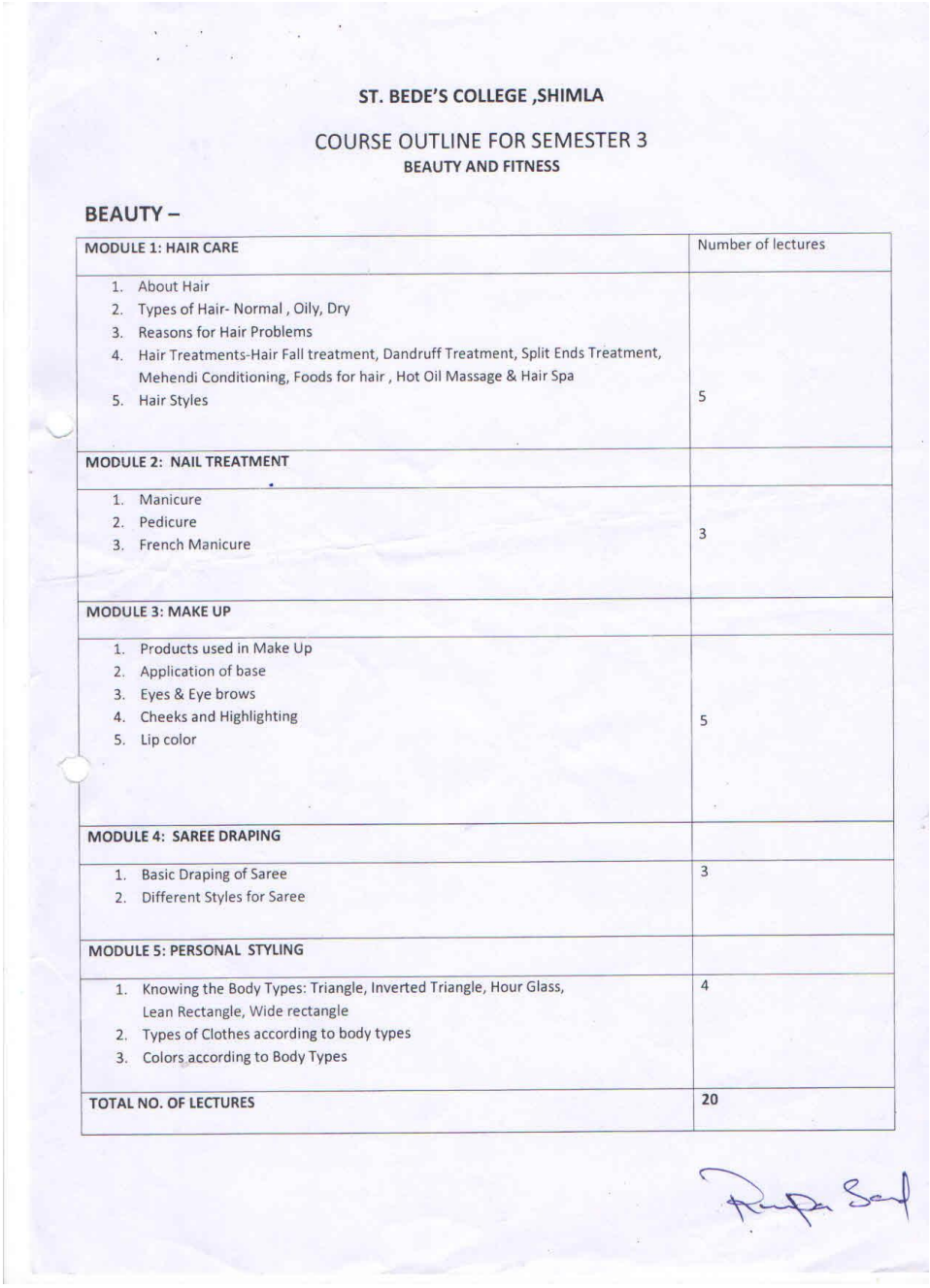
Core Java Syllabus

1	JAVA INTRODUCTION
2	ENVIRONMENT SETUP IN JAVA
3	OBJECT ORIENTED PROGRAMMING
4	JAVA DATATYPES & VARIABLES
5	OPERATORS IN JAVA
6	JAVA MODIFIERS
7	JAVA CONTROL STATEMENTS
8	ARRAYS AND STRINGS IN JAVA
9	CLASS, OBJECT & CONSTRUCTOR
10	ENCAPSULATION IN JAVA
11	INHERITANCE & ABSTRACTION IN JAVA
12	POLYMORPHISM IN JAVA
13	EXCEPTION HANDLING IN JAVA
14	JAVA PACKAGES
15	THREADS IN JAVA
16	JAVA APPLETS & FRAMES

Sheetal

BACK

➢ ADVANCED COURSE IN BEAUTY AND FITNESS



ST. BEDE'S COLLEGE ,SHIMLA

COURSE OUTLINE FOR SEMESTER 3

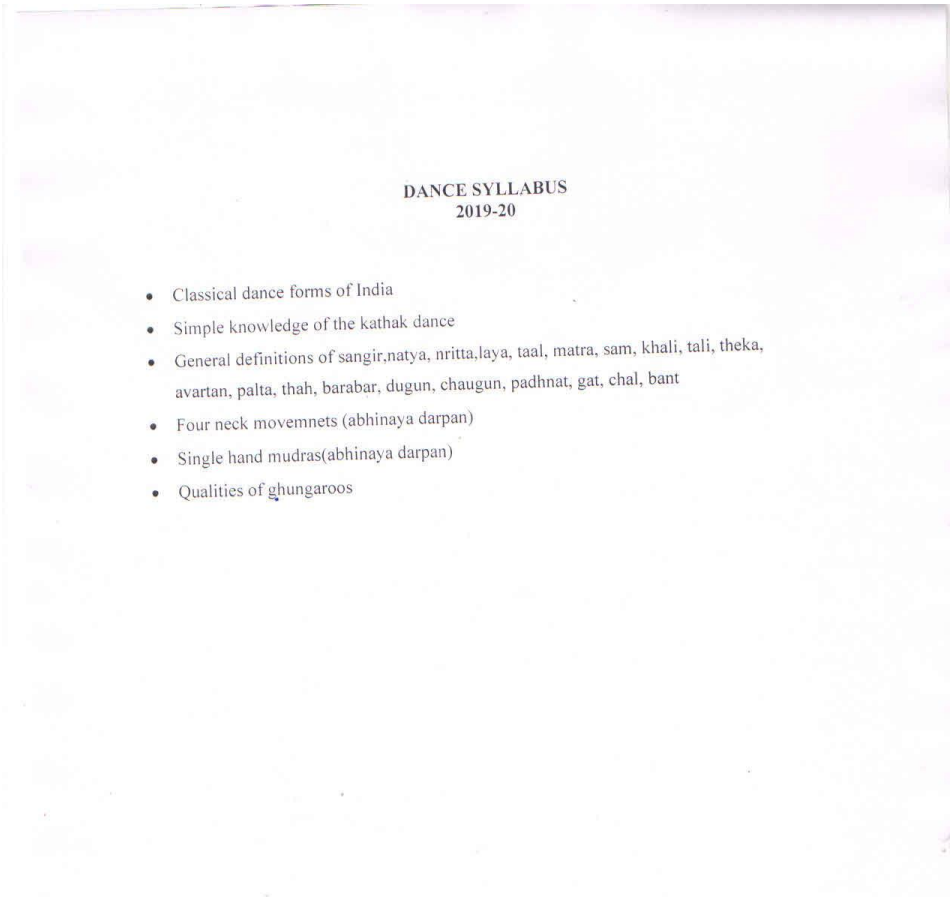
BEAUTY AND FITNESS

BEAUTY –

MODULE 1: HAIR CARE	Number of lectures
1. About Hair 2. Types of Hair- Normal , Oily, Dry 3. Reasons for Hair Problems 4. Hair Treatments-Hair Fall treatment, Dandruff Treatment, Split Ends Treatment, Mehendi Conditioning, Foods for hair , Hot Oil Massage & Hair Spa 5. Hair Styles	5
MODULE 2: NAIL TREATMENT	
1. Manicure 2. Pedicure 3. French Manicure	3
MODULE 3: MAKE UP	
1. Products used in Make Up 2. Application of base 3. Eyes & Eye brows 4. Cheeks and Highlighting 5. Lip color	5
MODULE 4: SAREE DRAPING	
1. Basic Draping of Saree 2. Different Styles for Saree	3
MODULE 5: PERSONAL STYLING	
1. Knowing the Body Types: Triangle, Inverted Triangle, Hour Glass, Lean Rectangle, Wide rectangle 2. Types of Clothes according to body types 3. Colors according to Body Types	4
TOTAL NO. OF LECTURES	**20**

BACK

➢ DANCE



DANCE SYLLABUS
2019-20

- Classical dance forms of India
- Simple knowledge of the kathak dance
- General definitions of sangir,natya, nritta,laya, taal, matra, sam, khali, tali, theka, avartan, palta, thah, barabar, dugun, chaugun, padhnat, gat, chal, bant
- Four neck movemnets (abhinaya darpan)
- Single hand mudras(abhinaya darpan)
- Qualities of ghungaroos

BACK

DATESHEET FOR ADD-ON COURSES (FIRST YEAR)

BACK

DATE SHEET FOR VALUE ADDED COURSES

SESSION-2019-20

IST SEMESTER

DATED: NOVEMBER 5, 2019

COURSE	DATE	TIMINGS	ROOM NO.
TALLY ACE	NOVEMBER 20 11, 2019	9:00- 5:00	COMPUTER LAB2

Nwalia
5/11/2019
Coordinator

BACK

DATE SHEET FOR VALUE ADDED COURSES

SESSION-2019-20

DATED: FEBRUARY 24, 2020

COURSE	CLASS	DATE	TIMINGS	ROOM NO.
COMMUNICATION SKILLS AND PERSONALITY DEVELOPMENT	IST YEAR	FEBRUARY 28, 2020	9:00-10:00	B9
BEAUTY & FITNESS	IST YEAR	FEBRUARY 29, 2020	1:30-3:00	D2
FRENCH	IST YEAR	MARCH 7, 2020	1:30-2:30	D9
INTERNET TECHNOLOGY AND WEB PAGE DESIGN	IST YEAR	MARCH 7, 2020	1:30-3:00	COMPUTER LAB
ADVANCE COURSE IN BEAUTY & FITNESS	IIND YEAR	FEBRUARY 29, 2020	1:30-3:00	D2
FRENCH	IIND YEAR	MARCH 7, 2020	1:30-2:30	D9
PHP PROGRAMMING	IIND YEAR	MARCH 7, 2020	1:30-3:00	COMPUTER LAB

Nwalia
24/2/2020

COORDINATOR

BACK

DATESHEET FOR ADD-ON COURSES (SECOND YEAR)

BACK

DATE SHEET FOR VALUE ADDED COURSES

SESSION-2019-20

IIIRD SEMESTER

DATED: NOVEMBER 5, 2019

COURSE	DATE	TIMINGS	ROOM NO.
TALLYWITH GST	NOVEMBER 20 , 2019	9:00- 5:00	COMPUTER LAB2

Kwalia
5/11/2019
Coordinator

BACK

DATE SHEET FOR VALUE ADDED COURSES

SESSION-2019-20

DATED: FEBRUARY 24, 2020

COURSE	CLASS	DATE	TIMINGS	ROOM NO.
COMMUNICATION SKILLS AND PERSONALITY DEVELOPMENT	IST YEAR	FEBRUARY 28, 2020	9:00-10:00	B9
BEAUTY & FITNESS	IST YEAR	FEBRUARY 29, 2020	1:30-3:00	D2
FRENCH	IST YEAR	MARCH 7, 2020	1:30-2:30	D9
INTERNET TECHNOLOGY AND WEB PAGE DESIGN	IST YEAR	MARCH 7, 2020	1:30-3:00	COMPUTER LAB
ADVANCE COURSE IN BEAUTY & FITNESS	IIND YEAR	FEBRUARY 29, 2020	1:30-3:00	D2
FRENCH	IIND YEAR	MARCH 7, 2020	1:30-2:30	D9
PHP PROGRAMMING	IIND YEAR	MARCH 7, 2020	1:30-3:00	COMPUTER LAB

Nwalia
24/2/2020

COORDINATOR

BACK