



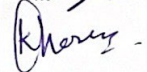


*Deptt. Of Botany  
St. Bede's College, Shimla*

**Departmental Meeting (3<sup>rd</sup> June, 2022)**

A departmental meeting was held on 3<sup>rd</sup> June, 2022 to discuss the workload for new academic session 2022-23 for both B.Sc. and M.Sc. classes. The choice of courses to be taught was asked from each teacher. After discussion and consensus, the courses were allotted. The workload was prepared to be handed over to the principal for time- table of new session.

Meeting was attended by-

1. Dr. Shramja Munjal 
2. Ms. Preeti Kaundal 
3. Dr. Kusum 



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**Departmental Meeting (09/07/2022)**

A departmental meeting was held on 09/07/2022 to prepare the academic calendar of the department to schedule the various activities to be conducted during the session 2022-23. The various activities planned and included in the calendar were- visits to research organization, field visits, guest lecture, wild week celebration. It was decided that various important days will also be celebrated as and when these falls viz. World food day, world conservation day, National Science Day, International day for biological diversity. The calendar is to be given to Dr. Shweta Thakur.

Meeting was attended by -

Dr. Shramja Munjal

Ms. Preeti

Dr. Kusum



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**Departmental Meeting (04/08/2022)**

A departmental meeting was held to plan the admissions of M.Sc. Botany for new session 2022-23.

It was discussed and decided that the message will be uploaded on the college website for the online admission procedure. The first merit list will be displayed on 16/08/2022. It was also decided that an internal entrance test will be held for those students who did not appear in HPU entrance test. Date was fixed for test was 12/08/2022.

Meeting attended by

Dr. Shramja

Ms. Preeti

Dr. Kusum

Ms. Titiksha



### Minutes of the Meeting

A departmental meeting was held on 30<sup>th</sup> September, 2022 to plan the activities for wild life week which is celebrated w.e.f. 2<sup>nd</sup> October –8<sup>th</sup> October every year. It was decided that Departments of Botany and Zoology will plan it collectively.

- Inter college poster making competition will be organised on the theme of this week. It was decided that the entries will be invited online.
- Students will be asked to make power point presentation on Biodiversity conservation and the awareness activity will be organised in some schools through these presentations.

Following members attended the meeting

Dr. Shramja

Ms. Preeti Kaundal

Dr. Kusum

Dr. Shweta Thakur.



### Minutes of the Meeting

A departmental meeting was held on 15 October, 2022 to plan the following activities:

- Activity to celebrate World food day (16 October, 2022) was discussed. Students will be asked to prepare a skit on the theme and then to be presented in schools to create awareness on nutritious food.
- A field visit will be organised for the students of M.Sc. to Potter's Hill to make them aware of local flora.

Following members attended meeting----

Dr. Shramja Munjal

Ms. Preeti Kaundal

Dr. Kusum

Ms. Poonam Thakur

Ms. Titiksha Kamal



### Minutes of the Meeting

A departmental meeting was held on 4<sup>th</sup> March, 2023. The following points have been discussed

- The date sheet of B.Sc Botany practicals was finalised.
- M.Sc practical panel list was prepared.
- Compilation of CCA for B.Sc classes and updating of attendance in Campus Whizz was discussed.

Following members attended the meeting

Dr. Shramja 

Ms. Preeti Kaundal 

Dr. Kusum 