



*Department of Hindi*  
*St. Bede's College, Shimla*

**Minutes of the meeting**  
**Department of Hindi - 2018-19**

**1<sup>st</sup> Meeting : June 26, 2018**

**Resuming of classes, time-table, subjects to be taught, attendance**

First meeting between Dr. Sangeeta Saraswat and Dr. Meenakshi Sharma was held on June 26, 2018. As per the time table, the subjects to be taught were divided between both teachers. It was also decided that both teachers will maintain attendance records of their students in their registers.

**Members :**

Dr. Sangeeta Saraswat

Dr. Meenakshi Sharma



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**2<sup>nd</sup> Meeting : September 01, 2018**

**Agenda : Celebration of Hindi Saptah and Hindi Diwas**

2<sup>nd</sup> meeting between Dr. Sangeeta Saraswat and Dr. Meenakshi Sharma was held on September 01, 2018. On the occasion of Hindi Saptah and Hindi Diwas to be celebrated on 14<sup>th</sup> September 2018, it was decided that during Hindi Saptah, 07-13 September 2018, various activities will be conducted by the Department of Hindi to spread awareness about the importance of Hindi Language among students. Various activities to be conducted by the students such as story writing, poster making, collage making, hand writing etc. on Hindi Diwas were also discussed upon.

**Members :**

Dr. Sangeeta Saraswat

Dr. Meenakshi Sharma



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**3rd Meeting : September 20, 2018**

**Agenda : Inter-departmental Activity**

3<sup>rd</sup> meeting between Dr. Sangeeta Saraswat and Dr. Meenakshi Sharma, Dr. Geetanjali Mahendra and Ms. Punam Chauhan was held on September 20, 2018 to discuss upon organizing an inter-departmental activity between Departments of Hindi, English and History. The theme of the activity was decided to be 'Revolt of 1857'. It was also decided that students from all the three departments will be encouraged to participate in this event. Date to carry out the activity was decided to be on September 28, 2018.

**Members :**

Dr. Sangeeta Saraswat

Dr. Meenakshi Sharma

Dr. Geetanjali Mahendra

Ms. Punam Chauhan



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**4<sup>th</sup> Meeting : November 15, 2018**

**Agenda : Minor Test**

4<sup>th</sup> meeting was held between Dr. Sangeeta Saraswat and Dr. Meenakshi Sharma on November 15, 2018 regarding the minor tests to be held in December 2018. It was decided that both teachers will prepare test papers of their respective subjects.

**Members :**

Dr. Sangeeta Saraswat

Dr. Meenakshi Sharma



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**5<sup>th</sup> Meeting : December 10, 2018**

**Agenda : Guest Lecture**

5<sup>th</sup> meeting was held between Dr. Sangeeta Saraswat and Dr. Meenakshi Sharma on December 10, 2018 to discuss on a guest lecture on the topic 'Swatantryoter Nari Lekhan'. It was decided that students from B.A. first, second and third year will participate in this event was decided to be held on December 18, 2018.

**Members :**

Dr. Sangeeta Saraswat

Dr. Meenakshi Sharma