



Minutes of the Meeting

A meeting of members of the department was held on 15th June ,2018 to distribute the workload for the session 2018-19 after knowing the willingness of the teachers. Final workload was prepared and handed over to Time-table committee.

The following attended the meeting

Preeti Kaundal
Shravya Mejjal
Madhvi Jaehi'



Minutes of the Meeting

Date: 25th July, 2018

A meeting was held to discuss and plan the activities to be conducted during the academic session on different activities to be organised are—field visits, seminar/ talks, project work, plantation drive and celebrating special days. It was decided that various activities will be organised as per calender/ availability of resource person.

Meeting was attended by

Dr. Shramja Munjal

Ms. Preeti

Dr. Kusum

Dr. Madhvi

Shramja Munjal
Preeti
Kusum
Madhvi



Minutes of the Meeting

Date: 2nd August, 2018

A Departmental meeting was held to plan the admissions for M. Sc. (2018-19). As the admission process is on the basis of entrance exam conducted by HPU, it was decided that two teachers from the department will go to university on the counselling day with a banner of the college and other information.

It was also decided that the students in the merit list will be contacted personally to tap them for admission.

Meeting attended by

Dr. Shramja Munjal

Ms. Preeti Kaundal

Dr. Madhvi Joshi

Dr. Kusum

Shramja
P. Kaundal
M. Joshi
K. Kusum