

# **SUPPORTING DOCUMENTS**

# 3.5.2

# NUMBER OF FUNCTIONAL MOUS WITH NATIONAL/ INTERNATIONAL INSTITUTIONS

# Tally Essential Level (II) with GST

Name of the		Link
Course		
Tally Essential	MOU	https://www.stbedescollege.in/wp-
Level (II) with		content/uploads/2022/11/Tally.pdf
GST	Syllabus	https://www.stbedescollege.in/wp-
		content/uploads/2021/12/Tally_Essential_Level_2TallyPrime.pdf
	Timetable	https://www.stbedescollege.in/wp-
		content/uploads/2022/10/ADD-ON-COURSE-TIME-TABLE-
		SECOND-YEAR-2021-22.pdf
	Attendance	Tally Attendance Level 2
	Introduction	
	List of	
	activities done	
	under MoU	
	Certificate	Tally Certificate Level 2
	Date Sheet	Tally Date Sheet Level2
	Letter of	
	Consent	

# Tally Essential Level (III) with GST

Name of the Course		Link
Tally Essential Level (III) with	MOU	https://www.stbedescollege.in/wp- content/uploads/2022/11/Tally.pdf
GST	Syllabus	https://www.stbedescollege.in/wp- content/uploads/2021/12/Tally_Essential_Level_3GST.pdf
	Timetable	https://www.stbedescollege.in/wp- content/uploads/2022/10/ADD-ON-COURSES-TIME- TABLE-FIRST-YEAR-2021-22.pdf
	Attendance Introduction	Tally Attendance Level 3
	List of activities done under MoU	
	Certificate	Tally Certificate Level 3
	Date Sheet	Tally Date Sheet Level3
	Letter of Consent	

#### MOU Tally Institute of Learning, SDPI, Shimla

Memorandum of understanding was signed between St. Bede's College, Shimla, and Tally institute of learning, SDPI, Shimla (Sai Digitech Professional Institute Shimla, an authorized training and assessment partner of Tally Education Private Limited, Bangalore on September 2, 2021. Under this MOU, two add on courses namely Tally Essential with Tally Prime Level II and Tally Essential (GST) Level III are offered to the first and second year students of B. Com, BBA, BCA, BA and BSc. Fundamentals of accounting, introduction to Tally Prime, maintaining charts of Accounts, management of business data, Goods and Service Tax and many other accounting skills are imparted to the students, and at the completion of the course certificates are issued to the students. The course helps students to develop skills to deal with the corporate world.

#### TALLY ESSENTIAL WITH TALLY PRIME LEVEL II

**CLASS:** IST YEAR

**OFFERED TO:** B.COM/BBA/BCA/BA/BSC

**DURATION: 30 HOURS** 

#### **OBJECTIVES:**

- To acquaint students with knowledge of accounting
- To practically implement basics of accounting using Tally Prime Release 2.0

## **LEARNING OUTCOMES:**

- Understand the fundamentals of accounting
- Recording and maintaining Accounting Transactions insight
- Knowledge of Storage and Classification of inventory
- Understand Purchase & Sales Order Management and Cost/Profit Centres management
- Practically implementation of accounting using Tally Prime Release 2.0

START DATE: SEPTEMBER 13, 2021 END DATE: DECEMBER 31, 2021 EXAM DATE: MARCH 10, 2022 TIMINGS: 10:00 AM- 4:00 PM EXAMINATION MODE: OFFLINE TOTAL NUMBER OF STUDENTS ENROLLED: 98 CERTIFICATION: 92

## TALLY ESSENTIAL (GST) LEVEL III

CLASS: 2ND YEAR

**OFFERED TO:** B.COM/BBA/BA

**PREREQUISITE**: Tally in Ist year

**DURATION: 30 HOURS** 

## **OBJECTIVES:**

- To acquaint students with knowledge of accounting
- To practically implement using Tally Prime Release 2.0

## **LEARNING OUTCOMES:**

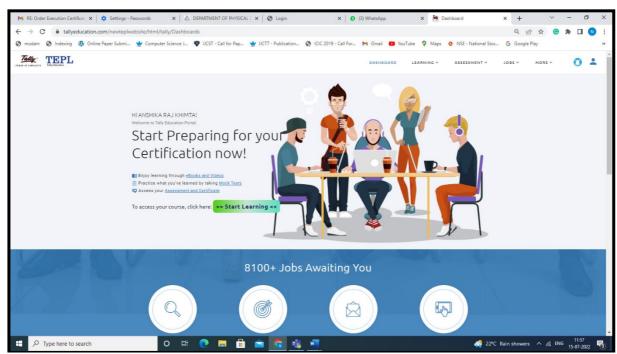
- Understand the fundamentals of GST
- Knowledge of Recording and maintaining Accounting
- Understand the management of Business Data
- Practically implementation of GST using Tally Prime Release 2.0

START DATE: SEPTEMBER 14, 2021 END DATE: DECEMBER 31, 2021 EXAM DATE: MARCH 9, 2022 TIMINGS: 10:00 AM- 4:00 PM EXAMINATION MODE: OFFLINE TOTAL NUMBER OF STUDENTS ENROLLED: 72 CERTIFICATION: 71

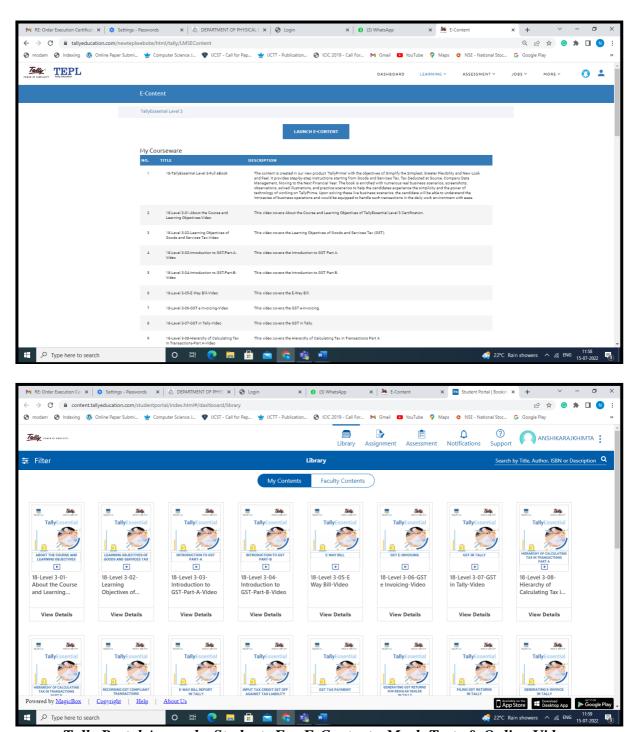
## LIST OF ACTIVITIES DONE UNDER MOU

- Tally Portal Access by Students for E-Contents, Mock-Tests & Online Videos
- Lectures By Eminent Faculty
- Study Material
- Classes In Online Mode Using MS-Teams Platform
- Practical Implementation on Tally PRIME
- Online Test
- Certificates from Tally Education Private Limited, Bangalore
- Tally Portal Access by Students for E-Contents, Mock-Tests & Online Videos

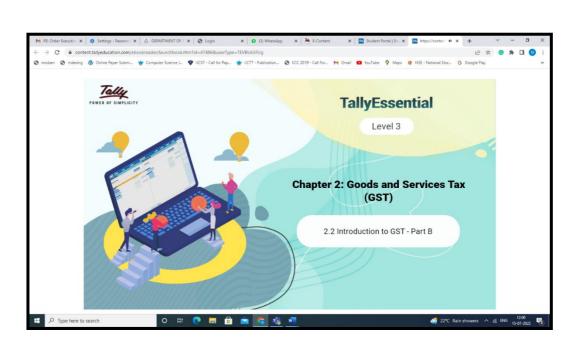
After enrollment, students were provided with username and password which they used to access e-contents, mock-tests & online videos. Students were able to access the e-contents by using their username and password on the website tallyeducation.com.



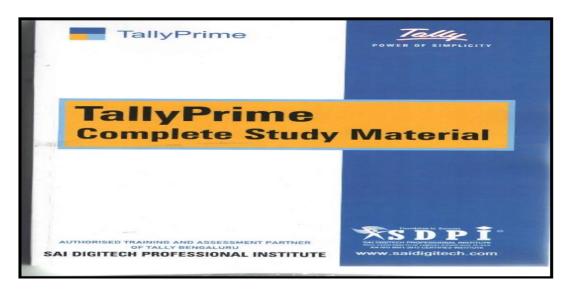
Tally Portal Access by Students For E-Contents, Mock-Tests & Online Videos



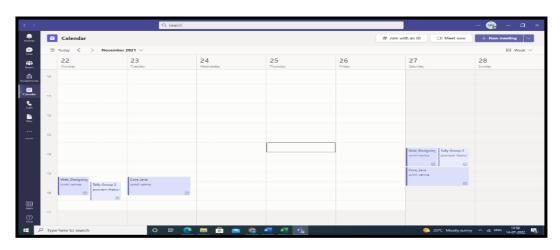
Tally Portal Access by Students For E-Contents, Mock-Tests & Online Videos



Tally Portal Access by Students For E-Contents, Mock-Tests & Online Videos



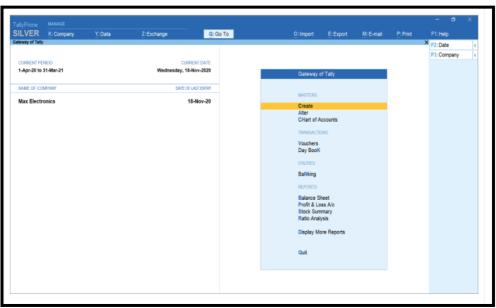
## Study Material (Tally Prime)



Classes in Online Mode Using MS-Teams Platform



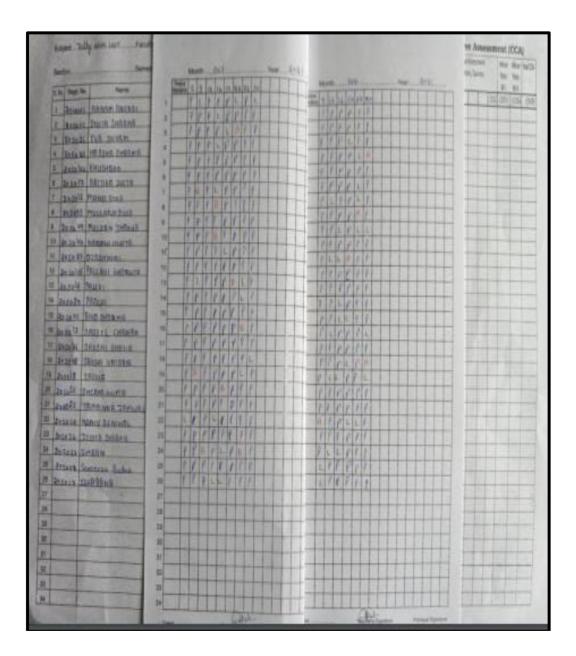
## Tally PRIME Software



Practical Implementation on Tally Prime

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## Tally Essential Level 2 with GST Attendance



## Tally Essential Level 3 with GST Attendance

## Tally Essential Level 2 with GST Certificate





Tally Essential Level 3 with GST Certificate

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	NOTIC	E	
February 27, 2022	DATESHEET FO	ADD-ON COURSES	
COURSE NAME	CLASS	DATE & TIME	ROOM NO.
TALLY ESSENTIALS LEVEL2(TALLY PRIME)	FIRST YEAR	MARCH 10, 2022 10:00 AM - 4:00 PM	COMPUTER LAB
NOTE: STUDENTS ARE REQUEST LIST ALREADY DISPI		ACCORDING TO THEIR	R GROUPS.

# Tally Essential Level 2 with GST Date Sheet

NOTICE         February 27, 2022         DATESHEET FOR ADD-ON COURSES         DATESHEET FOR ADD-ON COURSES         ÓURSE NAME CLASS DATE & TIME ROOM NO.         TALLY SECOND YEAR MARCH 9, 2022 COMPUTER         ESSENTIALS         LEVEL, 3(GST)         NOTE:         STUDENTS ARE REQUESTED TO COME ACCORDING TO THEIR GROUPS.         LIST ALREADY DISPLAYED ON THE NOTICE BOARD.         JUNCL         JUNCL	February 27, 2022 DATESHEET FOR ADD-ON COURSES
TALLY     SECOND YEAR     MARCH 9, 2022     COMPUTER       ESSENTIALS     10:90 AM - 4:00 PM     LAB   NOTE: STUDENTS ARE REQUESTED TO COME ACCORDING TO THEIR GROUPS. LIST ALREADY DISPLAYED ON THE NOTICE BOARD.	
TALLY     SECOND YEAR     MARCH 9, 2022     COMPUTER       ESSENTIALS     10:90 AM - 4:00 PM     LAB   NOTE: STUDENTS ARE REQUESTED TO COME ACCORDING TO THEIR GROUPS. LIST ALREADY DISPLAYED ON THE NOTICE BOARD.	COURSE NAME CLASS DATE & TIME ROOM NO
STUDENTS ARE REQUESTED TO COME ACCORDING TO THEIR GROUPS. LIST ALREADY DISPLAYED ON THE NOTICE BOARD.	TALLY SECOND YEAR MARCH 9, 2022 COMPUTE ESSENTIALS 10:00 AM - 4:00 PM LAB
	STUDENTS ARE REQUESTED TO COME ACCORDING TO THEIR GROUPS. LIST ALREADY DISPLAYED ON THE NOTICE BOARD.

Tally Essential Level 3 with GST Date Sheet

#### Letter of Consent

LETTER OF CONSENT St. Bede's College, Shimla in collaboration with Tally institute of learning, SDPI (Sai Digitech Professional Institute), Shimla, an authorized training and assessment partner of Tally Education Private Limited, Bangalore organised two certificate courses on Tally Essentials with Prime Level II for first year and Tally Essentials (GST) with Level III for second year students for the session 2021-22: 1. Classes commenced from September 13, 2021, to December 31, 2021 for Tally Essentials with Prime Level II and September 14, 2021 to December 31, 2021 for Tally Essentials (GST) with Level III. 2. Tally authorized courseware were provided to the students. 3. 30 classes in two groups were taken by the competent faculty. 4. Multiuser rental Tally software to St. Bede's college only for student who enrolled were provided. 5. Technical support for execution of training were provided. 6. Online assessments for the students enrolled in the training were done on March 10, 2022, for first year and March 9, 2022, for second year. 7. Certificate were issued to the students by Tally Education, Bangalore. For and on behalf of: For and on behalf of: Tally institute of learning, Shimla St. Bede's College, Shimla Signature Signature mollym Name: Sr. Prof. Molly Abraham Name: Mr. Sanjeev Rana Centre Manager, Designation: Principal, SBC, Shimla Designation: Tally Institute of learning, Shimla DATE DATE: Principal St. Bede's College Seal Seal: Shimla 171003

(Letter of Consent (St. Bede's College and Tally Institute of Learning, SDPI, Shimla)