



## **SUPPORTING DOCUMENTS**

### **3.5.2**

#### **NUMBER OF FUNCTIONAL MOUS WITH NATIONAL/ INTERNATIONAL INSTITUTIONS**

## SkillLabs

	Links	
SkillLabs	MOU (Agreement)	<a href="https://www.stbedescollege.in/wp-content/uploads/2022/11/skill-lab-mou-2.pdf">https://www.stbedescollege.in/wp-content/uploads/2022/11/skill-lab-mou-2.pdf</a>
	<a href="#">Introduction</a>	
	<a href="#">List of Activities under MOU</a>	
	<a href="#">Letter of Consent</a>	


## SKILLLABS

St. Bede's College signed a Memorandum of Understanding (MoU) with SkillLabs on 7th August 2021 for setting up 'Financial lab cum Incubation Centre' to provide job-oriented skills, self-employment and entrepreneurship skills, internships and placement support to the students at the college. This MoU aims to enhance the employability of graduates by imparting required workforce skills through experiential learning.

### LIST OF ACTIVITIES UNDER MOU

#### Faculty Awareness Program

The Placement Cell of the St. Bede's College in collaboration with SkillLabs organised a faculty session on "Activities at and benefits of Financial Lab-cum-Incubation at campus" and "Sustainability and Ethics: How academic curriculum has been aligned to meet skills of the 21<sup>st</sup> Century". Dr. Padmakumar Nair (Dean-School of Liberal Arts & Sciences & L.M. Thapar School of Management) and Dr. Himesh Sharma (CEO, Skill Labs) were the resource persons for the session. Dr. Himesh informed the faculty members and third year students about the advantages of incubation centre and how it can help in promoting experiential learning through new technologies & tools and enhancing women entrepreneurship in the campus. Dr. Padmakumar acquainted the audience about the changing trends in career and skills required in view of ever evolving business practice landscape.






**St. Bede's College**  
NAAC Re-Accredited A<sup>+</sup> Grade  
Affiliated to Himachal Pradesh University

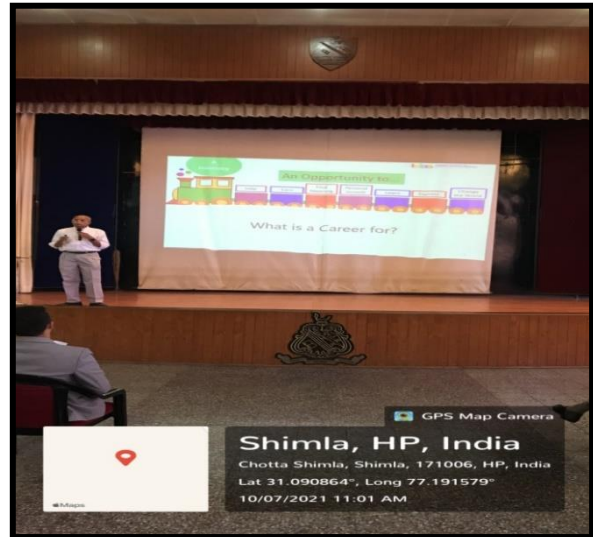
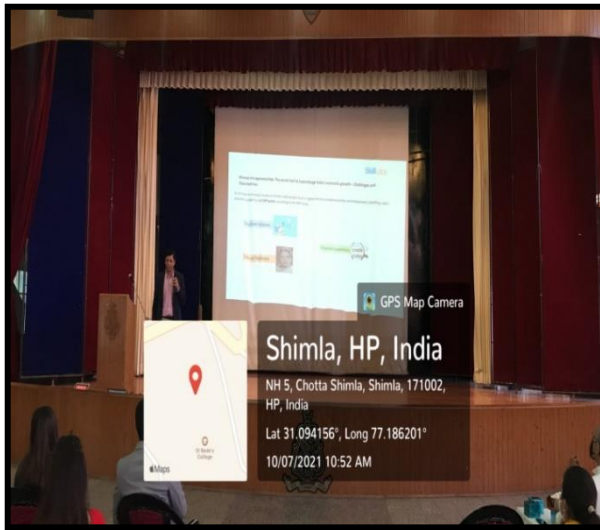
Heritage Status

Placement cell under the aegis of IQAC, St. Bede's College Shimla is organising a faculty awareness programme on "Activities at and benefits of Financial Labs-cum-Incubation at campus" and "Sustainability and Ethics: How academic curriculum has been aligned to meet skills of the 21<sup>st</sup> century".

**Date : - 7th October, 2021**      **Timing : - 10: 30 A.M. to 11: 45 A.M.**      **Venue : - Auditorium**

 <p><b>Patron</b> Dr. (Sr.) Molly Abraham Principal</p>	 <p><b>Resource Person</b> Dr. Padmakumar Nair Dean - School of Liberal Arts &amp; Sciences &amp; LM Thapar School of Management</p>	 <p><b>Resource Person</b> Dr. Himesh Sharma CEO, Skill Labs</p>
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*Faculty Awareness Programme on “Activities at and benefits of Financial Lab-cum-Incubation at campus” and “Sustainability and Ethics: How academic curriculum has been aligned to meet skills of the 21<sup>st</sup> Century”.*

### Campus Drive-I

A campus drive for the placement of students was arranged by SkillLabs on 7th October 2022.


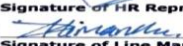
### Campus Dive-II

Another Campus Drive on behalf of HDB Financial Services was conducted by SkillLabs on 26th February, 2022 for Graduate Trainees. An online written test, GD and interviews were conducted by SkillLabs to select the candidates. Gurmeet Kaur and Anchal Arora from B.Com third year were selected as graduate trainees with HDB Financials.

HDB FINANCIAL SERVICES		
Compensation Breakup		
Salutation :	Ms.	
Name :	GURMEET KAUR	
Name of the Institute :	St. BOB'S COLLEGE	
Role :	Graduate Trainee	
Date of Offer :	10-MAR-2022	
Annual Compensation Break up		HDBFS Monthly
Basic	96,000	8,000
HRA	48,000	4,000
Other Allowance	62,800	5,233
Conveyance Allowance	19,200	1,600
Education Allowance	2,400	200
Provident Fund (Employer's contribution)	21,600	1,800
<b>Gross Salary (A)</b>	<b>2,50,000</b>	<b>20,833</b>
<b>ESIC----- (B)</b>	<b>6,799</b>	<b>567</b>
<b>Gratuity----- (C)</b>	<b>4,615</b>	<b>385</b>
<b>Total Fixed Compensation (D=A+B+C)</b>	<b>2,61,414</b>	<b>21,785</b>
<b>Note:</b>		
This Offer is subject to positive reference check.		
Gratuity is as per "The Payment of Gratuity Act".		
<b>Special Note</b>		
PAN number is mandatory and has to be provided at the time of joining the Organization for payment of salary. Please apply IMMEDIATELY for a PAN number if you do not have one.		
For HDB Financial Services Ltd.	I Accept the Offer:	
	Signature	
Signature of HR Representative	Date (mm/dd/yy)	
Signature of Line Manager/Business Head		

*Gurmeet Kaur (B. Com 3rd Year) selected as a Graduate Trainee with HDB Financials*

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HDB FINANCIAL SERVICES		
Compensation Breakup		
Salutation :	Ms.	
Name :	ANCHAL ARORA	
Name of the Institute :	St. BEDE'S COLLEGE	
Role :	Graduate Trainee	
Date of Offer :	10-MAR-2022	
Annual Compensation Break up		HDBFS Monthly
Basic	96,000	8,000
HRA	48,000	4,000
Other Allowance	62,800	5,233
Conveyance Allowance	19,200	1,600
Education Allowance	2,400	200
Provident Fund (Employer's contribution)	21,600	1,800
<b>Gross Salary (A)</b>	<b>2,50,000</b>	<b>20,833</b>
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Gratuity is as per " The Payment of Gratuity Act".		
<b>Special Note</b>		
PAN number is mandatory and has to be provided at the time of joining the Organization for payment of salary. Please apply IMMEDIATELY for a PAN number if you do not have one.		
For HDB Financial Services Ltd.	I Accept the Offer:	
	_____	
Signature of HR Representative	Signature	
	_____	
Signature of Line Manager/Business Head	Date (mm/dd/yy)	

*Anchal Arora (B. Com 3rd Year) selected as a Graduate Trainee with HDB Financials*

### Centre for Financial Education cum Incubation

SkillLabs assisted St. Bede's College to get financial aid of rupees 5 lacs from SIDBI for setting up 'Centre for Financial Education cum Incubation' in the college to support employability, women entrepreneurship and self-employment of local potential women entrepreneurs, whose livelihood has been affected by recent pandemic and to get them trained at our campus and support them in rehabilitation. The outcome of this project is focused on making women aware about business know-how to set up own ventures, get new age digital and technological skills and understanding of various financial assistance schemes.

### Future Endeavors with Skill Labs

The Skill Lab plans to organise the following activities in future:

- Conduct Webinar/Seminar/Workshops on topics like 'Opportunities for students in banking and Finance Sector', 'Entrepreneurship opportunities and support system' for students to run own enterprises, Venture creation for women entrepreneurs.
- Conduct placement drives.
- Provide projects and internship opportunities to students.
- Provide career guidance and counselling.
- Organise FDPs.
- Conduct expert sessions of various eminent speakers.
- CSR mobilization for college to improve funding gap.
- Strengthen alumni connect.
- Marketing & Branding guidance to support admissions and start add-on programs.

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## Letter of Consent



### **LETTER OF CONSENT**

Under the MOU between SkillLabs Resource Services Pvt. Ltd. and St. Bede's College (SBC) the following activities were organised as per terms and conditions for the session 2021-2022.

#### **Faculty Awareness Program:**

The Placement Cell of the St. Bede's College in collaboration with Skill Labs organised a faculty session on 7th October 2021 on "Activities at and benefits of Financial Lab-cum-Incubation at campus" and "Sustainability and Ethics: How academic curriculum has been aligned to meet skills of the 21<sup>st</sup> Century". Dr. Padmakumar Nair (Dean-School of Liberal Arts & Sciences & L.M. Thapar School of Management) and Dr. Himesh Sharma (CEO, Skill Labs) were the resource persons for the session. Dr. Himesh informed the faculty members and third year students about the advantages of incubation centre in the promotion of experiential learning through new technologies & tools and enhancing employment and women entrepreneurship in the campus. Whereas, Dr. Padmakumar acquainted the audience about the changing trends in career and skills required in view of ever evolving business practice landscape.

#### **Campus Drive-I:**

A campus drive for the placement of students was arranged by Skill Labs on 7th October 2021 between 11 to 2 pm. All the interested students were informed to walk in with their CV in formal dressing for attending the interview.

#### **Campus Drive-II:**

Another Campus Drive on behalf of HDB Financial Services was conducted by Skill Labs on 26<sup>th</sup> February, 2022 for the position of Graduate Trainee.

For selection of the candidates a written test (online), GD, Interview were conducted by Skill Labs. Gurmeet Kaur (B.Com 3rd Year pursuing) and Anchal Arora ( B. Com 3rd Year pursuing) of St. Bede's College were selected for the role of graduate trainees with HDB Financials and offer letters were shared with them.

#### **Inauguration and Workshop:**

A Financial Lab cum Incubation Centre (FLIC) was inaugurated in the college on May 30, 2022 to support the local women micro entrepreneurs, to rehabilitate and make their

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businesses more competitive and contributively scalable. Also, the college aims to skill their students in entrepreneurship, preparing them to build sustainable livelihood opportunities for themselves and nurture entrepreneurial mindset. We adopt the hands-on learning module to impart such knowledge and skills to the students through workshops, simulation, video sessions and e-learning modules. This will also help our students to see the real world of entrepreneurship and become more confident, self-resilient and self-reliant while pursuing career opportunities.

In this regard, the college conducted one day workshop for potential women entrepreneurs at campus following the inauguration ceremony. The key objectives of the workshop are:

- To understand key ingredients of entrepreneurship and opportunities available.
- To get awareness about business know-hows to set up own ventures.
- To understand various assistance schemes, ensure eligibility for availing and servicing such grants and borrowings in efficient manner.

For and on behalf of: SkillLabs Resource Services Pvt. Ltd, Mohali	For and on behalf of: St. Bede's College, Shimla
Signature <b>Himesh Sharma</b> <small>Digitally signed by Himesh Sharma Date: 2022.11.05 12:31:38 +05'30'</small>	Signature <i>mollym</i>
Name	Name: Sr. (Prof.) Molly Abraham
Designation: Director, SkillLabs, Mohali	Designation: Principal, SBC, Shimla
DATE: _____	DATE: <u>November 5, 2022</u>
Seal:	Seal: <b>Principal</b> St Bede's College Shimla 171002

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