

## **SUPPORTING DOCUMENTS**

2.5.2

MECHANISM TO DEAL WITH INTERNAL EXAMINATION RELATED GRIEVANCES IS TRANSPARENT, TIME -BOUND AND EFFICIENT.



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**CCA** 

#### Course-wise Assessment and Evaluation

All courses involve an evaluation system of students that has the following two components:

- Continuous Comprehensive Assessment (CCA) accounting for 30% of the final grade that a student gets in a course; and
- (ii) End-Semester Examination (ESE) accounting for the remaining 70% of the final grade that the student gets in a course.
- (iii) For practical subjects theory will be 50%, Practical 20% and CCA 30%

Continuous Comprehensive Assessment (CCA): This would have the following components:

Classroom Attendance: Each student will have to attend a minimum of 75% Lectures/Tutorials/Practicals. A student having less that 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).

- \* Those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the head of institution.
- \* Those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the head of the institution.
- \* The exemption from 75% attendance will be given to those participating in prescribed co-curricular activites (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25%. However, the condition of 50% attendance will be compulsory in these cases. The claim for this exemption should be supported by authenticated certificate from the concerned authorities.
- \* The candidates getting the exemptions, except for those getting exemptions for co-curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below.

#### A) Classroom Attendance Incentive:

As an incentive for the classroom attendance. CCA marks will be awarded as follows:

> 75% but < 80% 1 mark > 80% but < 85% 2 marks >85% but < 90% 3 marks > 90% but < 95% 4 marks > 95% 5 marks

#### B) Minor Test:

There will be one minor test of 15 marks.

#### C) Internal Assessment:

Remaining 10 marks of CCA will be awarded on the basis of Seminars/Assignment/Class tests etc.

Note: In order to qualify a paper students must pass both in CCA and ESE separately.

A student failing in CCA will not be permitted to take her End Semester Exam (as per HPU Rules).

https://www.stbedescollege.in/wp-content/uploads/2022/12/Supporting-Documents-1.1.1-a-CCA-1.pdf

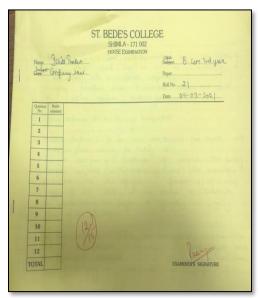


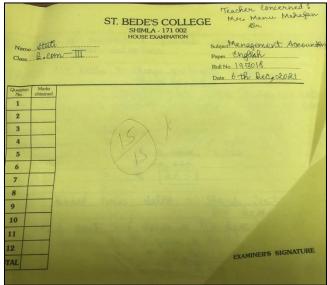
# **Mid Term Date Sheet Link**

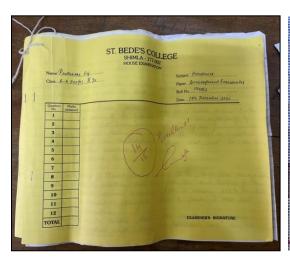
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	Sheet-M.Com-III-and-M.Com-I-semester.pdf
Computer Science	https://www.stbedescollege.in/wp-content/uploads/2021/11/BCA-
	MINOR-TEST-DATE-SHEET-NOVEMBER-2021-1.jpg
Humanities	https://www.stbedescollege.in/wp-content/uploads/2021/11/minors-
	datesheet.pdf
Microbiology &	https://www.stbedescollege.in/wp-content/uploads/2021/11/minors-
Biotechnology	datesheet.pdf
Science	https://www.stbedescollege.in/wp-content/uploads/2021/11/minors-
	datesheet.pdf

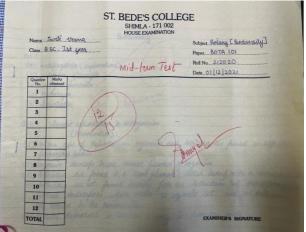


## **Evaluated Mid-Term Exam Answer Sheets of Students**











### **Notice for Mid Term Exam**



#### Notice for Mid Term Exam

11/11/2021

Dear teachers,

The mid-term exam for the academic session 2021-22 will commence w.e.f 6th December,2021. All the students are expected to take the exam offline. The date sheet will be put up on notice board and college website by next week. Dear teachers, please circulate this message to the what's app groups of your respective classes for information.

Examination Committee.





### Notice for Mid-Term Exam

17/11/2021

Dear teachers

Please submit the question papers for Mid -term exams starting w.e.f. 6th December to Robin in examination room by 27th Nov. positively with the following details

Date ,Time, Class, subject, title and code of paper and no. of Students.

The question paper should be typed .Get it photocopied (required no.) and put these in envelope with above details and then hand over to Robin.

Examination Committee.





Notice

17/11/2021

Dear teachers

Please get the permission (initials) for getting photostat copies of your question papers from Mr. V.K.Sanoria or Dr. Shramja Munjal.

Examination Committee.



### **Clashes in the Date Sheet**

02-07-2021. The Controller of Examination H.P. University Summerhill, Shimla.171005

Sub; - Request for change in date sheet B.Sc. (Hons)Microbiology and Biotechnology

Respected Sir,

This is to inform that there are some discrepancies as reported by the students in the scheduled university examination beginning on 01-07-2021 .Detail are given as under.

- 1. B.Sc. 2<sup>nd</sup> Year Hons Biotechnology paper of Immunology (BIOTECH2C05) common with Microbiology is on 16-07-2021 from 9AM to 12 NOON. Both are in same time and same dates.
- 2. The Bioanalytical tool (MICRO2GE3) paper of B.Sc. (Hons) Microbiology 2<sup>nd</sup> yr. which is on 10-08-2021 is actually studied by B.Sc. Hons Biotechnology 2<sup>nd</sup> Year students and Molecular Biology (BIOTECH2GE03TH) paper of B.Sc. (Hons) Biotechnology 2<sup>nd</sup> year students is actually studied by B.Sc. Hons Biotechnology 2<sup>nd</sup> students.

Kindly make necessary changes in the date sheet so that students do not face any inconvenience.

Thanking You

Principal St Bede's College Shimla 171002

PRINCIPAL



27-03-2022

The Controller of Examination Himachal Pradesh University, Shimla

Subject: Clashes in the Economics Honours Date Sheet.

Respected Sir,

This is to bring to your kind notice, that all the three years of Economics Honours have the following clashes which need to be resolved at the earliest.

The following papers have same date and timing:

Time:	9:00 A.M- 12:00 P.M									
Year	Date	Title of the course	Course no.	Course Type						
First Year	29/04/20 22	Mathematical Methods in Economics - II	ECONHA 104	DSC						
	29/04/22	AECC English	ENGAEC C104							

The following papers are being conducted at two different dates for the classes 2nd Year Economics Honours and 3rd B.A. Pass course, which also needs to be resolved.

Time:	2:00 P.M	2:00 P.M 5:00 P.M.									
Year	Date	Title of the course Couno.		Couse Type	Time						
Second Year	30/04/22	Public Finance	ECON HA208	SEC-2	2:00 P.M 5:00 P.M.						
Third 06/05/22 F		Public Finance	ECON A310	SEC-6	2:00 P.M 5:00 P.M.						
Second Year	04/05/22	Money and Banking	ECON HA209	SEC-3	2:00 P.M 5:00 P.M.						
Third	09/05/22	Money and Banking	ECON A311	SEC-7	2:00 P.M 5:00 P.M.						
Year Second	05/05/2022	Indian Economy -I	ECON	GE	2:00 P.M 5:00						

Principal St Bede's College Shimla 171002



Year			HA212		P.M.
Third Tear	08/05/2022	Indian Economy -I	ECON HA301	DSC	9:00A.M - 12:00 P.M
Second Year	07/05/2022	Indian Economy -II	ECON HA214	GE	2:00 P.M 5:00 P.M.
Third Year	13/04/2022	Indian Economy -II	ECON HA303	DSC	9:00A.M - 12:00 P.M

### The following papers are on the same date and at the same time.

Time:	2:00 P.M- 5:00 P.M									
Year	Date	Title of the course	Course no.	Course Type DSE						
Third Year	02/05/2022	International Economics	ECONHA31							
	02/05/2022	Economic systems (Common with ECONA308)	ECONHA31	DSE						

# The following papers are on the same date and at the same time.

Date	Title of the Paper (Economics Hons.)	Paper Code	Timing	Title of the Paper (General Electives)	Paper Code	Timing
25/04/2022	Intermediate Macroeconomics -II	ECONHA205 DSC	2:00pm- 5:00 pm	Climate Change	GEOGH211EG GE	2:00pm- 5:00pm
27/04/2022	Introductory Econometrics	ECONHA206	2:00pm- 5:00 pm	Sustainable Development	GEOGH214EG	2:00pm- 5:00 pm
27/04/2022	Introductory Econometrics	ECONHA206	2:00pm- 5:00 pm	Literary Cross Currents	ENG HONS GE 204	9:00 am- 12:00 pm

Principal
St. Bede's College
Shimla

Principal St Bede's College Shimla 171002



28-03-2022. The Controller of Examination H.P. University Summer hill, Shimla.171005

#### **Subject: Clash of Examination Dates**

Respected Sir,

This is to inform that there are some discrepancies as reported by the students in the scheduled university examination beginning on 07-04-2022. The details are given as under:

- B.Sc. HONS MICRO BIO I Year MICRO1C02TH BACTERIOLOGY and B.Sc. 1st Year Hons Microbiology BIOTECH 1GE02TH Cell biology are on 13-04-2022 from 9AM to 12 PM. Both are on the same date and at the same time.
- B.Sc. HONS MICROBIOLOGY 2<sup>nd</sup> Year BIOTECH 2GE04TH IMMUNOLOGY and BSC HONS MICRO 2<sup>nd</sup> Year MICRO2C05 Microbial physiology and Metabolism are on 8-04-2022 from 9AM to 12 PM. Both are on the same date and at the same time.
- B.Sc. HONS Microbiology 1<sup>st</sup> year BIOTECH 1GE01 Mycology and phycology paper scheduled on 20.04-22 is of BSC HONS microbiology 1<sup>st</sup> year whereas in the date sheet it has been mentioned for B.Sc. HONS Biotechnology 1 Year.
- B.Sc. HONS Biotechnology 1<sup>st</sup> YEAR MICRO1GE01TH Cell biology paper scheduled on 20.04-22 is of B.Sc. HONS BIOTECH 1<sup>st</sup> Year whereas in the date sheet it has been mentioned for B.Sc. HONS Microbiology 1<sup>ST</sup> Year.
- 5. B.Sc. HONS Biotechnology 2<sup>nd</sup> Year Bio analytical tools code is MICRO2GE02 and not MICRO2GE3. This paper is of B.Sc. HONS Biotechnology 2<sup>nd</sup> Year whereas in date sheet it has been mentioned for B.Sc. HONS Microbiology 2<sup>nd</sup> Year on 11-05-2022 from 9 to 12Noon. On the same date Molecular Biology (BIOTECH2GEO3TH) paper which is mentioned for Biotechnology 2<sup>nd</sup> year is actually the paper of Microbiology 2<sup>nd</sup> year.

Kindly make the necessary changes in the date sheet so that students do not face any inconvenience.

Thanking You

PRINCIPAL St Bede's College Shimla 171002



The Controller of Examinations

29/03/2022

H. P. University

Summer hill. Shimla, 171005

### Subject: Clash of examination dates.

Respected Sir.

This is inform you that there are some discrepancies reported by the students in the scheduled university examinations beginning on 7th April, 2022. Sir there are some papers which are scheduled on similar dates and times. Thus it's our humble request that you arrange the papers in a manner that there may be no clashes of papers.

The details are given below

- BA 2<sup>nd</sup> year Geography paper named Climate Change: Vulnerability and Adaptation paper (GEOGH211EG) scheduled on 25<sup>th</sup> April at 2.00 to 5.00 PM is having clash with following three subjects:
  - a) British Romantic Literature (ENGHONS205) of English Honours
  - b) Counselling Psychology (BAPSYCHA212TH) of Psychology Honours
  - c) Intermediate Macroeconomics-II (ECONHA205) of Economics Honours
- 2. BA 2<sup>nd</sup> year Geography paper named Sustainable Development paper (GEOGH214EG) scheduled on 27<sup>th</sup> April at 2.00 to 5.00 PM is having clash with following three subjects:
  - a) British Literature: 19th Century (ENGHONS206) of English Honours
  - b) Stress Management (BAPSYCHA213 TH) of Psychology Honours
  - e) Introductory Econometrics (ECONHA206) of Economics Honours

Kindly make the necessary changes in the date sheets so that students do not face any inconveniences.

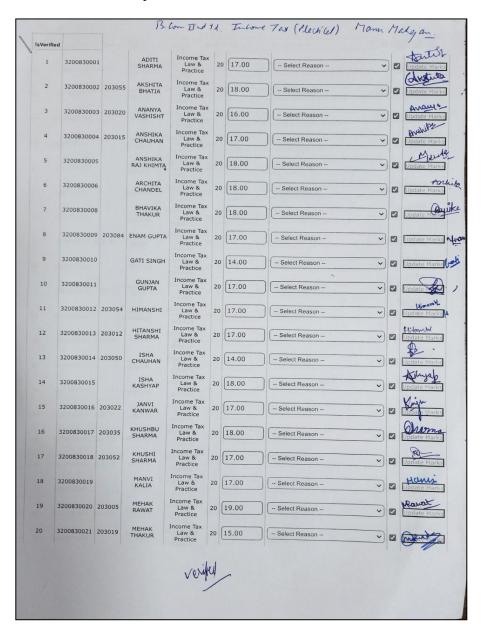
Thank You

Principal Principal

St Bede's College Shimla 171002



# **Verification of CCA by Moderation Committee**





S	.No Exam Roll Number	College Roll Number	Name	Subject	Max Marks	Marks	SUSINESS LAWS Update Reason	IsVerified	
	1 321083000	213015	AARTI SHARMA	Business Law	30	18.00	Select Reason Qurti -		Update Mark
	2 321083000	12	ALISHA BRAKTA	Business Law	30	21.00	Select Reason Australia		Update Mark
	3 321083000	3 213020	ANAMIKA CHAUHAN	Business Law	30	24.00	Select Reason Aharts		Update Mark
	4 321083000	4 213074	ANANYA SOHAL	Business Law	30	17.00	Select Reason		Update Mark
	321083000	5	ANJALI KUMARI	Business Law	30	16.00	Select Reason mali v		Update Marks
(	321083000	6	ARUSHI AWASTHI	Business Law	30	24.00	Select Reason	<b>2</b>	Update Marks
7	321083000	7 213019	ASTHA MEHTA	Business Law	30	21.00	Select Reason Atto	2	Update Marks
8	3210830008	3	BHAWNA BASWALE	Business Law	30	16.00	Select Reason	<b>2</b>	Update Mark
9	3210830009	)	CHHAVI TALWAR	Business Law	30	19.00	Select Reason Chavily		Update Mark
10	3210830010	213089	DIKSHA	Business Law	30	17.00	Select Reason Dikshar	12	Update Mark
11	3210830011	213022	DIYA BHUSHAN PANWAR	Business Law	30	22.00	Select Reason Diya	2	Update Mark
12	3210830012		DIYA THAKUR	Business Law	30	17.00	- Select Reason - Jya . v	12	Update Mark
13	3210830013		EKTA KAPLAS	Business Law	30	25.00	Select Reason 4kto V	2	Update Mark
14	3210830014	213021	ISHITA THAKUR	Business Law	30	21.00	Select Reason Suite V		Update Mark
15	3210830015		JHANVI THAKUR	Business Law	30	23.00	Select Reason Ilan v		Update Mark
16	3210830016		KASHISH KASHYAP	Business Law	30	20.00	- Select Reason - Kashish v	2	Update Mark
17	3210830017		LAKSHITA GUPTA	Business Law	30	24.00	Select Reason Jakobil		Update Mark
18	3210830018	213057	MAHIMA SHARMA	Business Law	30	18.00	- Select Reason		Update Mark
19	3210830019		MANITA	Business Law	30	23.00	- Select Reason - Work		Update Mark
20	3210830020	213011	MEDHAVI SINGH RATHORE	Business Law	30	23.00	Select Reason Wingh		Update Mark
21	3210830021		MEENAKSHI	Business Law	30	18.00	Select Reason Meendan		Update Mark
2	3210830022	213086	MEHAK MAHAJAN	Business Law	30	18.00	Select Reason Meles		Update Mark
3	3210830023	213017	MEHAK VERMA	Business Law	30	26.00	Select Reason Mehak		Update Mark
4	3210830024	213014		Business	30	18.00	Select Reason \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		Update Mark
	S	niyal	7	<u>Cn</u>		routed			



	3200830022		ARORA	Practice	20	19.00	- Select Reason		2	Tenfalle
22	3200830023	203016	NIKITA CHAUHAN	Income Tax Law & Practice	20	[16.00	Select Reason	~		Chaut
23	3200830024		PALLVI SHARMA	Income Tax Law & Practice	20	[18.00	- Select Reason	~		The state of the s
24	3200830025	203034	PRIYA	Income Tax	20	16.00	- Select Reason	~		- Pina
25	3200830026		PRIYA	Practice Income Tax						2Suca
200			GURUNG	Law & Practice	20	18.00	Select Reason	~		Continue of
26	3200830027		SHARMA	Law & Practice	20	18.00	- Select Reason	~		Mukilashay
27	3200830028		RAVEENA	Income Tax Law & Practice	20	14.00	Select Reason	~		Update Marks
28	3200830029		REETIKA SHARMA	Income Tax Law & Practice	20	17.00	Select Reason	~	<b>2</b>	Update Marks
29	3200830030	203006	RHYTHM SOOD	Income Tax Law & Practice	20	18.00	- Select Reason -	~)	2	Update Marks
30	3200830031		RISHIKA	Income Tax Law &	20	16.00	- Select Reason	~		Bulle Marks
31			RISHIKA	Practice Income Tax						Dillion
31	3200830032	31	PANT	Law & Practice	20	17.00	- Select Reason			Pishib : a
32	3200830033		RISHITA	Income Tax Law & Practice	20	17.00	Select Reason	~		Pante Marks
33	3200830034	203029	RITIKA	Income Tax Law & Practice	20	17.00	- Select Reason	~		Update Marks
34	3200830035		RITIKA GUPTA	Income Tax Law & Practice	20	18.00	- Select Reason	~	2	Update Marks
35	3200830036		RITIKA PANWAR	Income Tax Law & Practice	20	16.00	Select Reason	~		Ritika Update Marks
36	3200830038	203031	RIYA THAKUR	Income Tax Law &	20	17.00	- Select Reason	~	2	Riy a
37	3200830039	203082	RUBY VERMA	Practice Income Tax	20	19.00	- Select Reason -	~		Update Marks
3/	3200830039	203002	RODI VENUE	Practice Income Tax			- Select Reason	_		Seema
38	3200830040	203042	SEEMA	Law & Practice	20	19.00	Select Reason			Supul
39	3200830041		SEJAL	Income Tax Law & Practice	20	17.00	Select Reason	~		Update Mark
10	3200830043	203036	SIMRAN SHARMA	Income Tax Law & Practice	20	15.00	- Select Reason	~		Update Mark
11	3200830044		SRISHTI VERMA	Income Tax Law & Practice	20	14.00	- Select Reason	~		Update Mark

