

Staff Council Meetings (session 2021-22)

2nd June,2021

A staff council meeting was scheduled in a virtual mode on MS-teams on 2nd June,2021 at 11am as the college was closed due to lockdown.

- The meeting was called to welcome our new principal Dr. Sr. Molly Abraham who joined on 1st June,2021. The staff secretary welcomed her on behalf of entire staff.
- The principal was invited to address the faculty.
- Sr. thanked the authorities to give her new responsibility as principal.
- She urged the staff to work together for the betterment of the college, students as there will be more challenges in new education policy.
- She stressed upon strengthening our resources and facilities to improve the quality of education.
- The meeting with thanks to the chair and staff.

7th June,2021

A meeting was held on 7th June,2021 with senior staff members and following issues were discussed

- The library resources should be accessible online.
 - Minimum no of students for particular subject combination should be fixed.
 - PGDCA course should be started as this is a requirement for govt. jobs now.
 - Students should be encouraged to do certificate and diploma courses in 1st and 2nd year from UGC SWAYAM portal.
 - To apply for Star College assistance again.
 - Pursual at Univ. level to start B. Com.(Hons.)
 - Possibility of including D.El.Ed. students in PTA. The teacher incharge was asked to find the possibility.
 - A college purchase committee constituted by principal
 - Prospectus committee was constituted
 - A meeting of HODs scheduled for 10th June and that of prospectus committee on 11th June.
- The meeting ended with thanks.

10 th June,2021

A meeting of all departmental heads was held on 10th June.

- Introduction of teachers who are new to Sr. Molly.
- Discussion on admission policy, subject combinations. Initial information to be put on college website till the dates for admission are announced by H.P. University.
- Should apply to Govt. to start B.Voc. courses
- As per Govt. guidelines, NCC is to included as an elective subject, but no notification yet received from Govt.
- Online add on courses from UGC to be taken up with students.
- Meeting with software personal to be scheduled to make changes and improvements in college online portal.
- Meeting arranged with Prof. P.K. Ahluwalia to seek guidance on online courses.

The meeting ended with thanks to its chair

3rd September,2021

A staff council meeting was held on 3rd September,2021 to discuss the following issues.

- The meeting started with a prayer by the principal.
 - The details of the admission process were discussed and shared with the staff by the core academic coordinator. The coordinators of all streams were responsible for admissions.
 - The NAAC co-ordinator informed the house about college website and departments were asked to send the relevant information.
 - All PDF files to be sent in new format.
 - Feedback forms for student satisfaction are being filled and analysis work assigned to some teachers. Questionnaire for alumni and parents also uploaded and need to be filled.
 - Incharge of alumni association asked to arrange online alumni meeting.
- The meeting ended with thanks to the chair.

30th September,2021

The meeting started with a prayer by the principal.

- Paysheets to be signed in time every month.
- Leave slips to be given to office timely after getting signed by principal to update the records.
- Departmental and individual time-tables to be given to principal.
- Instruments purchased under RUSA grant will be catalogued in stock register and handed over to concerned departments.
- IQAC co-ordinator thanked the staff for their support during compilation of NAAC reports for 2018-19 and 2019-20. Format for filling AQAR for 2020-21 is changed and elaborate.
- The co-ordinator explained the details of the new performa and guided the criteria teams to do the needful.
- Support and cooperation is expected by the principal for accomplishing the NAAC work.
- The meeting ended with thanks.

18th December, 2021

A staff council meeting was held on 18/12/2021 with the following agenda

1. FDP
2. NIRF
3. Any other matter
 - It was informed by Sr. Molly(Principal) That a FDP will be organized during 1st week of January,2022 ad the resource person is available at that time only.
 - Schedule- 1st January,2022, Timings- 5- 6.45 pm. All must attend.
 - Newly appointed staff had their induction programme going on that time only, they might find difficult to attend it. Were given the choice to decide accordingly.
 - Ms. Anuja explained about NIRF for which college is registered in November and a window of 45 days is given to furnish the data.
 - A webinar related to NIRF will be attended by Anuja and Ashish . Any Govt. funding depends on NIRF.
 - Dr. Anupama discussed the weak areas emerged from each criterion. Open discussion and suggestions were discussed to improve upon these.

The meeting came to an end with thanks to the chair.

12th February 2022

A staff council meeting was held on 13/02/2022 in the courtyard. Started with a prayer by the principal to seek God's blessings.

- Principal decided to start offline classes wef 21/02/2022. Message will be uploaded on website and also through class what's app groups.
- Retests are to be scheduled for some students.
- Online attendance to be filled for previous years also.
- Discrepancies regarding online mode to be addressed to Vinay by calling him to college.
- Geography department planning to organise conference in April/May.
- Co-ordinator IQAC explained about SSR, Peer team visit in September,2023,AQAR for 2021-22.
- Submission and approval of AQAR(2020-21) done.
- Alumni meet must be organized soon.
- Staff attendance register will be in principal's office, stay in college at least for five hours.
- Nishant gave a brief outline of his start-up scheme in collaboration with IIT Mandi.
- Mohit mentioned about skill lab project to be started soon in college funded by Govt. of H.P.
- 5 Students have been awarded scholarship/ freeship by Bhadrika Ashram, Rajgarh, Distt. Sirmour, H.P.
- Process of MOUs on the way with some foreign universities, like Harrisburg Univ. of Science and Technology and Indiana University of Commerce. Meetings going on for the purpose

The meeting came to an end with thanks to the chair.

20th April 2022

A staff council meeting was held on 20/04/2022 in the staff room. The meeting started with a short prayer.

- Discussion started on the details of prospectus.
- The subject combinations of all streams were read out and asked for discrepancies
- It was decided to continue with old combinations only as no guidelines from university had come yet.
- Attendance related issues to be addressed to software person as he will be visiting college soon.
- Principal suggested to involve students for some extra work.
- She also suggested that every student must do one online course on any portal.
- Ms. Annie requested the staff to inform the office after one week's absence of students from classes.
- Another suggestion was to start helpdesks for admissions involving students.
- The meeting came to an end with thanks to the chair