



St. Bede's College
Shimla-171002

(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence

Phone: 0177-2842304, Fax:- 0177-2842498

www.stbedescollege.in, E-mail- bedescollege@gmail.com

SCA MINUTES

Minutes of the SCA meeting held on Nov. 26, 2021 at 1.30p.m in the college auditorium

Agenda: Assigning duties of Ships and societies for the upcoming events.

The SCA meeting was called by Ms. Anuja Sharma and Dr. Shweta Thakur, Student Advisors to the Council.

The meeting was attended by 41 members of the council out of the total 46. The Admiral expressed concerns about the distribution of duties among the council for college events.

After discussions and suggestions taken, it was decided to put one Ship and one club on duty every week to look into the arrangements required for events. This duty would be rotated weekly among all four ships.

The onus of maintaining college discipline was on the entire SCA and they were reminded of their role in the day-to-day activities of the college.

The Council Members were guided towards the following:

1. Behave in a courteous manner.
2. Restrain the students from using foul/abusive languages within the campus.
3. Discuss problems faced while performing duties with Staff Advisors.
4. The Admiral in consultation with Staff Advisors to assign duties ship wise for one week in rotation.
5. Not to fight back when someone provokes but to deal with the issue patiently.
6. To be more outgoing and helpful so that the students recognize the SCA.
7. Maintain the dignity of office.
8. Reach out to visitors and extend help.
9. Assist the teachers to out carry out extra-curricular programmes.
10. To maintain discipline within the campus.

The Ship/society wise duty list decided is as follows: 1st week of every month:

- Vikrant
- Community Outreach/ Cultural Society / Red Ribbon Club

2nd week of the month:

- Vikas
- Disaster Management / Drama and Debates / Placement Cell

3rd week :

- Himmat
- Environment Cell /N.S.O. /Health Club

4th week of the month:

- Chirag
- N.S.S.
- Women Cell
- Heritage Club

The Admiral, Vice Admiral and the Media Cell will be present for all activities.

With this the meeting ended at 2.15p.m

Student Advisors : Anuja Sharma - HoD English - Anuja Sharma
: Shweta Thakur - HoD Zoology - Shweta
Admiral : Anjali Kainthla - Anjali
V. Admiral : Jolyne - Jolyne



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A Student Council meeting was held on February 22,2022 at 10.30am. The staff advisors met the SCA after the winter break.

The college reopened on February 7, after the winter break. Students started appearing offline by the 20th of February,2022. A meeting with the SCA and students was held to apprise them with the offline covid protocol.

The students were asked to take a re-test of the Minor tests if they had missed it in December '21 or had failed it. The respective subject teachers were to be contacted for the same.

Also, the students were asked to prepare for the forthcoming final exams and were told how to fill the exam challan forms.

Norms regarding IA were told and important guidelines for the exams etc was shared.

The meeting ended at 11 a.m.

Staff advisors:

Ms. Anuja Sharma- *Anuja*
Dr. Shweta Thakur- *Shweta*



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