



St. Bede's College  
Shimla-171002

(UGC-NAAC "A+" Grade Re-Accredited)  
College with Potential for Excellence

Phone: 0177-2842304, Fax:- 0177-2842498

www.stbedescollege.in, E-mail- [bedescollege@gmail.com](mailto:bedescollege@gmail.com)

## PTA Minutes and Report of the meetings

An online meeting of the PTA executive was held on July 8, 2021 at 3.30 p.m. It was attended by the following:

Principal – Sr. Dr. Molly Abraham

PTA President – Mr. Navlesh Varma

PTA Secretary (parent) – Mr. L.D. Pal

Executive member (parent) – Mr. Subhash Sharma

Staff members: Dr. Sapna Sharma, Ms. Unnati, Ms. Shruti

Staff secretary: Ms. Anuja Sharma. - *Anuja Sharma*

The meeting started with a welcome to all present. Mr. Navlesh took the opportunity to thank Sr. Molly for the initiatives she has taken after joining as the Principal of St. Bede's college.

The minutes of the previous meeting were read and passed with a proposal by Mr. Navlesh, seconded by Mr. L.D. Pal. Matter arising out of the minutes were related to having a counsellor for the college. Sister was pleased to inform that a Counsellor had been appointed and soon permanent teachers too would be on the college rolls. Also, a poster of PTA awards has been duly put up outside the college auditorium.

The other discussions were as follows:

1. It was suggested to have a link on the website for all parents to connect. The house was informed that a link is already there on the website on which the minutes of the PTA meetings have been uploaded from 2016 onwards. However, for parents to connect with each other, it was decided to form a WhatsApp group of parents to inform them about college activities throughout the year.
2. It was also decided to have the PTA President and Secretary's Email id on the website for parents to give their feedback through email.
3. Mr. Pal asked about the SOP being followed for the ongoing third year exams. Sr. Molly apprised that house that every necessary step was taken to ensure the safety of the students and staff. Sr. Molly said that the decision regarding out of station students not being able to appear for their exam was for the Vice Chancellor to decide.
4. The parent members once again expressed their concerns regarding fee charges especially for practical's. Once again Dr. Sapna clarified that all practical's were conducted during the unlock period.
5. When the parent members said that college was also getting the GIA and fee charges could be reduced, then it was pointed out by the principal that the GIA was part of salary only for eight permanent teachers of the college, rest of the staff, teaching and non-teaching were being paid regularly by the management despite the lockdown. The Infra-structure too was well maintained and all this was done because of the inflow of money. The college, despite the challenging times, tried successfully to maintain normalcy as far as classes and activities are concerned. The Echoes 2020-21 is a record of all that was done.



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6. A good suggestion came from Mr. Navlesh that when the new session begins, an orientation of the parents can be done to apprise them of the functioning of the college.
7. Regarding webinars being organised, the house was informed of a webinar being organised on July 15, 2021, on the topic "Quality Education, Social Media and Mental Health." Sr. Molly also said a webinar for teachers and parents was being planned with Justice Kurien as the Resource person. She also requested Mr. Navlesh to give a talk on Student's Rights.
8. It was also decided that executive members who are absent for more than two meetings may be replaced with other parents.
9. Mr. Pal expressed concerns regarding the manner of promoting children by HPU, as without exams some sincere students may actually suffer. The teachers present said that marking is done not just based on a minor test but the teacher also takes into account the involvement, assignments of students etc.
10. It was decided to conduct elections for the PTA 2021-22, once the admissions for the new session were over so that the new parent members could also be involved.
11. Last, Mr Navlesh enquired about the interviews for the new posts and was informed that the college is waiting for the university to send a panel for the interviews.

With this the meeting came to end.

Staff Secretary,

Anuja Sharma

Dept.of English

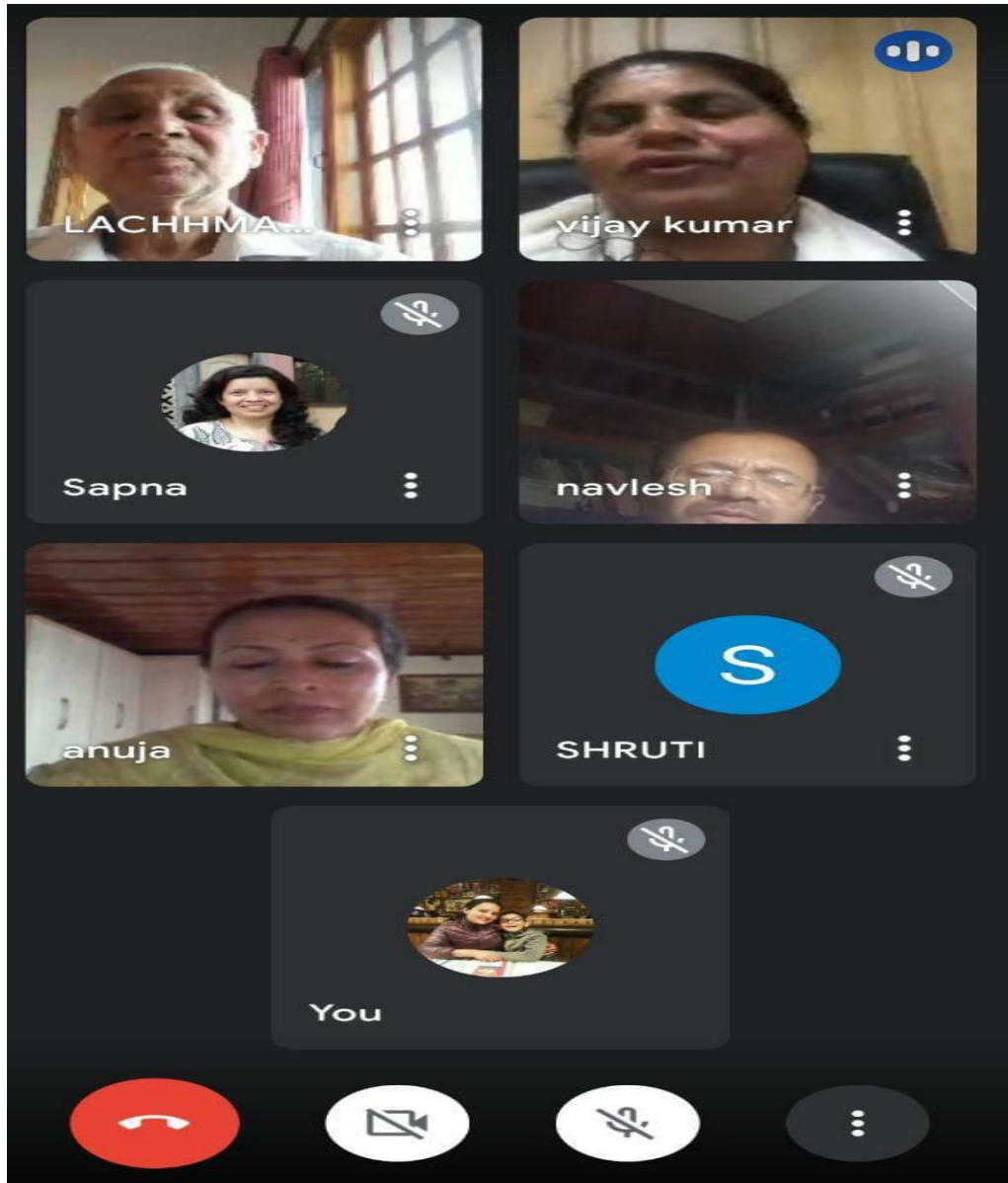


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### **Parent Teacher Association 2021-22**

Minutes of the meeting held on February 24, 2022 of the staff executive members of PTA held in the principal's office at 11.30 a.m. to decide the date for a full Parent Teacher Meet.

It was decided that March 12, 2022, being a second Saturday would be ideal for the meet. The PTM meeting would begin at 10.30 a.m.

It was also decided to hold fresh elections to the PTA.

The parents could also meet the concerned teachers of their respective wards that day.

The meeting ended at 12.15 p.m.

Staff Members present;

Ms. Anuja Sharma *Asharma*

Dr. Gitanjali Mahendra *GM*

Ms. Unnati Chauhan *UC*

**NOTICE** for the PTM was posted in the parents WhatsApp group and also on the college website. The parents wanted the PTM date to be postponed to March 26, 2022.

A meeting of the parents and teachers will be held on Saturday March 26, 2022, at 10.30 a.m. in the College Auditorium.

Programme details:

1. Welcome address by the Principal Sr. Dr. Molly Abraham
2. Reading of the minutes of the previous PTA meeting
3. Address by the out-going PTA President
4. PTA Elections for the new term for President, General Secretary, two executive members.
5. Introduction of the new team
6. Parents feedback form on college website.
7. The parents can meet the teachers of their wards in the respective departments. The SCA students will guide and assist them to the departments.

Thank you.

**Staff Secretary-Anuja Sharma.**



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### **Report of the PTM held on March 26, 2022.**

The PTM started at 10.30 a.m. in the college auditorium. The number of parents present was small despite the advance notice extended. However, on a unanimous agreement of all members present, it was decided to go ahead with the agenda. After the principal's welcome, the minutes of the previous meeting were read and passed by a proposal made by Mr. L.D. Pal (parent) and were seconded by Dr.Gitanjali ( staff member).

A few suggestions were given by the parents:

The WhatsApp group should be managed only by the PTA president and a staff member. Any query of a parent may be put forward to the PTA president who will further put it forward to the college.

It was suggested that parents of first year students should attend an orientation programme to be organised by the college. This will help them understand the workings and academic related expectations from a student at St. Bede's.

The parents were also requested to check the college website regularly.

In his address, the out-going president, Mr. Navlesh, reminded the parents of their role and duties towards their ward. All parents including the elected one's specially, should take time out to attend PTM's or else the very purpose of the PTA fails. He further emphasised that the PTA funds collected per year should be utilized on the current batches who have paid for it. He suggested that PTA funds can be used for placements of students in good companies by inviting them to interact with the college. The fund should also be used to invite motivational speakers, career counsellors and eminent guest faculty. Awards for sports can also be encouraged by the PTA. Lastly, he suggested that an Alumni should be a part of the PTA executive.

His address was followed by an interactive session of parents and the staff executive members where the doubts and misconceptions regarding Minor tests, Internal assessment, student attendance and other related queries were cleared.

Finally, the elections for the PTA body 2022-24 were conducted and the following members were unanimously elected:

**President:** Mrs Chetna Sharma, mother of Cherrie Sharma- B.A. 1<sup>st</sup> year, Psychology Honours.

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**Vice President:** Mrs Kavita Julka, mother of Jiya Julka, B.A. 1<sup>st</sup> year Pass course, phone: 9418413713.

**Treasurer:** Sr. Magdalene, college Bursar

**Executive members:**

1. Parent-Mr. B.D. Sharma, father of Nandita Sharma, B.Com 1<sup>st</sup> year, phone: 9418036333
2. Parent-Mrs. Geetanjali Sahrma, mother of Tamana Sharma, English Hons.1<sup>st</sup> year, phone: 9805945758

**College staff Executive members:**

- 1.Ms. Komal Sharma, faculty-Pol. Science
- 2.Ms. Preeti, faculty- Botany.

Staff secretary – Dr. Gitanjali Mahendra, faculty- English, phone: 9816022297

The newly elected body was congratulated and requested to gather in the principal's office for a brief meeting.

The parents were then guided to meet the teachers to enquire about their ward's overall performance.

With this the meeting ended at 2 p.m.

Sd/-

Staff Secretary

*Anuja Sharma*  
Anuja Sharma.



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NH 5, Chotta Shimla, Shimla, 171002, HP, India  
Latitude 31.094247 N Longitude 77.186797 E  
Local 11:20:20 AM Altitude 2218.76 meters  
GMT 05:50:20 AM Saturday, 03/26/2022



NH 5, Chotta Shimla, Shimla, 171002, HP, India  
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GMT 07:32:46 AM Saturday, 03/26/2022



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