



*Department of Psychology
St. Bede's College, Shimla*

Minutes of the Meeting

Department of Psychology

Minutes of the Meeting

Agenda: Career Summit

Date: 01-06-2021

The Department of Psychology conducted a virtual meeting on "Google Meet" to discuss the details of the career summit "EN-PSYCH-LOPEDIA" organised by 3G School of Applied Psychology. Dr. Ravi Bhushan (HOD) briefed the faculty members about dates (4th, 5th & 6th June, 2021) of the career summit. The HOD asked the faculty members to forward the details of the event to the WhatsApp groups of their respective courses.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



*Department of Psychology
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Department of Psychology

Minutes of the Meeting

Agenda: Quiz competition details

Date: 18-06-2021

The Department of Psychology conducted a virtual meeting on MS-Teams chaired by the head of the Department (HOD), Dr. Ravi Bhushan, to discuss the details of the quiz competition organised by the Society for Health and Psychology Enabled Services (SHAPES), New Delhi. The HOD informed the faculty members about the dates of the competition (25th to 27th June, 2021) and asked them to share the details with the students of their respective courses.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



Department of Psychology

Minutes of the Meeting

Agenda: To discuss the tentative topic of webinars

Date: 23-06-2021

The Department of Psychology conducted a meeting chaired by the Head of the Department (HOD), Dr. Ravi Bhushan, to discuss the topic of webinars to be organised during Mental Health Week (4th-9th October, 2021). The following topics were discussed:

1. Need of counseling during pandemic
2. DSM-IV: Is it a breakthrough?

The HOD directed the faculty members to try to get the best resource persons for webinars. Also, he requested the faculty members to inform all the students about the topics discussed in the meeting.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



Department of Psychology

Minutes of the Meeting

Agenda: Meeting regarding online classes

Date: 12-08-2021

The Department of Psychology organised a meeting chaired by the Head of the Department (HOD), Dr. Ravi Bhushan, at 10:30 am. The aim of the meeting was to inform the faculty members about the beginning of online classes from 16th August, 2021. Further, the HOD asked the faculty members to share this information on the WhatsApp groups of their students.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



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Minutes of the Meeting

Agenda: College Dues

Date: 27-08-2021

The Department of Psychology conducted a meeting, chaired by the Head of the Department, at 3:30 pm to discuss the names of B.A. Pass Course and Honours students, who have not cleared their college dues. In the meeting, Dr. Ravi Bhushan (HOD) informed the faculty members to make a course wise list of fee defaulters and mention their names in WhatsApp groups. Further, it was communicated to allow only those students in class who have cleared their dues.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



Department of Psychology

Minutes of the Meeting

Agenda: Competitions to be held for WMHD

Date: 20-09-2021

The Department of Psychology conducted a meeting, chaired by the Head of Department (HOD), Dr. Ravi Bhushan, to finalize programs to be organised for World Mental Health Day Week (4th-9th October, 2021). On the basis of various suggestions provided by the faculty members and the HOD, the followings programs were finalized:

1. Nukkad Natak
2. Declamation Competition
3. Webinars
4. Poster Making Competition
5. Essay Writing Competition

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



*Department of Psychology
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Department of Psychology

Minutes of the Meeting

Agenda: Finalization of Program

Date: 28-09-2021

The Department of Psychology conducted a meeting, chaired by the Head of Department (HOD), Dr. Ravi Bhushan, to finalize programs to be organised for World Mental Health Day Week (4th-9th October, 2021).

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



Department of Psychology

Minutes of the Meeting

Agenda: Minor Test Date-Sheet

Date: 13-11-2021

The Department of Psychology conducted a meeting, chaired by the Head of Department (HOD), Dr. Ravi Bhushan, to discuss and finalize the date-sheet of minor test beginning from 06.12.2021. All the faculty members checked their courses and the discrepancies found were corrected and the final date-sheet was shared in the WhatsApp groups of the students.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



Department of Psychology

Minutes of the Meeting

Agenda: Data of the department **Date:** 10-12-2021

The Department of Psychology organised a meeting to discuss the details of the department. The Head of Department, Dr. Ravi Bhushan, communicated to the faculty members to make a detailed list of their respective classes, subjects, paper, paper code and number of students and then provide it to Mr. Robin. The HOD emphasised upon providing the correct and verified information as it had to go to the university for final exams.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



Department of Psychology

Minutes of the Meeting

Agenda: To finalize dates of retest **Date:** 21-02-2022

The Department of Psychology organised a meeting, chaired by Head of Department (HOD), Dr. Ravi Bhushan, to finalize dates of retest for students who did not appear in the minor tests and those who scored less than six. It was decided that students will appear for retests on 23rd and 24th of February only. The HOD told the faculty members to share the dates of retest with their respective students.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)



Department of Psychology

Minutes of the Meeting

Agenda: Interdepartmental activity

Date: 22-02-2022

A meeting with the faculty of Hindi Department was organised in the Department of Psychology to discuss and finalize the topics for interdepartmental activity to be conducted on 12th March, 2022. Various inputs given by faculties of both the department were analysed closely and it was decided that students of psychology department will do psychological analysis of three different Hindi stories and will explain the psychological state of the characters of the stories to the students of Hindi Department.

Dr. Ravi Bhushan (Assoc. Prof. & HOD)

Mr. Mohit Kumar (Asst. Prof.)

Ms. Jagriti (Asst. Prof.)