



St. Bede's College  
Bhimla-171002  
(UGC-NAAC "A+" Grade Re-Accredited)  
College with Potential for Excellence  
Phone: 0177-2842304, Fax: 0177-2842498  
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## MINUTES OF MEETING

A meeting of Heads of Science Departments and Academic Coordinator (Science) was held online on August 1, 2020 at 10.40 A.M. to discuss the admission process for the session 2020-21.

It was decided that coordinator should make a duty list with two science teachers on duty every day, so that the verification of documents submitted by students could be done. It was also decided that the list of verified students with their form numbers will be deposited in the office to Ms. Poonam Bakshi for further action.

Following members attended the meeting.

1. Mr. V.K. Sanoria (Physics)

Sanoria

2. Dr. Shramja Munjal (Botany)

Munjal

3. Mr. Susheel Gupta (Maths)

Susheel Kumar

4. Dr. Shweta Thakur (Zoology)

Shweta

5. Mr. Nishant Kumar (Chemistry)

Nishant

6. Dr. Sapna Sharma (Academic Coordinator)

Sapna Sharma









## MINUTES OF MEETING

An online meeting of Heads of Science Departments and Academic Coordinator (Science) was held on October 4, 2020 at 10.40 A.M. to discuss the activities to be undertaken in session 2020-21. It was decided that all departments should organize some workshops/ seminars or talks for the students. So that students should remain in touch with the world in the period of Covid Pandemic. Dr. Shramja Munjal apprised the house that Botany department is organizing a lecture for all science students on World Food day (15.10.2020). Dr. Sapna Sharma told the house that Physics department is also organizing a webinar on 19.10.2020.

HOD's of other departments assured that they will also fix the dates for the activities of their departments.

Following members attended the meeting.

1. Mr. V.K. Sanoria (Physics) 
2. Dr. Shramja Munjal (Botany) 
3. Mr. Susheel Gupta (Maths) 
4. Dr. Shweta Thakur (Zoology) 
5. Mr. Nishant Kumar (Chemistry) 
6. Dr. Sapna Sharma (Academic Coordinator) 



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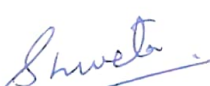

## MINUTES OF MEETING

A meeting of Heads of Science Departments and Academic Coordinator (Science) was held on February 8, 2021 at 11.45 A.M. to discuss practical classes be undertaken for the session 2020-21.

Since due to Covid Pandemic the theory classes were conducted online and now the colleges are reopened with students to be presented offline. It was decided that all departments should conduct the practical classes for the students.

HOD's of all the departments agreed to reframe the timetable for the practical classes for the whole week and it was also decided that the students should be divided into small groups of 10 students only so that a proper physical distance between them is maintained for the safety.

Following members attended the meeting.

1. Mr. V.K. Sanoria (Physics) 
2. Dr. Shramja Munjal (Botany) 
3. Mr. Susheel Gupta (Maths) 
4. Dr. Shweta Thakur (Zoology) 
5. Mr. Nishant Kumar (Chemistry) 
6. Dr. Sapna Sharma (Academic Coordinator) 