

## TECHNO CHRONICLES

Activities for the session 2019-20

ISSUE 5

## Insight

- 2 • Communication Challenge  
• Seminar for school students
- 3 • Workshop for Faculty  
• IT trip for BCA students
- 4 • TCAT for college students  
• Seminar for B.com students
- 5 • Tech know how's Club Activities
- 6 • Judges for the various competitions
- 7 • Tech Tips for IT Staff  
- Troubleshooting Technology
- 8 • Zoom Exhaustion is real...

What you do today can improve  
all your tomorrows.

## Communication Challenge:

What's in a word?

Have you had the unfortunate experience of a colleague misinterpreting the context to your email/text message? Clear communication is perhaps one of the biggest challenges we face when we aren't working face to face.



Here are some best practice suggestions to keep the communication effective even at a distance:

- **Determine the best method of communication for the message:** Anything complex that might require further explanation should be handled with an email\ a phone call.
- **Be Concise:** If it takes you more than 30 seconds to type it, an email/phone call may be more appropriate.
- **Remain Professional:** Save the cute/funny emojis for your personal texts only.
- **Be Clear:** Use texts for information that has little room for misinterpretation. Avoid attempts at humor or without a lot of context, your message could get lost in translation.

A disadvantage of communicating through either email/text message is that it can't capture the all-important non-verbal cues of in-person communication. Things like voice inflection, facial expressions and body language that significantly affect how someone understands a message's meaning. A one-word reply may seem annoyed/angry. Humor may be misunderstood or even offensive. A lengthy message may seem rambling and pointless.

## Seminars by Eminent faculty

Seminar on the topic "Project Development" was organized for BCA students on November 30, 2019. The resource person for the day was Dr. Pratiyush Guleria, Deputy Director (Technical), NIELIT Shimla, Govt of India.



Dr. Guleria discussed about project development, requirement for developing the projects, Softwares and Database required for project and advantages disadvantages of developing by yourself and by downloading / purchasing.

He gave a presentation and explained the concept of project development to the students, which was based on his perspective and real-life experiences. He also shared his personal experience with the students and suggested them to explore more languages, students should not only stick to their academic part, they should also acknowledge the practical knowledge of which is required for the placements in future.

At last he showed few Demo Project on which he was currently working. He encouraged the students for making their projects by themselves rather than downloading from the internet.



The feedback taken for the session was motivating, students found it interesting.

## Seminar for school students

2



Presentation by the students of BCA Vth semester to the students at Government Senior Secondary School, Chotta Shimla.

Shimla was organised on September 20, 2019 at 10.00 AM in the school auditorium. Ms. Neha Walia and Ms. Madhu Pahwa accompanied the



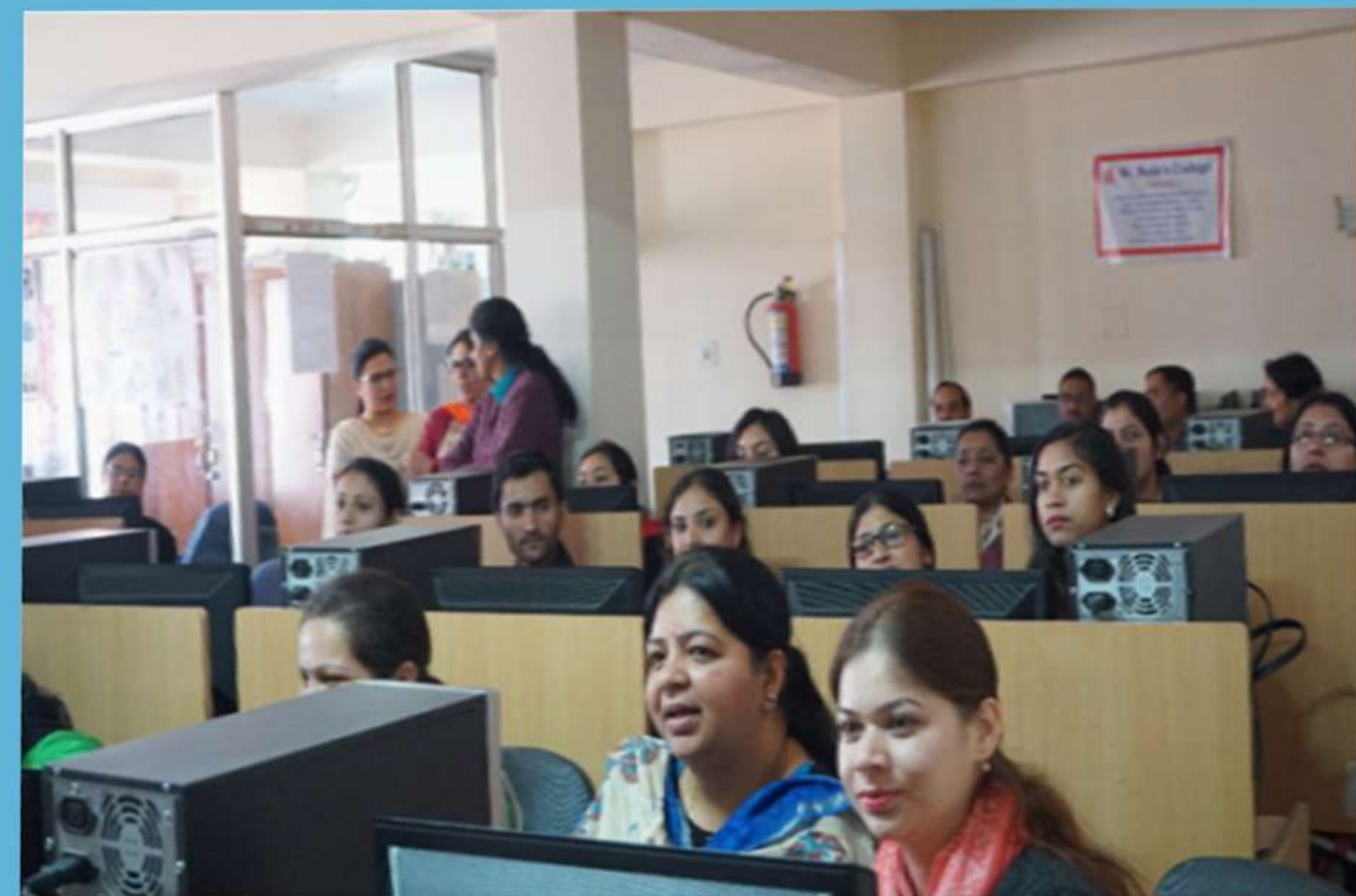
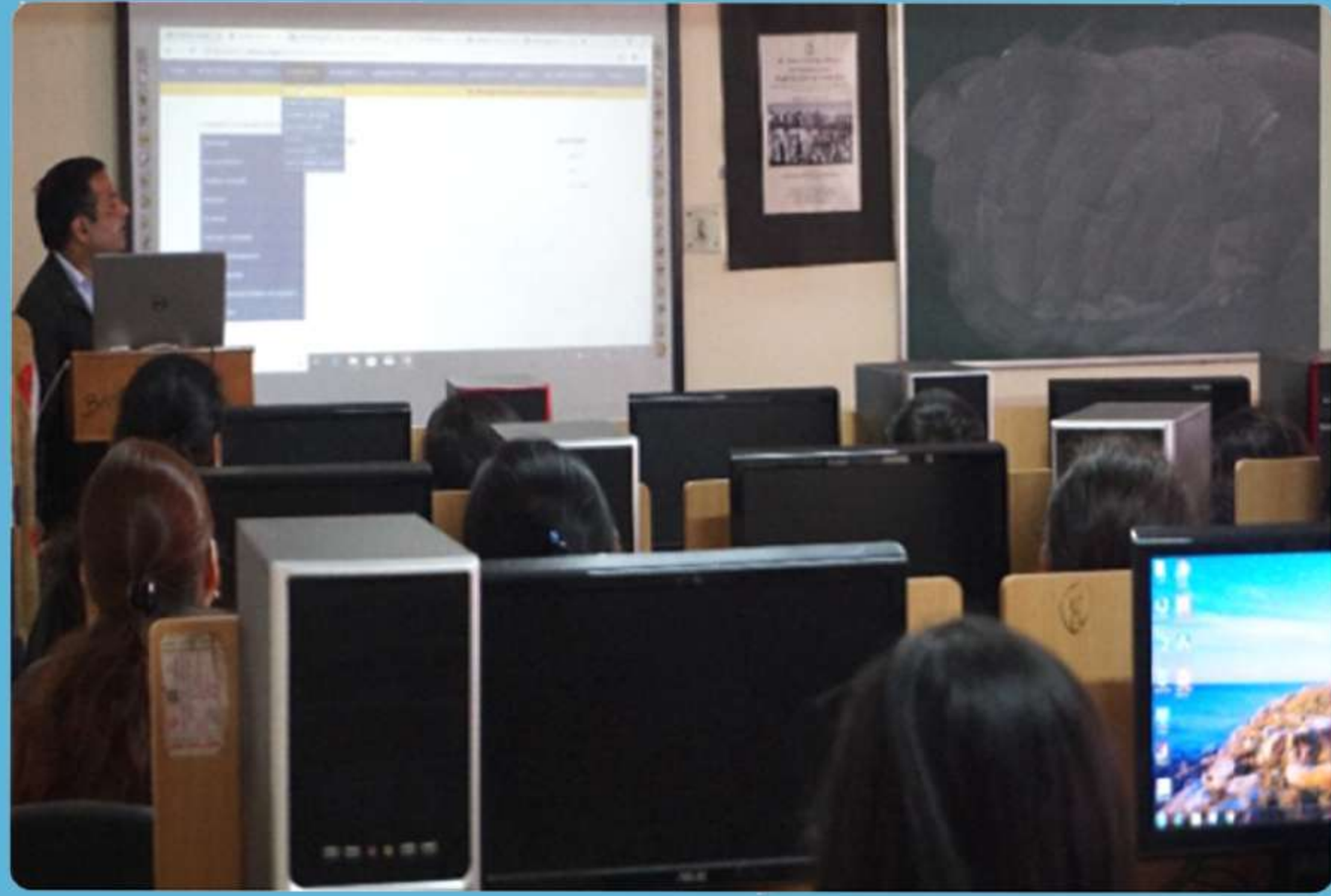
students. The presentation was on the topic "Future Trends" in the Computing Technology. The students were from 9th to 12 th class. The objectives of this

seminar were to make the students aware about the upcoming technologies in the IT industry.





## Workshop for Faculty



Workshop was organized for the faculty members by the department for new layout of the college website on October 21, 2019 in the computer lab at 11.00 AM. Mr. Sanjiv Rana and his team from Sai Digitech Institute, Shimla made aware the members about the new look made on the website along with the updations. They were also made aware about the working of new website.

## IT Trip for BCA students

3



The Department of Computer Science organized 5-day IT Educational trip for the students of BCA from October 5-7, 2019. Trip was organized for the students of Vth and Ist semester. Ms.Neha Walia from Department of Computer Science accompanied the students. The students visited Chandigarh and Amritsar in the Trip. Students visted to Puspha Gujral Science city, Jalandhar on October 6, 2019. Students visted the computer section of emerging computer technologies, computer time line, chip development, first era systems, cyber security, virtual reality to name a few.

## TCAT for college students

Third All India Tally Commerce Aptitude Test (TCAT) was organized by the Department of Computer Science in collaboration with Sai Digitech Professional Institute, Shimla on September 27, 2019 at 11:00 AM in the college auditorium. The test was done online by using Tally app. College students from all streams and years participated in this test. The objective of this test was to recognize and acknowledge talented students based on their performance. 296 students from the college participated and qualified this test. Students were provided with e-certificate from Tally Education Pvt, Limited, Bengaluru.



## Seminar for B.com students

4



Presentation by the studentts of BCA Vth semester was given to B.com students on September 26, 2019 in the computer lab at 1:00 PM. The topic of the presentation was Trends in Computing Technology. The objectives of this seminar were to make student aware about the upcoming technologies in the IT industry.



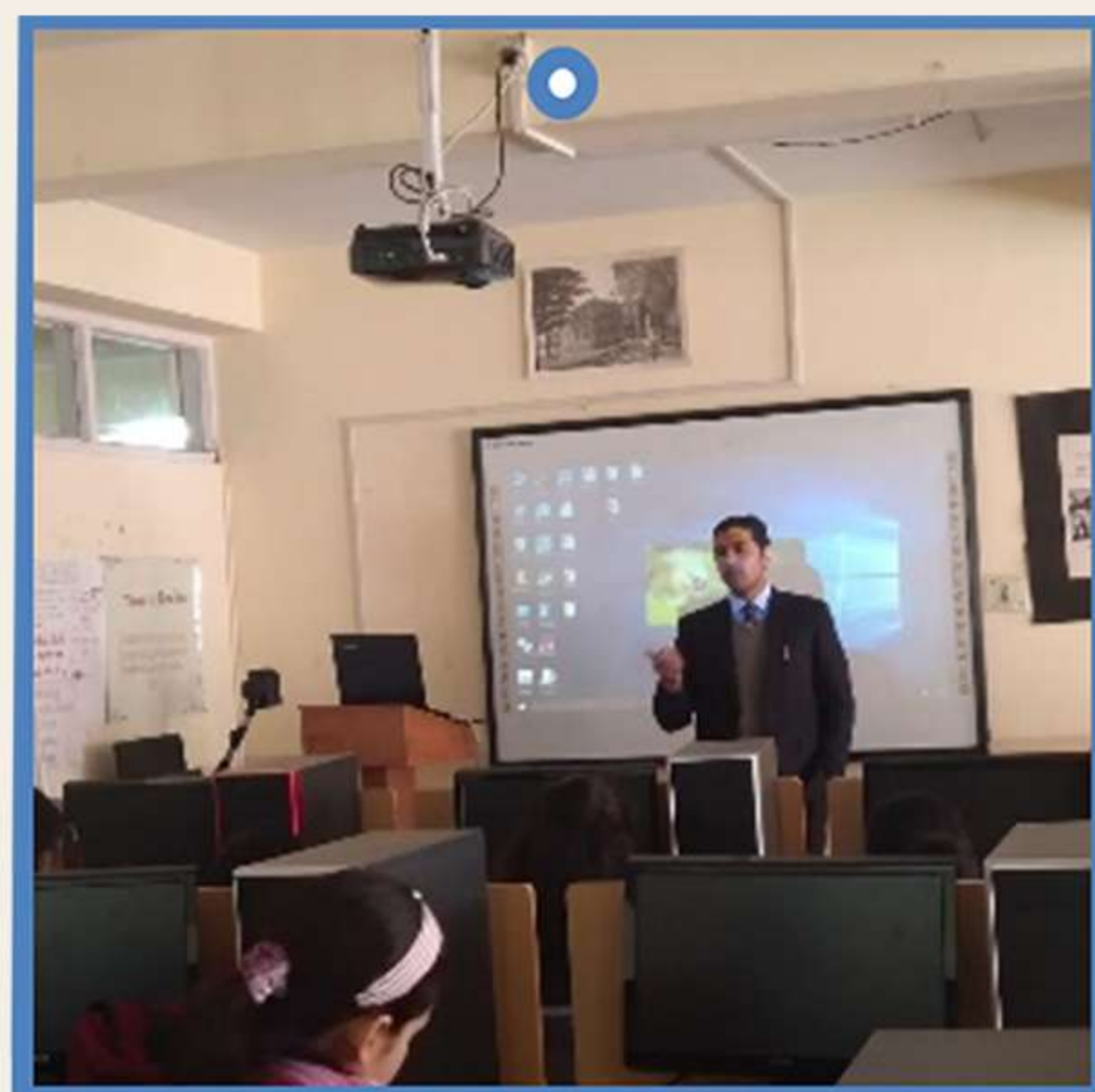


## Tech know how's Club Activities

• 7 day computer literacy week was organized by the Department of Computer science under Tech know how's Club. Various activities were organized in this literacy week. Students from BBA, B.Com, B.sc and BCA participated. Various competitions were organized such as rangoli, slogan writing, poster making, collage making, essay writing and photography. The theme for all these events was "Computer literacy".

### • November 30, 2019

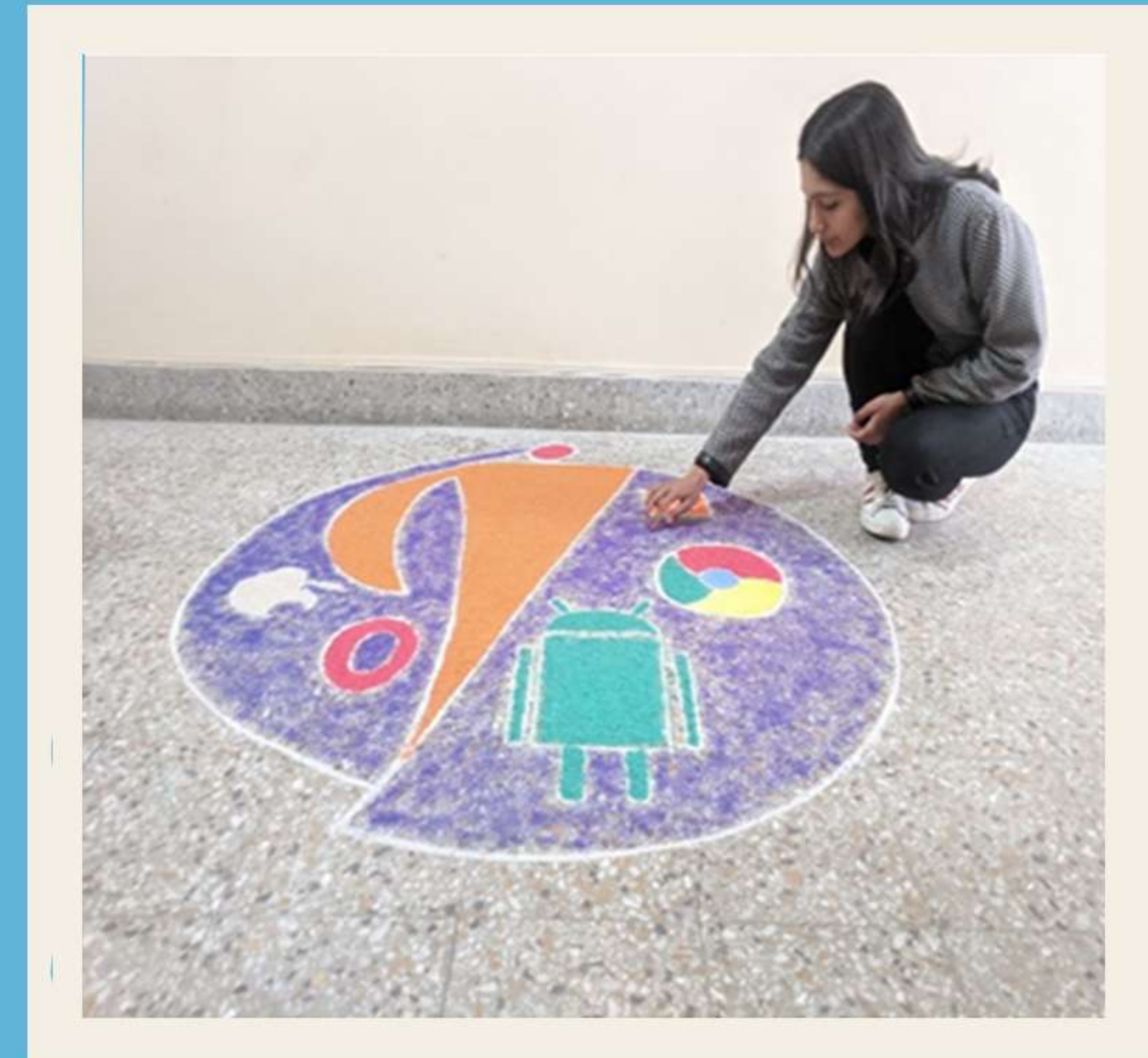
Seminar on the topic "Project Development" was organized. The resource person for the day was Dr. Pratiyush Guleria, Deputy Director (Technical), NIELIT Shimla, Govt of India.



### • December 2, 2019

Rangoli Competition

5



### • December 3, 2019

Movie – MangalYann for  
BCA students



### • December 4, 2019

Slogan writing/ Collage making

### • December 5, 2019

Photography

### • December 6, 2019

Essay writing

### • December 7, 2019

Compilation of the results of the competitions

6



## Judges for the various competitions were:

### • Rangoli Competition

**Mr. Vijay Sanoria**  
Department of Physics

**Mr. Manu Mahajan**  
Department of Commerce  
and Management

### • Slogan writing/ Collage making Competition

**Ms. Madhu Pahwa**  
Department of Computer  
Science

**Ms. Kanchan Kashyap**  
Department of Computer  
Science

### • Photography Competition

**Ms. Madhu Pahwa**  
Department of Computer  
Science

**Ms. Kanchan Kashyap**  
Department of Computer  
Science

### • Essay Competition

**Ms. Nivedita Bhardwaj**  
Department of Computer  
Science



# TECH TIPS

FOR IT STAFF

7

## Zoom Exhaustion *is real...*

A few tips from Stephen Hickman,  
Executive Director of the Center  
for Mindful Self - Compassion  
and Susan Bowen, CIO



Before starting your Zoom meeting, take a few moments to settle and ground yourself so you can give the person and the meeting your full attention.

- When the meeting starts, take the time to greet each participant and notice each face.
- Take breaks between your Zoom sessions. An idea to consider is a 50-minute hour that enables you to run to the restroom, get a drink of water, or attend to a child or pet!

- Although we are fond of the “Brady Bunch Squares” or Gallery view choose “Speaker View” so that you can focus on the person who is speaking. Doing this mimics a conference table where you are aware of everyone, but focused on who is speaking.
- Decide not to multitask. Focus your attention only in one area .
- Reind yourself this is new territory for all of us- practice patience and positivity.



# TROUBLESHOOTING TECHNOLOGY

8

When you experience a computer issue, try a few basic things first-by  
**Kari Johns, Techonology Support Center Analyst:**



Make sure to include helpful information in your TSC phone message -  
by **Sam Falbo, Technology Support Center Analyst:**

- Is everything plugged in properly and connected to a power source?
- Try restarting your computer or device using a manual restart if necessary.
- If you’re getting error mesages, do a quick internet search to see what others suggest ( and write those error messages down in case you do need to call the TSC).
- Does your computer/tablet/ phone have a pending update? Installing updates may fix your problem.

When calling the Technology Support Center, please make sure to leave a message that not only includes your name and phone number, but also your Royal number and a brief description of your issue. Having this information is crucial for us to be most helpful, as it helps us to identify several things early on.

Patron: *Ms. Nandini Pathania (Principal)*  
St.Bede's College  
Navbahar, Shimla-171002  
Staff Editor : *Ms. Madhu Pahrwa*  
Student Editor : *Aashima Chauhan*  
(BCA - 4th Semester)