



**SUPPORTING DOCUMENT  
FOR  
2.3.3**

**MENTOR-MENTEE RATIO**

<b>Year</b>	<b>No. of Students Enrolled in the Institution</b>	<b>No. of Full Time Teachers</b>	<b>Mentor-Mentee Ratio</b>
<b>2024-2025</b>	<b>826</b>	<b>48</b>	<b>1:17 (Approx)</b>




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## MENTOR – MENTEE CARD

SAMPLE



**St. Bede's College**  
NAAC Re-Accredited A+ College

**Mentor - Mentee Card**

Name. [REDACTED] .....

Class.. BA-I (PASS-COURSE) .....

Batch.. 2022-2025 .....

*Mentor Card*



MENTOR:

Name	DR. KANU NEHTA
Subject	Dunam Chau Lan Vema. History

MENTEE:

Name	[REDACTED]
Class	BA - I (PASS-COURSE)
Ship	INS VIKAS
Member of Society/Cell	NSS, YUVATOURISM CLUB <i>Raunep</i>
Registration Number	221005
Mentee's Phone Number	[REDACTED]
Email ID & Residential Address	[REDACTED]
Date of Birth	16 January 2005
Blood Group	AB <sup>+</sup>
Father's Name	Sh. Rajesh Kumar.
Father's Occupation	Govt. Employee
Father's Contact Number	[REDACTED]
Mother's Name	Smt. Pammi Devi
Mother's Occupation	House-Wife
Mother's Contact Number	[REDACTED]
Any Health issues /Allergies	No.

Mentor Card



### STUDENT PROFILE PARTICIPATION IN ACTIVITIES

		First Year							
Date		21st Oct 22	15 Sep 22	11 Oct 22	19 Oct 22	12 Oct 22	15 March 23	3rd and 4th March	
Extracurricular	Poster making	Slogan writing	Story writing	Orientation Program	1st Day of Covid	Diwali Celebration	Carous Chauth (celebration)	Literacy Meet	Instructional or Seminar
Academic									
NCC/Sports									
Others									

		Second Year							
Date		26-09-23	10-10-23	16-10-23	4-11-23	26-12-23	4th-03-24	27-10-24	
Extracurricular	N.S.S. Day	Mental Health Day	N.S.S. Carnival	Vigilance Awareness week	Quiz Competition	Diwali Celebration			
Academic	Exam		Exam						
NCC/Sports									
Others									

		Third Year							
Date					24-10-24		15-2/24		
Extracurricular	Poster Day	Movie Review	AIDS Day	Mental Health Day	Diwali Celebration	Quiz Competition	NSS Camp		
Academic									
NCC/Sports									
Others	Movie Review	Dance							

Position held in the student council.....

Date	2 Oct	6 Oct	13/9	7/9	21/9	14/9	17 Aug	11/9	16/9	13/9	4 Nov								
Activity attended	Folk Singing	MON	Har Ghar Hara	Mentor	World Hindi	Hindi Divas	Inter-school	Hindi Sem	Hindi Day	Inter-school	Vigilance								

**Mentor Card**



### Academic Performance First Year

Class Test										
Assignments	10	10	10	10	10	10	10	10		
Mid Term Test	13	15	13	15	10	15	13			
End Term Examination	78/100	82/100	73/100	91/100	63/100	74/100	79/100	75/100		
	HIS	HIS	PAE	PAE	Comp Eng	Min	AECC	EVIS		

### Second Year

Class Test										
Assignments	10	10	10	10	10	10	10	10		
Mid Term Test	8	15	13	7	13	12	13	13		
End Term Examination	71/100	81/100	66/100	67/100	78/100	83/100	93/100	87/100		

### Third Year

Class Test										
Assignments	10	10	10	10	10	10	10	10		
Mid Term Test	15	14	11	12	13	12	13	14		

*P. J. K. B. B.*  
Signature of the Mentee (Student)

*M. A. B.*  
Signature of the Mentor (Teacher)

### LEARNING OUTCOMES OF MENTEE - MENTOR SESSIONS

#### FIRST YEAR

In my first year, I focused on understanding the foundation of my academic subjects and adapting to the college environment. I learned the importance of time management, effective study habits.

#### SECOND YEAR

During the second year, I deepened my knowledge in core subjects and started applying theoretical concepts through assignments.

#### THIRD YEAR

In the third year, I focused on preparing for competitive exams and exploring career opportunities related to my goals. Also, I became more active in college activities. I took part in various events, which helped me become more confident and enjoy college life. I also worked on my studies, personality, and started thinking seriously about my future goals.

Mentor Card

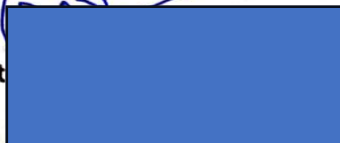




### SWOT ANALYSIS OF THE STUDENT

Strengths What are you good at?	Weaknesses What could you improve at?
I am good at managing my time, staying disciplined, and working hard. I also enjoy participating in college activities like dance which helps build confidence.	I sometimes feel nervous while speaking. I also need to improve my general knowledge and be more confident while expressing my opinions.
Opportunities What do you think are the opportunities open to you?	Threats What threats are there due to your weaknesses?
I have the opportunity to prepare for competitive exams and build a strong career. My college provides many events and workshops to learn new skills. Mentorship is also helping me grow personally and professionally.	My lack of confidence can stop me from performing well. Also, if I don't improve my general knowledge, it may affect my preparation for competitive exams.

Signature



Signature of the Mentor (Teacher)

*Handwritten signature of the Mentor (Teacher)*

Mentor Card



## Value Education Report

### SAMPLE

#### VALUE EDUCATION REPORT

2024-25

As part of our value education program, teachers played a pivotal role in instilling the significance of love, truth, non-violence, service, and compassion in students. Through interactive lessons, engaging activities, and real-life applications, educators guided students in understanding how these values shape their character and moral foundation. In today's fast-paced and materialistic world, these lessons are crucial in nurturing responsible and empathetic individuals who contribute to a harmonious and ethical society.

Teachers introduced students to the fundamental skill of writing and its various forms to enhance their ability to communicate effectively.

Educators underscored the importance of communication skills, which are essential for both personal and professional success. They provided students with comprehensive training in this area. Teachers also demonstrated how nonverbal cues significantly impact communication. Students explored various aspects, including facial expressions, body language, and gestures.

To cultivate strong leadership and management skills, teachers guided students through essential concepts necessary for both personal and organizational growth. Through case studies and real-life applications, teachers introduced students to innovative leadership strategies. The principles of design thinking, including problem-solving and creative ideation, were emphasized.

Teachers played a key role in helping students develop vital professional skills needed for teamwork and career advancement. Additionally, educators instilled in students the value of selfless service, emphasizing compassion, volunteering, and community engagement. They also imparted lessons on renunciation (sacrifice), helping students understand its significance in leading a meaningful and ethical life.

Through dedicated instruction and hands-on learning experiences, teachers ensured that students internalized essential values and skills. The integration of love, truth, non-violence, service, and compassion into the curriculum helped shape students into responsible individuals who contribute positively to society.

Dr. Jyotika Brari

Dr. Sangeeta Sharma

*mallym*  
01/5/25  
Principal  
St. Bede's College  
Shimla

*Value Education Report; Department of Bio Sciences*





#### VALUE EDUCATION (2024-25)

The value education class focused on different topics to inculcate the values of honesty, kindness, respect, responsibility among the students. The session aimed to help students understand the importance of the value in their daily lives and how to apply it in different situations.

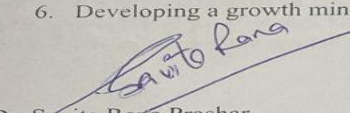
Storytelling, discussion, real-life examples, group activities were undertaken in order to make clear understanding of different topics in the respective class. Students participated actively in discussions and shared their thoughts and experiences related to the topic such as:

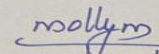
##### Topics Discussed:

1. Communication Skills
2. Leadership and Management Skills
3. Professional Skills
4. Universal Human Values
5. Entrepreneurial Skills

##### Key Learning:

1. Moral and ethical Values
2. Empathy and Compassion
3. Responsibility and Accountability
4. Teamwork and coordination
5. Decision Making and Problem solving skills
6. Developing a growth mindset

  
Dr. Savita Rana Prashar  
Assistant Professor (HOD)  
Department of Commerce and Management

  
03/04/25  
Principal  
St. Bede's College  
Shimla

***Value Education Report; Department of Commerce and Management***