



**SUPPORTING DOCUMENT
FOR
7.1.1**

ANNUAL GENDER SENSITIZATION ACTION PLAN

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St. Bede's College Shimla - 171002
(UGC-NAAC "A" Grade Re-Accredited)
Awarded CURIE Project and Selected DBT-Star College
Phone: 0177-2842304, Fax: 0177-2842498
www.stbedescollege.in, E-mail: bedescollege@gmail.com

MINUTES OF THE MEETING

Date: 04/09/ 2023

Time: 2:30 P.M.

Venue: IQAC room

Mode of Platform: Hybrid mode

The opening remarks were followed by Confirmation of Minutes and Follow-Up Action Report of the 1st IQAC Meeting- The minutes of the 1st IQAC meeting held on June 1, 2023, were circulated among all members prior to the meeting. The minutes were proposed by Dr. Sapna Sharma and seconded by Dr. Deepti Pajni. The External expert Prof. Yoginder Verma was attending the meeting online. The committee reviewed and resolved to confirm the minutes of the 1st IQAC meeting held on June 1, 2023. It was resolved that the follow-up actions taken based on the decisions from the 1st IQAC meeting held on June 1, 2023, be noted, and approved.

The Principal encouraged the IQAC members to work towards excellence of the institution.

Then, the IQAC coordinator acquainted the IQAC members to the actions taken on the decisions made in 1st IQAC Meeting and read out the agenda of the 2nd meeting which comprised the following:

1. Enhancement of job-oriented, management and entrepreneurial skills
2. Students to be offered Self Defense Training
3. Environment related activities to be organized
4. Submission of IQA and SSR
5. Preparing Program and Course Outcomes with their attainment level
6. Any other matter with the permission of the chair

The following decisions were made in the meeting-

- In order to enhance the skills of the students, the IQAC members suggested to conduct workshops, seminars or certificate courses on Startup programs, Small Businesses and self-employment.
- To boost self-confidence, strength, and agility in students the Women Cell was charged with the responsibility of organizing a Self Defense Training session for girls.
- With an aim to promote environment friendliness in students and faculty, the Environment Cell of the college was asked to organize various programmes targeting environment cleanliness and consciousness.



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- A unanimous decision was taken for the submission of IQA in the month of September and the remaining work of SSR to be completed by the month of October according to the new guidelines provided by NAAC. The SOPs were discussed in detailed manner in the meeting.
- It was decided that a training session regarding the mapping and attainment of program outcomes and course outcomes will be conducted in the college for the faculty members and accordingly all the departments will work towards attainment of the same.

Proposed by

Dr. Gitanjali Mahendra

Seconded by

Ms. Unnatti Chauhan


Coordinator of IQAC


Chairperson

Prof. Molly Abraham, Principal

Principal
St. Bede's College
Shimla



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IQAC 2023-24

Sr. No	Name of the Member	Designation
1	Principal	Chairperson
2	Dr. Anupama Tandon Tomar	Coordinator
3	Prof. Yoginder Verma, Former VC, Central University, Dharamshala	External Expert
4	Dr. P.K Ahluwalia, (Retd. Professor and Head, Department of Physics, HPU, Shimla)	External Expert
5	Sr. Reena Kurian	Management Representative
6	Ms Neeta Khanna	Local Community Representative
7	Dr. Purnima Chauhan IAS Retd.	Alumni Representative
8	Admiral and Vice Admiral of the College	Student Representatives
9	Mr. Salil Sood	Administrative Officer
10	Ms Neha Walia & Ms Nivedita Sharma	Technical Staff
11	Dr. Sapna Sharma	Department of Physics
12	Dr. Deepti Pajni	Department of English
13	Dr. Gitanjali Mahendra	Department of English
14	Ms. Unnatti Chauhan	Department of Economics
15	Mr. Manu Mahajan	Department of Commerce
16	Dr. Shweta Thakur	Department of Zoology
17	Ms. Preeti Kaundal	Department of Botany
18	Mr. Mohit Kumar	Department of Psychology
19	Dr. Maheshwar S. Thakur	Department of Chemistry
20	Ms. Komal Sharma	Department of Political Science

The External expert Prof. Yoginder Verma: Attended the meeting online

Absentee:

- Dr. P.K Ahluwalia


Principal
St. Bede's College
Shimla



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IQAC 2023-24

Dated September 4, 2023

Sr. No	Name of the Member	Signature
1	Principal	<i>mollym</i>
2	Dr. Anupama Tandon Tomar	<i>a Tander</i>
3	Prof. Dr. Y.S Verma, ^{Former Vice} OSD, Central University, Dharamshala	ONLINE
4	Dr. P.K Ahluwalia, (Retd. Professor and Head, Department of Physics, HPU, Shimla)	ABSENT
5	Sr. Reena Kurian	<i>Reena</i>
6	Ms Neeta Khanna	<i>Khanna</i>
7	Dr. Purnima Chauhan ^{IAS Retd.}	<i>Purnima</i>
8	Admiral and Vice Admiral of the College	<i>Admiral</i>
9	Mr. Salil Sood	<i>Salil Sood</i>
10	Ms Neha Walia & Ms Nivedita Sharma	<i>Neha Walia</i> <i>Nivedita</i>
11	Dr. Sapna Sharma	<i>Sapna</i>
12	Dr. Deepti Pajni	<i>Deepti</i>
13	Dr. Gitanjali Mahendra	<i>Gitanjali Mahendra</i>
14	Ms. Unnatti Chauhan	<i>Unnatti</i>
15	Mr. Manu Mahajan	<i>Manu Mahajan</i>
16	Dr. Shweta Thakur	<i>Shweta</i>
17	Ms. Preeti Kaundal	<i>Preeti</i>
18	Mr. Mohit Kumar	<i>Mohit Kumar</i>
19	Dr. Maheshwar S. Thakur	<i>Maheshwar</i>
20	Ms. Komal Sharma	<i>Komal</i>

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Principal
St. Bede's College
Shimla